



**ACCREDITING COMMISSION for COMMUNITY and JUNIOR COLLEGES**  
*Western Association of Schools and Colleges*

Richard Winn, Interim President  
Raúl Rodríguez, Chair

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February 3, 2017

Dr. Cynthia Azari  
President  
Oxnard College  
4000 South Rose Avenue  
Oxnard, CA 93033

Dear President Azari:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 11-13, 2017, reviewed the Institutional Self-Evaluation Report (ISER) and evidentiary materials submitted by Oxnard College and the External Evaluation Team Report (Team Report) prepared by the evaluation teams that visited the College and the District September 26-29, 2016. College leadership, including the chair of the governing board, the interim chancellor, and the College president, certified the College's report, which was submitted in application for reaffirmation of accreditation. The purpose of the Commission's review was to determine whether the College continues to meet Eligibility Requirements, Accreditation Standards, and Commission policies (hereafter called Standards).

After considering the material noted above, the Commission acted to **reaffirm accreditation for 18 months**, and to require a **Follow-Up Report** on the issues identified in the team's findings of noncompliance at the institution. The Follow-Up Report will be followed by a visit to the College and the District Office by Commission representatives.<sup>1</sup> Reaffirmation for 18 months indicates that the Commission has determined that the institution is in substantial compliance with Standards.

The Commission finds the College out of compliance with the following Standards: I.A.2, I.A.3, I.B.2, I.B.4, I.B.5, I.B.8, I.B.9, III.A.6, II.A.9, III.B.2, III.B.4, III.C.2, III.D.1, III.D.2, III.D.3, III.D.4, IV.A.2, IV.A.3, IV.A.4, IV.A.6, and IV.B.3, and ERs 6, 8, 11, 14, 18, and 19 (College Recommendation 1) and III.A.6 (District Recommendation 1). At its meeting, the Commission deleted ERs 4 and 5 from this recommendation and changed the number of the District Recommendation from 3 to 1.

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<sup>1</sup> Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*, found on the ACCJC website at: [www.accjc.org/college-reports-accjc](http://www.accjc.org/college-reports-accjc).

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### **College Recommendation 1**

In order to meet the Standards, the team recommends the College develop, implement, and assess its academic, student services, and business services plans for human, physical, technological, and financial resources. College integrated plans and processes must be developed, implemented, and assessed informing resource allocation decisions for the replacement of equipment and technology, repair and maintenance of buildings and facilities, and the hiring of instructional and non-instructional personnel initiated through Program Review. (Standard I.A.2, I.A.3, I.B.2, I.B.4, I.B.5, I.B.8, I.B.9, III.A.6, III.A.9, III.B.2, III.B.4, III.C.2, III.D.1, III.D.2, III.D.3, III.D.4, IV.A.2, IV.A.3, IV.A.4, IV.A.6, and IV.B.3, and ER 4, 5, 6, 8, 11, 14, 18, and 19)

### **District Recommendation 1**

In order to meet the Standard, the teams recommend the District include use of the results of assessment of learning outcomes to improve teaching and learning as a formal component of the evaluation processes for faculty, academic administrators and other personnel directly responsible for student learning. (III.A.6)

### Need to Resolve Deficiencies

Standards represent practices that lead to academic quality and institutional effectiveness and sustainability. Deficiencies in institutional policies, practices, procedures, and outcomes which lead to non-compliance with any Standard will impact institutional quality and, ultimately, the educational environment and experience of students. The evaluation team has provided recommendations that give guidance for how the institution may come into compliance with Standards.

### Improving Institutional Effectiveness

The Team Report noted College Recommendation 2 for improving institutional effectiveness (improvement recommendation). This recommendation does not identify current areas of deficiency in institutional practice, but highlight areas of practice for which College attention may be needed. Consistent with its policy to foster continuous improvement through the peer-review process, the Commission expects institutions to consider the advice for improvement offered. In the Midterm Report, the College will include any actions taken in response to the evaluation team's improvement recommendations.

### Two-Year Rule

Under U.S. Department of Education enforcement regulations, the Commission is required to take immediate action to terminate the accreditation of an institution which is out of compliance with any Standards, or, alternatively, may provide an institution with additional notice and a deadline for coming into compliance that is no later than two years from when the institution was first informed of the non-compliance.

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With this letter, Oxnard College is being provided with notice of the Standards for which it is out of compliance and is being provided time to meet the Standards.

Next Steps

The Team Report provides details of the team's findings with regard to the College's work to meet the Standards. The guidance and recommendations contained in the Team Report represent the best advice of the evaluation team at the time of the visit but may not describe all that is necessary for the College to come into compliance (or to improve).

A **final copy** of the Team Report is attached. Commission changes to the Team Report are noted on a separate page for inclusion with the Team Report. The College may now duplicate and post copies of the enclosed Team Report with this added page.

The Commission requires the College give the ISER, the Team Report, and this letter appropriate dissemination to those who were signatories of the ISER and to make these documents available to all campus constituencies and to the public by posting them on the College website. The Commission requires the College give the Follow-Up Report / Midterm Report and this letter appropriate dissemination to those who were signatories of the Report, and to make these documents available to all campus constituencies and to the public by posting them on the College website.

On behalf of the Commission, I wish to express appreciation for the collaborative work that Oxnard College undertook to prepare for institutional self-evaluation, and to support the work of the external evaluation team. Thank you for sharing the values and the work of accreditation to ensure educational quality and to support student success. Accreditation and peer review are most effective when the College and the ACCJC work together to focus on student outcomes and continuous quality improvement in higher education.

If you should have any questions concerning this letter or the Commission action, please don't hesitate to contact me or one of the ACCJC Vice Presidents. We would be glad to help you.

Sincerely,



Richard Winn, Ed.D.  
Interim President

RW/tl

cc: Dr. Bernard Luskin, Interim Chancellor, Ventura County Community College District

Attachment