VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE
APRIL 1, 2010
8:30-9:30 AM ➢ MPR

MEETING NOTES

Attendance: John al-Amin, Erika Endrijonas, Dave Fuhrmann, Iris Ingram, Sue Johnson, David Keebler, Bill Pearce, Ramiro Sanchez

Visitors (Banner FA Implementation Team): Michael Cummiskey, Darlene Melby, Christobal Bohorquez, Audren Morris, Victoria Lugo, Dave Donaldson, Linda Robison, Mike Rose, Rupinder Bhatia

1. Review Minutes of 2/04/10

2. VCCCD Strategic Technology Plan – Goals and Objectives
   The current plans are dated and a new plan is needed for accreditation. Dave presented suggested goals and objectives of the plan for discussion. It was suggested to add Educational Technology to the strategic plan.

3. Data Retention Policy
   New E-Discovery compliance requirements have taken effect in the past year and a policy is needed for data retention of electronically stored information. Dave presented the areas that need to be addressed. Dave will develop a draft for the next meeting.

4. Banner Financial Aid Conference Call (9:00 a.m.)
   Michael Cummiskey with Strata Information Group and members of the Banner Financial Aid Implementation team joined the meeting. Mike Cummiskey presented an introduction and overview of the Financial Aid module implementation plan. He expressed that we have a challenge at VCCCD in that the three college FA offices have been operating separately and now will be operating from one database. Decisions need to be made regarding 1) sharing student records across campuses, 2) direct loans, and 3) handling discrepancies between primary college and ISIR OPEIDs after data loads. The implementation team will discuss the sharing of student records next week; the FA officers have expressed concern regarding COD reporting (reconciliation report). Based on other districts experience, this should not be a problem. Sue shared that the decision has been made to go with self lending. The first issue needs to be resolved before the primary college issue can be addressed.
   Mike explained that there is not a one -time 'go live' date, rather, several 'go live' events; the first one is in January 2011. The task list was presented and discussed.

5. Next Meeting will be May 6, 2010.