



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

PERSONNEL COMMISSION

MEETING AGENDA FOR APRIL 17, 2014 (REVISED)

5:30 p.m.

Ventura County Community College District
255 West Stanley Avenue, Suite 150
Ventura, CA 93001

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**
4. **MINUTES**
Personnel Commission Meeting – December 19, 2013
Personnel Commission Meeting – February 20, 2014
5. **CORRESPONDENCE**
None
6. **OLD BUSINESS**
Administrative procedure pertaining to the hiring of classified Vice Chancellor positions
7. **REPORTS**
 - A. Classified Employees Representative's Report
 - B. Board of Trustees Meeting Report
 - C. Director's Report
 - Current Recruitments Report
 - Positions Filled & Pending Report
 - D. Commissioners' Reports
8. **DISCUSSION OF EXAMINATION APPEAL PROCESS**
9. **REVISION OF A CLASSIFICATION SPECIFICATION**
Foster Care Project Specialist
10. **RECLASSIFICATION OF A POSITION TO A NEW CLASSIFICATION**
From: District Budget Officer
To: Budget Director (New Classification)
(Management Salary Schedule 150, \$97,880.04 - \$131,165.04/annual)

11. **PERSONNEL COMMISSION BUDGET FOR FISCAL YEAR 2014-2015**
 - A. Preliminary Review of Personnel Commission Budget for Fiscal Year 2014-2015
 - B. Determination of Public Hearing Date

12. **RECESS TO CLOSED SESSION**
Public Employee Discipline/Dismissal/Release (Pursuant to Government Code section 54957)
Consideration of Disciplinary Action Appeal Hearing for Employee#900242350

13. **RECONVENE IN OPEN SESSION**

14. **DETERMINATION/SELECTION OF HEARING OFFICER FOR DISCIPLINARY ACTION APPEAL HEARING**
Disciplinary Action Appeal Hearing for Employee #900242350

15. **PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS**

16. **DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING**
The date and time of the next regularly scheduled meeting of the Personnel Commission is May 15, 2014, at 5:30 p.m. The meeting will take place in the Dr. Thomas G. Lakin Boardroom at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura, California.

17. **ADJOURNMENT**

Written materials relating to a Commission meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at the District Administrative Center located at 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 or at the Personnel Commission meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of Michael Arnoldus, Director of Employment Services/Personnel Commission
Ventura County Community College District
255 West Stanley Avenue, Suite 150
Ventura, CA 93001
(805) 652-5521