



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

OCTOBER 18, 2013

9:00 AM

MEETING NOTES

Attendees: Ashley Chelonis, Bret Black, Dave Fuhrmann, Keenan Kibrick, Linda Kamaila, Lori Bennett, Lucy Hg, Marc Boman, Mary Rees, Nathan Bowen, Peter Sezzi, Rebecca Chandler, Victory Kitamura

1. Review Meeting Notes of 04-12-2013
There were no changes or comments.
2. State Chancellor's Office RFA for Online Education
Part of the revamping of California's higher education system is to move towards a single online program to be used throughout the state for distance education. The goal is to set up an online exchange where current students can register for online classes from any college in the California system without needing to apply to that specific college. It's early in the process; the time line is that within two to three years VCCCD may be compelled to change unless Desire2Learn is chosen as the state-wide program. The implementation phase would probably take approximately three years. There was discussion. Several other states have moved in this direction; Desire2Learn has been awarded the contract for four states. We will continue to track the progress at the state level. No action is required at this time.
3. Distance Learning – Student Authentication Policy
VCCCD does not currently have an AP for distance learning and student authentication. DTRW-I has discussed this issue. After discussion, it was suggested that ITAC submit a recommendation to DTRW-I. Peter noted that there is no policy for distance learning, for instance how curriculum is processed, etc., and suggested that it could all be compiled together. He will send the information to Dave that he has collected and previously sent to the EVP's. Dave will continue to research and include Mary, who is co-chair of DTRW-I. This issue will be discussed further at the next meeting.
4. VCCCD Strategic Technology Plan 2014-2017
Dave would like to have more input from faculty and the instructional technologists than there was for the previous plan. This group will help to drive the goals and objectives. The current plan is found on the District website. It was requested that the plan be emailed to the committee members in Word format. The group discussed the different campus groups that might be consulted for input.
5. Portal Upgrade – Course Studio and Desire2Learn

Dave recapped the situation with the rewrite of Course Studio in Luminis 5 which would require re-training of faculty. There is a new, lengthy set-up wizard and it is more complicated to use than the current version. One option is to move exclusively to Desire2Learn for all course on-line activity. Discussion ensued. Marc will arrange demos within the next few weeks for the instructional technologists and other groups on campus, which will be determined. Discussion will continue at the next meeting.

6. Student Wireless Authentication

Dave shared information pertaining to a communications act that would require companies that provide open wireless access to provide a method for law enforcement to potentially tap into it. This was discussed at ATAC and it was decided to limit wireless access to those with valid portal login credentials with the exception of the libraries and food service areas. Dave requested input. After discussion, it was decided that Dave would review the Acceptable Use language to verify that there is a statement pertaining to the right to monitor usage. He will present it at the next meeting.

7. Microsoft Lync – Desire2Learn Interface - Project Status

There was a problem with interface authentication which should be resolved soon. The pilot group should start testing in the first two weeks of November with full testing to follow later in November.

8. Faculty Request For Keeping Online Classes Open Longer

Classes, by default, are opened to students one week before the class begins and kept open one week after the final date of the class. Instructors have the ability to change those dates for their individual classes. There is no set policy. After discussion, it was agreed that no change was needed.

9. Other Business

- Peter shared that the libraries have a third party contract with an outside vendor for copies and other related services. This contract is usually rolled over from year to year. They are developing a RFP that should go out next month that would manage the printers and printing services.
- The status of the mobile apps project was requested. Testing will begin within the next couple of weeks and a November date is anticipated for implementation. Dave reviewed some of the capabilities and features. Dave will follow up with Lucy regarding her suggestion of adding a student profile. A demo can be presented at the next meeting.
- Linda requested an agenda item be added to the next meeting to discuss systems that allow students to swipe their ID cards for the purpose of easy tracking of services.

10. Next Meeting