

Districtwide Training Schedule

Summer 2026

VCCCD offers a variety of live, instructor-led trainings to support your professional growth, available in person and via Zoom or Teams. These districtwide trainings complement the professional development opportunities at your campus each semester. Professional development planning is a collaboration between you and your supervisor, so be sure to discuss your goals and get approval before enrolling. To register, select a training title below to access the registration page. Spaces may be limited, so sign up soon!

Training	Host	Audience	Date/Time	Location
Performance Management and the Classified Evaluation Process	Wendy Saunders, Scott Pilch, and John Forbes	Supervisors, Managers, and Administrators	Thursday, July 2 9 a.m. - 3:30 p.m.	District Boardroom
Introduction to Box Breathing to Relieve Anxiety	Wendy Saunders	All Employees	Wednesday, July 8 2 p.m. - 3 p.m.	Zoom
Interpersonal Communication in Times of Conflict	Wendy Saunders	All Employees	Tuesday, July 14 1 p.m. - 3 p.m.	Zoom
Leadership and Management Basics	Wendy Saunders	Supervisors, Managers, and Administrators	Thursday, July 23 9 a.m. - 3:30 p.m.	District Boardroom
Introduction to the Body Scan for Stress Relief and Relaxation	Wendy Saunders	All Employees	Friday, July 24 11 a.m. - 12 p.m.	Zoom
Basic FRISK®	AALRR	Supervisors, Managers, and Administrators	Tuesday, August 18 1 p.m. - 4 p.m.	Moorpark College
Basic FRISK®	AALRR	Supervisors, Managers, and Administrators	Wednesday, August 19 9 a.m. - 12 p.m.	Ventura College
Basic FRISK®	AALRR	Supervisors, Managers, and Administrators	Wednesday, August 19 1 p.m. - 4 p.m.	Oxnard College
Team Building and Development	Wendy Saunders	Supervisors, Managers, and Administrators	Thursday, August 20 9 a.m. - 3:30 p.m.	District Boardroom

Banner Finance Trainings are coming soon! In the meantime, if you have questions about Banner, please contact the Fiscal Services Supervisor at your location:

Moorpark College—Lisa Smith, lsmith@vcccd.edu

Oxnard College—Brenda Griego, bgriego@vcccd.edu

Ventura College—David Casas, dcasas@vcccd.edu

District Office—Richard Hullum, District Budget Director, rhullum@vcccd.edu



Districtwide Training Descriptions - Summer 2026

Basic FRISK® Training

Supervisors will train the FRISK® model for documenting below-standard employee performance, with practical examples and guidance by law firm Atkinson, Andelson, Loya, Ruud & Romo (AALRR).

Interpersonal Communication in Times of Conflict

In this virtual session, we will explore research-informed ways to engage in effective conversations during times of conflict. Participants will have the opportunity to practice the NVC and HEAR methods in small groups.

Introduction to Box Breathing to Relieve Anxiety

Caught in cycles of anxiety, worry, or stress? Explore box breathing with certified mindfulness teacher Wendy Saunders, see why Navy SEALs use it to stay calm under pressure, and try tools that make it fun and easy.

Introduction to the Body Scan for Relaxation

Join certified mindfulness teacher Wendy Saunders to discover a guided mindfulness practice called the body scan which can help release tension, improve focus, and reconnect with the present moment.

Introduction to Performance Management and the Classified Evaluation Process

Supervisors will learn strategies for year-round performance management, setting measurable goals, and writing strong evaluation narratives through this highly interactive training session.

Leadership & Management Basics

Explore core differences between leadership and management, engagement strategies in higher ed, and how to enhance communication and coaching skills through this highly interactive session.

Team Building & Development

Supervisors will explore characteristics of high-performing teams, trust-building strategies, and ways to foster a supportive, engaged team environment through this highly interactive training session.

Accessibility & Digital Content Compliance

Accessibility is everyone's responsibility! Each employee—including faculty, classified professionals, provisional employees, student workers, supervisors, and administrators—plays a role in ensuring that the emails and digital materials they create are accessible.

Effective April 26, 2027, new ADA Title II regulations issued by the U.S. Department of Justice require public colleges to ensure that web content and mobile applications meet WCAG 2.1 Level AA accessibility standards. These requirements apply to digital materials such as emails, Canvas courses, flyers, web pages, online forms, PDFs, and instructional content, ensuring access for individuals with disabilities. Any digital communication or document that may be shared publicly should be created with accessibility in mind.

To support employees in meeting these requirements, the [California Community Colleges Accessibility Center](#) offers a variety of live trainings and workshops, and self-paced courses, available at no cost to employees of the California Community Colleges System.

WebAIM Accessible Document Training



California
Community
Colleges

Technology Center

July cohort begins July 6, 2026

Build accessibility into the Word, PowerPoint, and PDF files you already create. This free, self-paced course from the California Community Colleges covers creating, checking, and exporting accessible documents, with a bonus Excel module. No design background needed. New cohorts start the first Monday of each month.
[Register with your VCCCD email.](#)

This self-paced course is perfect for anyone to improve accessibility when using or creating document files. Participants work at their own pace with 60 business days to complete, receive a Certificate of Completion.

Questions about these trainings? Contact HRTraining@vcccd.edu



COMMUNITY COLLEGES
OF VENTURA COUNTY
Human Resources