RESOLUTION NO. 2020-02
Resolution of the Board of Trustees
Ventura County Community College District

RESOLUTION DECLARING EMERGENCY CONDITIONS EXIST AT
VENTURA COUNTY COMMUNITY COLLEGE DISTRICT and
AUTHORIZATION TO TAKE ANY AND ALL NECESSARY ACTIONS TO PREPARE
AND RESPOND EFFECTIVELY TO THE NOVEL CORONAVIRUS (COVID-19)

WHEREAS, the Centers for Disease Control have declared COVID-19 a global pandemic; and

WHEREAS, on March 4, 2020, the Governor of California declared a State of Emergency due
to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, as of March 13, 2020, there are 1,629 cases reported of COVID-19 in the United
States; 473 confirmed cases in California, 1 positive travel-related case in Ventura County; 4
presumptive positive pending CDC confirmation, and officials expect the number of cases to
increase; and

WHEREAS, strict compliance with various statutes and regulations would prevent, hinder or
delay appropriate actions to prevent and mitigate the effects of COVID-19; and

WHEREAS, it is imperative to prepare for and implement measures to respond to the potential
spread of COVID-19 in our community; and

WHEREAS, it is imperative to have the tools to ensure the health and safety of students, staff,
and families on our campuses; and

WHEREAS, it is imperative to have the tools to ensure student learning continues if student
education needs to be conducted from alternate locations or virtual learning environments; and

WHEREAS, with the guidelines provided by Governor Newsom on March 3, 2020 it is
imperative that employees be allowed to take a leave of absence due to being quarantined or
staying home after recently returning from Level 3 countries or sick from Coronavirus or
illnesses with similar symptoms (e.g., cough, fever, shortness of breath); during this state of
emergency; and

WHEREAS, as of March 15, 2020, Governor Newsom asked Californians over the age of 65
and those residents with underlying health issues, such as blood disorders, chronic kidney
disease, asthma, chronic liver disease, compromised immune systems, pregnancies in the last two
weeks, metabolic disorders, heart disease and other conditions that make them more susceptible
to serious illness from the coronavirus, to remain at home; and

WHEREAS, the protection of the health and safety and preservation of the lives and property of
the people of the State from the effects of natural emergencies such as COVID-19 which may
result in conditions of disaster or in extreme peril to life, property, and resources is of paramount
State importance requiring the responsible efforts of public and private agencies and individual
citizens, and all public employees required to serve as disaster service workers subject to such
disaster service activities as may be assigned to them by their superiors or by law under
Government Code 3100; and

WHEREAS, Section 1102 of the Public Contract Code defines “emergency” to mean a “sudden,
unexpected occurrence that poses a clear and imminent danger, requiring immediate action to
prevent or mitigate the loss or impairment of life, health, property, or essential public services,”
and 21060.3 of the Public Resources Code and California Environmental Quality Act Guidelines
14 CCR section 15269(c) defines “emergency” to mean “a sudden, unexpected occurrence,
involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss
of, or damage to, life, health, property, or essential public services. ‘Emergency’ includes such
occurrences as fire, flood, earthquake, or other soil or geological movements, as well as such
occurrences as riot, accident, or sabotage.”

WHEREAS, under California Public Contract Code Section 20654, in an emergency when any
repairs, alterations, work, or improvement is necessary to any facility of public schools to permit
the continuance of existing school classes, or to avoid danger to life or property, the Board may,
by unanimous vote, with the approval of the county superintendent of schools during only the
timeframe of this state of emergency do the following: make a contract in writing or otherwise
on behalf the district for the performance of labor and furnishing of materials or supplies for the
purpose without advertising for or inviting bid; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Ventura County
Community College District:

1. Determines that the circumstances described in the Resolution herein constitute an
emergency condition; and

2. By unanimous vote pursuant to section 20654 of the Public Contract Code and subject to
approval by the Ventura County Superintendent of Schools, authorizes the flexibility of
Maintenance and Operations at Moorpark, Oxnard, and Ventura colleges and the District
Administrative Center, to respond to the emergency conditions at District Sites; and

3. Authorizes the Chancellor and/or his designee to take any and all actions necessary to
ensure the continuation of public education, and the health and safety of the students and
staff at the District Sites, including, but not limited to: the relocation of students and staff,
provision of alternative educational program options, provision of leaves of absence to
employees with pay due to quarantine or recently returning from level 3 countries or sick
from COVID-19 or illnesses with similar symptoms (cough, fever, shortness of breath) or
co-habitants of any individuals without any impact to their benefit time pursuant to
Education Code sections 87765 and 88199, directing staff to serve as disaster service
workers pursuant to Government Code 3100, and/or make alterations, repairs or improvements to school property; and

4. Authorizes the Chancellor and/or his designee to expend up to $2 million from reserves, as necessary, for expenses related to the COVID-19 Pandemic.

PASSED AND ADOPTED this 17th day of March 2020 by the following votes:

AYES: 5
NOES: 0
ABSTAIN: 0
ABSENT: 0

Ventura County Community College District
By: [Signature]
Bernardo M. Perez, Chair
Ventura County Community College District
Board of Trustees

Attested to:
Greg Gillespie, Chancellor
Clerk of the Board of Trustees
Ventura County Community College District