



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

FEBRUARY 28, 2014

12:30 PM

MEETING NOTES

Attendees: Art Sanford, Ashley Chelonis, Bola King-Rushing, Dave Fuhrmann, Gwendolyn Huddleston, Lori Bennett, Lucy Hg, Marc Boman, Martin Chetlen, Mary Rees, Mike Rose, Nathan Bowen, Peter Sezzi, Rebecca Chandler, Victory Kitamura
Guest: Marc Prado

1. Review Meeting Notes of 01-31-2014
The notes were approved.
2. State Chancellor's Office RFA for Online Education – Update
There has been clarification that the course exchange will only be available for students interested in transfer and/or AA/AS degrees. An RFP is expected to be ready sometime in the next six months.
3. Course Studio in Luminis 5.1
The 'sandbox' should be ready for evaluation next week. Marc will have logins available for this group and other interested faculty/staff. The group discussed the desire for consistency for students and faculty; using one tool would offer consistency.
4. Desire2Learn
After extensive discussion it was decided to move forward with using D2L for posting course content online. This offers consistency for students and instructors. Implementation needs to be scheduled prior to summer in order to be ready for fall semester.
 - a. "Lite" Shell Customizations
Each campus will have the ability to individualize their lite course shell. There is an xml attribution tool that will assist with identifying courses that need the lite shell, and will allow the different user types to be grouped separately. Group Studio was discussed; the name has changed to Communities. Usage has lessened and this may be an opportunity to start fresh and not roll the content over with the upgrade. We might move to a third party support. Dave will have more information at the next meeting.
 - b. Insight (Analytics) Demos
The Chancellor's Cabinet will review a demo of this tool in May and would like for ITAC to review it. There are also a few other analytic tools available that will measure student success and help to improve student retention. This item will be discussed more at the next meeting and demos scheduled for April.

c. Lync and D2L

MC is ninety percent complete with the Lync deployment; OC is approximately ten to fifteen percent complete. By the middle to the end of April phone installation should be complete. Training has started and will continue as long as needed. There has been some trouble accessing Lync from outside of the system and these problems will be investigated. There hasn't been much testing with Lync in D2L; Martin will do some testing and Marc will follow up with him to get him started.

5. Social Media/Networking

Discussions are happening at the District level to engage an expert in this area to offer guidance. Dave requested input and concerns. The group discussed that there is not a District policy on social media. It was decided to develop a statement or two to forward to the Chancellor. Dave will keep the group updated as information becomes available.

6. VCCCD Strategic Technology Plan 2014-2017

Dave will be interviewing each person on the committee based on the input from the last meeting.

Lucy shared a list of suggestions from the OC faculty and staff, described below.

- to have electronic reserve items, such as ebooks and online articles, available within the library reservation system
- to have library instruction videos, keyed to specific courses and/or disciplines, available online
- to have selected computer software updates provided for those who work from home (specifically, adjuncts), so that adjuncts can interact more effectively with students
- to integrate GIS courses and GIS labs into the OC curriculum (this may be a goal specific to only Oxnard College)
- to establish a presence with a social media network (possibly using an existing infrastructure, like Facebook or LinkedIn) that not only connects students but tracks them after their community college experience
- to use this tracking feature to supply data about student achievements for assessment (at the departmental and college levels)
- to have every online instructor have a "Meet the Instructor" video and a course-specific "Orientation" video
- to have global date reminders within the classroom D2L calendars, like the last day to drop without a "W," so that students can find this information at one stop within their online course calendar
- to have student swipe cards or a comparable system (so that whether they complete orientation or not then gets tracked)

7. Other Business

There was no other business.

8. Next Meeting

The next meeting is scheduled for March 28 at 12:30PM.