

Ventura County Community College District
District Council on Human Resources (DCHR)
November 29, 2012

Present: Michael Arnoldus, Riley Dwyer, Dr. Erika Endrijonas, Bea Herrera (on behalf of AFT), Dr. Linda Kama'ila, Valerie Nicoll, Patricia Parham, Ramiro Sanchez, Peter Sezzi, Erica Tartt, Jay Wysard
Absent: Dr. Steven Hall, Rick Shaw, Dr. Jane Harmon
Recorder: Olivia Long (on behalf of Jennifer Holst)

Meeting Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Meeting Opened	The meeting commenced at 10:08 a.m.			
Approval of Minutes	Motion: To approve proposed October 11, 2012, DCHR meeting minutes. Moved: Mr. Sanchez Seconded: Dr. Endrijonas. All voted for approval, with Dr. Kama'ila and Ms. Herrera abstaining.	Post approved minutes on the DCHR page of the District website.	As soon as possible.	Ms. Holst
Policy and Procedure Review	The committee reviewed and discussed the following HR Policies and Procedures: <ol style="list-style-type: none"> 1. BP 2431 CEO Selection 2. AP 2431 Recruitment and Hiring: Chancellor 3. BP 7120 Recruitment and Hiring 4. AP 7120-A Recruitment and Hiring: Vice Chancellor(s) 5. AP 7120-B Recruitment and Hiring: College President 6. AP 7120-C Recruitment and Hiring: Academic Managers 7. AP 7120-D Recruitment and Hiring: Full-Time Faculty 8. AP 7120-E Recruitment and Hiring: Part-Time Faculty 9. BP 7211 Minimum Qualifications and Equivalencies 10. AP 7211 Minimum Qualifications and Equivalencies 11. BP 7310 Nepotism 			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Letters of Recommendation	There was insufficient time for discussion of this item. Place on agenda for next DCHR meeting.	Place on next DCHR agenda.	Next DCHR meeting.	Ms. Holst
Communication Issues	There was insufficient time for discussion of communication issues.	Place on next DCHR agenda.	Next DCHR meeting.	Ms. Holst
Open Discussion	There was insufficient time for open discussion.	Place on next DCHR agenda.	Next DCHR meeting.	Ms. Holst
Next Meeting	The meeting ended at 12:40 p.m. The December 13, 2012, DCHR meeting was cancelled. DCHR will meet next on January 24, 2013, at 10:00 a.m.			

These Minutes were approved at the DCHR Meeting on January 24, 2013.