

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER**

Distance Learning Task Force

Meeting Notes

MAY 7, 2012

2:00 – 3:00 P.M.

Attendees: Ashley Chelonis, Bola King-Rushing, Dave Fuhrmann, Eric Martinsen, Erica Tartt, Erika Endrijonas, Gwendolyn Huddleston, Lisa Miller, Marc Boman, Martin Chetlen, Margaret Tennant, Mike Rose, Ramiro Sanchez, Rick Shaw, Tania DeClerck, Tim Samoff, Victory Kitamura

1. Review Minutes of 04/05/2011

There were no changes or comments.

2. Desire2Learn Version 10 and Upgrade Schedule

Dave gave an overview of the upgrade process. D2L implements the upgrades and runs any needed conversion routines remotely. Since the upgrades need to be scheduled well in advance, we had reserved the date of August 7 and December 20 for upgrades in 2012. Normally there is a one week break between summer and fall semesters which would allow time for the upgrade in-between terms. This year, the instructional calendar does not allow for that. There are six web-enhanced classes at MC that could be impacted by the August 7 upgrade. The group discussed the ramifications of upgrading on August 7 versus December 20, or re-scheduling for Saturday, August 11 which would cost approximately \$3,000.00. Also discussed were the new features and layout, and the training and tutorials being prepared for the new upgrade. In order to form better opinions on the timing of the upgrade, it was decided to give access to the 'sandbox' demo area within the next few weeks to interested faculty for their input. Dave requested that names be sent to him and logins will be created.

3. Desire2Learn Contract

Dave recapped the process leading to the decision made three years ago to change the distance learning management system from Blackboard to D2L. The D2L contract spanned 3 years with a 4th year option, which is being utilized. The contract will end as of July 2013. Dave posed the question, and the group discussed, whether there was interest in investigating other options to D2L. There was consensus that it made sense on several levels to be informed as to the available options. A sub-group that includes the Instructional Technologists, Marc, and faculty will be created to review and compare other systems to D2L version 10. Dave will coordinate.

4. Luminis Portal Upgrade to Version 5

Mike provided a brief summary of the portal upgrade and the reasons for moving to version 5. He also explained the portal re-design and the decision to combine its release with the portal upgrade in October. Sub-committees are being formed to handle different areas of the portal redesign; one of these working teams will be responsible for

Course Studio. Mike suggested that this committee could focus on Course Studio. The group discussed the impact of changing course studio mid-semester. The first demos should be available in late May and the group decided to begin a review of Course Studio at that time. Group Studio may also be included in this task and was discussed. Marc will generate a usage report, as feasible from available information.

5. Mobile Apps for Students

Dave reported on the mobile apps project which has been narrowed to two potential vendors: D2L and AT&T. He will keep the group apprised of the project's status.

6. EduStream

Ashley shared information on EduStream, which is a service paid for by the state Chancellor's office and includes a repository of videos stored by the Chancellor's office. Faculty will be allowed to post videos, maintain their own instructional play list, and create links within their courses to these videos. MC has completed the necessary paper work to institute this service. The group discussed how to include all three colleges. Dave will forward the paper work to Ramiro.

7. Other Business

There was no other business.

8. Next Meeting

Dave suggested setting up a regular meeting schedule. The group suggested scheduling one meeting during the summer, towards the end of July, date to be determined.