



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

NOVEMBER 15, 2013

9:00 AM

**MEETING NOTES**

Attendees: Art Sanford, Ashley Chelonis, Bola King-Rushing, Bret Black, Dave Fuhrmann, Erica Tartt, Linda Kamaila, Lori Bennett, Lucy Hg, Marc Boman, Martin Chetlen, Mary Rees, Nathan Bowen, Rebecca Chandler, Victory Kitamura  
Guest: Mike Rose

1. Review Meeting Notes of 10-18-2013  
Correction to the notes: Art Sandford was in attendance.
2. Update - State Chancellor's Office RFA for Online Education  
Foothill-De Anza and Butte-Glenn community college districts were jointly awarded the Online Education Initiative grant. Dave shared a letter from the two districts. He has been invited, and will attend, a meeting on December 3 where details will be discussed. Currently we do not know what the direction will be. After the decision is made, it will be probably two to three years before a change in distance learning software is required. Meanwhile we will continue to move forward with the current D2L platform until such time as there is a mandate. The group discussed. There will be more information available at the next meeting.
3. Distance Learning – Student Authentication Policy  
This item has not been officially addressed by DTWR-I yet and was rolled over to the next ITAC meeting.
4. Spam in D2L  
D2L is not part of VCCCD's normal email system. To expand our current spam security would be expensive. There is a new, free service that came with Microsoft this year and it is hoped that it can be utilized to deal with this issue. There may be a working model to demo at the next meeting. There is also an open source solution that Marc is reviewing as a potential alternative. Marc will work with the instructional technologists.
5. VCCCD Strategic Technology Plan 2014-2017  
Dave requested that for the next meeting, the group prepare some ideas for goals, objectives, and initiatives for the next 3 years based on needs and desires. He is also open to suggestions for changes in format. Discussion will begin in spring 2014 and at a certain point the draft plan can be shared with the campus senates for their input. The Student Success Act of 2012 will need to be taken into account

and any applicable issues addressed as part of the plan. The final plan will be completed by the end of the 2014 calendar year.

6. Service Tracking using Swipe Cards

Linda inquired if there has been any tracking of services using swipe cards on any of the campuses. MC does have a few stations in place using CI Track that have been adapted to check in students to track visits to Counseling and other services. Dave will have Rupinder gather the information and share with OC and VC.

7. Department web pages / Official Facebook Pages

The group discussed the potential benefits and problems of creating official department web pages and Facebook pages. These could be good formats for connecting alumni with current students and building a communication network for them. Facebook and twitter can also be used as instructional tools. There is no Board policy on the issue however there is a policy regarding speaking on behalf of the college. Two separate questions were identified: alumni and social media communication, and general communications with students/faculty, etc. Dave will work with Clare to gather more information and ascertain the Chancellor's position on the subject. This is an item that would need to be submitted to Cabinet.

8. Demo – VCCCD Mobile App for Students

Mike will be presenting a road show for those who want to attend. The release date has not been determined. A link will be sent to the committee members to share with other faculty and everyone is encouraged to access and review it. Feedback will be helpful.

9. Other Business

- Martin inquired as to the status of the new Lync phone system at MC, including integration with D2L. Within the next few weeks, after configuration and testing, it should be ready for some faculty testing with a limited roll out beginning in January. Dave requested that faculty interested in participating in the testing to notify either himself or Marc.
- Ashley was asked about the recent presentation on campus by Desire2Learn staff. They reviewed the new features and changes that will be released in the new version. They also reviewed future features of the analytics tool. There were multiple presenters. Barry Dull discussed the D2L community and how other instructors are utilizing D2L. Ashley wants to work with our rep to bring Barry on site occasionally as she feels that his input and information are very helpful.

10. Next Meeting

The next meeting will be determined.