



**Ventura County Community College District
EEO Advisory Committee Meeting Minutes**

April 13, 2018

1:00 p.m.

District Administrative Center – Lakin Board Room

Present: Michael Arnoldus, Dana Boynton, Perry Martin, Paula Muñoz, Michael Shanahan, Karen Sutton

Absent: Dr. Carolyn Inouye, Marcos Lupian, Mara Rodriguez

Approved: May 11, 2018

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Responsible
Meeting Opened	The meeting began at 1:04 p.m.	N/A	N/A	N/A
Review Meeting Minutes of October 6, 2017	Minutes approved without objection, with the correction of A2MEND.	Post on website.	As soon as possible	Ms. Holst
For Your Information: Final October 28, 2016, Meeting Minutes	Copies of the final meeting minutes from October 28, 2016, approved at the October 2017, meeting, were included with the agenda/handouts.	N/A	N/A	N/A
EEO Plan Review – AP 3420 Equal Employment Opportunity Plan	The committee discussed proposed revisions to the AP 3420 Equal Employment Opportunity Plan, including longitudinal analysis language.	Revise and review at next meeting.	Next meeting.	Mr. Arnoldus
EEO Plan Deliverables/Mechanisms for Evaluating Diversity Pools/Outcomes	The committee discussed methods of improving diversity in hiring and creating an inclusive environment in the institution. The committee also discussed committee membership, training, accountability in evaluations, and preparation of a Board presentation. Mr. Martin requested to see the article about removing all unnecessary information from the employment application.	Discuss at next meeting.	Next meeting.	Committee
Multiple Method EEO Grant Funding	The committee reviewed the Mini-Grant Program Brochure and discussed LACCD's Project Match.	Discuss at next meeting.	Next meeting.	Committee
Future Agenda Topics	None.	N/A	N/A	N/A
Next Meeting Date	A meeting was subsequently scheduled for Friday, May 11, 2018.	N/A	N/A	N/A