VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE
MAY 6, 2010
8:30-10:00 AM ➢ MPR

MEETING NOTES

Attendance: John al-Amin, Erika Endrijonas, Dave Fuhrmann, Iris Ingram, Dave Keebler, Ed Knudson, Bill Pearce, Ramiro Sanchez

1. Review Minutes of 4/01/10

2. Banner Financial Aid Update
   Mike submitted a written report on the FA project. Bill reviewed the report with the group in Mike's absence, sharing that the project is progressing well. Bill also shared that there is a possibility of transferring data from PowerFaids to Banner on an ongoing basis using baseline channels in Luminis. This is being explored and more information should be available in a few weeks.

3. Banner Drop for Non-payment Schedule
   There is a large student- drop letter run scheduled to be run in mid July for the fall semester. The drop date is determined by the date the student registered. Ed expressed concern that the students be well informed of the dates and that the drop letter process be started earlier in order to be more equitable for students. Dave will discuss running the process on June 10 with the Registrars. They have also expressed an interest in running it earlier. Dave will ask the Banner Student Group to review the wording on the letters.

4. Distance Learning – Support of MyLabsPlus
   Currently some VC students are using a free copy of MyLabsPlus and a link through the portal might be desirable. Dave will call a Distance Learning Task Force meeting in the near future to discuss this. The free copy is primarily for basic skills. Due to other projects such as the Banner 8 upgrade, a realistic target would be in the spring semester.

5. Medicat
   Medicat, a health information system, is being recommended as a solution for legislation that will be enacted in 2015 that will mandate electronic transfer of student medical data. Dave will add this item to the project list to be addressed sometime in 2011/2012.

6. SDA Training
   Bill shared that SDA is dated technologically, but does still meet our current needs. There was discussion on how we might offer training to staff. Bill will start

consolidating a list of reporting needs, as well as pull the existing report information from SDA, and circulate to the members of ATAC. Argos, which is a widely used tool, was discussed as a possible future alternative. Bill has a test license.

7. Other Business
    a. Dave Keebler inquired as to why time sheets in Banner are not utilized. Katy and Rupinder are currently working on student time sheets. Other forms are being reviewed as well.
    b. Dave Keebler expressed concern about the amount of paper work that is generated and inquired about the status of document imaging on the project list. It was reported that this project has some forward movement.

8. Next Meeting
There will be no meeting in June; the next meeting will be in July, day and time to be determined.