VENTURA COUNTY COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT



TEMPORARY PARKING PERMIT REQUEST FORM

Temporary employees (e.g., provisionals, professional experts, contractors, etc.) must be issued virtual parking permits by the Police Department. Guest speakers may be issued temporary permits only for the day(s) they are to be present on campus. Student workers are not eligible for staff parking and are required to purchase student parking permits.

Department supervisors may use this form for their convenience in requesting virtual parking permits for their temporary employees and visitors. Complete this form with the required information and submit it via email to the appropriate police station supervisor listed below. If additional lines are needed, feel free to use an additional form or include the names and information within your email.

This form may only be submitted by department supervisors.

PERMIT HOLDER(S) INFORMATION:

900# <u>OR</u> Driver License & State of Issue	First Name	Last Name	Phone Number	License Plate & State of Issue	Vehicle Make	Vehicle Model	Vehicle Color

LENGTH OF TIME:

	ONE DAY:	OTHER: to (START DATE)	(END DATE)						
REQUESTOR INFORMATION:									
NAME	EMAIL	PHONE NUMBER	DEPARTMENT						
		MOLETION CUDNIT VIA ENA							

UPON COMPLETION, SUBMIT VIA EMAIL TO:

MOORPARK COLLEGE

Lt. Andrew Huisenga ahuisenga@vcccd.edu (805) 378-1455 OXNARD COLLEGE Lt. Cesar Romero cromero@vcccd.edu (805) 678-5805 VENTURA COLLEGE Lt. Mike Pallotto mpallotto@vcccd.edu (805) 289-6486 DISTRICT ADMIN. CENTER Police Services Office <u>dist-pd@vcccd.edu</u> (805) 652-7752