

SECTION 310 – HOLIDAYS

311 PAID HOLIDAYS AND CALENDAR

All regular classified employees are entitled to paid holidays as provided by law or authorized by the Governing Board if they are in a paid status during any portion of the working day immediately preceding or succeeding the holiday. (Ed. Code, § 88203.)

312 COMPENSATION FOR WORKING ON A HOLIDAY

Any classified employee required to work on any legal or board-authorized holiday shall be paid or given compensatory time off at the rate of time-and-one-half of his/her regular rate of pay in addition to the regular pay received for the holiday. (Ed. Code, § 88205.)

When a holiday falls on a Sunday, the following Monday shall be deemed to be the holiday. When a holiday falls on a Saturday, the preceding Friday shall be deemed to be the holiday.

Regular classified employees who are assigned to work in December or January, but not normally assigned to duty during the legal holidays of December 25 and January 1, shall be paid for those holidays if they were in a paid status during any portion of the last/first working day of their normal assignment preceding or succeeding the holiday period. (Ed. Code, § 88203.)

Employees whose normal day off falls on a holiday shall be entitled to equivalent time off within the same workweek.

Regular classified employees on a part-time basis shall be entitled to all benefits granted full-time employees on a prorated basis, including paid holidays.