

How to set ABBYY FineReader as your default PDF viewer



Note to OnBase Unity Client Users: Changing the default PDF may interfere with your ability to open PDFs with the Unity Client

Open the search bar on your Windows start menu and type "Default". From the resulting search list, click "Choose a default app for each type of file"





ABBYY° FineReader° PDF

Next, scroll down alphabetically to ".pdf". Change that file type from "Adobe Acrobat Reader DC" to "ABBYY Fine Reader 15".

Note: the other two file types are proprietary to Adobe and can't be changed to FineReader

Choose default apps by file type		
.pdf Adobe Acrobat Document	Adobe Acrobat Reader DC	
.pdfxml Adobe Acrobat Document	Adobe Acrobat Reader DC	
.pds PDS File	+ Choose a default	
.pdx Acrobat Catalog Index	Adobe Acrobat Reader DC	
.pef PEF File	+ Choose a default	
.perfmoncfg Performance Monitor Configuration	Resource and Performance Monitor	
.pfm Type 1 Font file	Windows Font Viewer	
. pfx Personal Information Exchange	Crypto Shell Extensions	
.php3 PHP3 File	+ Choose a default	

<u>Before:</u>

After:





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Just close the window when you're done. All PDF files should now open in ABBYY FineReader by default.

If you want to open up a specific PDF file in Adobe Acrobat instead, you can always right click on the file, choose "Open With" and select "Adobe Acrobat DC"



All Done!

If you have any questions, please reach out to your local IT Team

Site	Phone (click to call)	Email (click to email)
DAC	<u>805-652-7777</u>	districthelpdesk@vcccd.edu
MC	<u>805-553-4660</u>	mchelpdesk@vcccd.edu
OC	<u>805-678-5898</u>	ochelpdesk@vcccd.edu
VC	<u>805-289-6417</u>	vchelpdesk@vcccd.edu

