VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE
APRIL 6, 2017
8:30AM➢DAC LAKIN BOARD ROOM

MEETING NOTES

Attendees:
Dave Fuhrmann, Dave Keebler, Linda Kamaila, Mike Bush, Michael Shanahan, Oscar Cobian, Silvia Barajas
Guests: Mike Rose

1. Review Minutes of 2/2/17
   The notes were approved.

2. DAC Office Move
   The group discussed the upcoming move to Camarillo. Since the servers have previously been moved to VC and MC, no system down time will be required.

3. Early Registration
   Mike Rose shared that more information regarding early registration should be available after a meeting scheduled for today. Based on concerns that he has heard expressed, the campuses may need more time to prepare. One main issue involves the effect on the drop process. Mike added that this would be a time consuming project on the IT side.

4. VPN/Remote Access
   Grant Director access to Economic Development file shares
   The committee approved this request.

5. Internet (CENIC) Upgrades
   The wireless system has been overloaded and the upgrade will provide a much faster system. With the increased capability, the policy of blocking students from certain online activities such as gaming could be reviewed. OC will transition first.

6. CurricUNET Upgrade
   There have been mixed reviews on the upgrade. There are new features that could be beneficial, however, it was noted that in the past CurricUNET has not always delivered on promised functionality. Kim, Linda, and Julius will be attending a conference where they will have an opportunity to see a demonstration of the upgrade. The upgrade would cost $25,000.00 per campus, with the District requested to fund the cost. The District currently covers the cost for the annual support. CurricUNET may not continue to support older versions after a year or so of the upgrade release. The current support contract expires in eleven months

which allows time to review other options. Mike Rose noted that, at some point, the state might have an option available.

7. Updates
   - OEI / Canvas
     Multiple notifications of the deadline for moving all courses to Canvas are being sent out to faculty. Most have moved over already. MC will have a few courses using Desire2Learn for the first summer session with all courses moved to Canvas for the second summer session. Dave noted that the state will continue to pay for Canvas for at least two more years.
   - Ed Exchange Project Pilot
     Mike Rose shared that technically VC has implemented the course exchange project. However, the course start dates were later and there are no students actually participating in those courses. The expectation is that fall semester will have students enrolled and completing the courses. The state is taking candidates for phase two of the project and MC has expressed interest in participating. Mike has referred MC to Gwen Lewis-Huddleston at VC for information and he suggested that it would be a good idea to include OC. Mike mentioned that there are tools available at no extra cost for colleges involved in the exchange pilot that would benefit all courses taught in Canvas.
   - Banner 9 Implementation
     Human Resources and Payroll areas are currently in the implementation process. The first phase is to replace the Banner forms. This isn't an optional update and District IT resources need to be directed towards this project while balancing any immediate programming needs of the campuses. Sylvia suggested using Tableau for finance reporting purposes since Banner reporting is not extensive. Mike agreed that the next step with Tableau would be to develop finance reports.
   - HR Offers System
     Mike Rose shared that the system was implemented this week and offers are now being received electronically. There has been no reports of problems so far.
   - Promise Project for OC
     A consultant from Strata Information Group will be assisting with this project with most of the work done in the month of May in preparation for fall.
   - Email Migration to the Cloud (Office 365)
     Dave shared that a search is ongoing for a vendor to assist with this project and emphasized the desire to use best practices. The District is on a fast track program with Microsoft. SharePoint has already been moved to the Cloud.

8. Committee Self-Appraisal
   The committee reviewed the responses to each item on the survey.

9. Other Business
   There was no other business.

10. Next Meeting
    The next meeting is scheduled for June 1.