



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

MARCH 28, 2014

12:30 PM

MEETING NOTES

Attendees: Ashley Chelonis, Bola King-Rushing, Dave Fuhrmann, Gwendolyn Huddleston, Martin Chetlen, Rebecca Chandler, Victory Kitamura
Guest: Marc Prado

1. Review Meeting Notes of 02-28-2014
The notes were approved.
2. Desire2Learn Updates
 - a. "Lite" Shell Customizations and Timing
The instructional technologists need more time to review the mock-up of the lite shell that Marc developed. They will confer and work with Marc on the shells. A list of the instructors who have used Course Studio in the past and are teaching in the summer session is being pulled so that training can be specifically targeted. Dave will have the list available early next week.
 - b. Insight (Analytics) Demos
District managers expressed interest in participating in a demo which has been scheduled for May 5. They are interested in tools that will assist the District with enrollment management, specifically with online courses. After discussion, it was decided to schedule a separate demo for this committee and any other interested staff. Dave will explore that option with the vendor. Blackboard also has an analytic tool that interfaces with Desire2Learn that can be reviewed as an alternative option.
 - c. Lync in D2L
Martin and Ashley reviewed and sent a list of questions to Marc. Dave will set up a call between Marc B, Marc P, Ashley, Rebecca, Martin, and other interested committee members. He will also contact Gina Connors from D2L to discuss the issues. The Lync phone implementation is close to completion at MC and OC. Onsite training sessions will be ongoing. Additional training will be offered during the summer and in the fall as needed.
3. Social Media/Networking Vendor Meetings
Dave shared that the outcome of the presentations from the two vendors was not positive; the cost was high for what was felt to be the basics. Advice was requested as to how to handle the situation where others on campus have set up a venue on social media. There is a District policy in regards to not representing the college without official permission and Dave suggested consulting campus management for guidance.

4. VCCCD Strategic Technology Plan 2014-2017

Dave will meet with each of the committee members who have offered suggestions, develop a list of items, and bring it to the next meeting for the group to discuss and determine what items are appropriate for instructional technology. Dave is also discussing with, and getting input from, ATAC and other groups. He will keep this group informed as needed.

5. Upcoming Website Changes – What is it going to look like and how does it affect both mobile app and OmniUpdate?

Victory and Marc will have a presentation ready for the next meeting to demonstrate what the websites will look like. The change- over to Drupal is scheduled for June. Drupal offers more features and flexibility than OmniUpdate. Victory is in the process of preparing the training sessions. The existing content will be able to be pulled in, which will help to expedite the process. The Mobile app should not be affected; the websites will be mobile friendly.

6. Other Business

There was no other business.

7. Next Meeting

The next meeting is scheduled for April 25.