



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTITUTIONAL RESEARCH ADVISORY COMMITTEE

SEPTEMBER 11, 2013

8:30 AM – 10:00 AM ➤ OC PRESIDENT'S CONFERENCE ROOM

MEETING NOTES

Attendance: Connie Baker, Michael Callahan, John Cooney, Dave Fuhrmann, Lisa Hopper, Mike Rose

1. Review Meeting Notes of 05/08/13
The minutes were accepted as presented.
2. Election of Committee Co-Chair
The addition of a co-chair was one of the recommended changes to the committee's description. The status of those recommendations needs to be determined before the election of a co-chair. The election was deferred to the next meeting. The new person who is replacing Lisa P. will join the committee soon; Lisa P. will continue to meet with the committee occasionally.
3. Student Success MIS Data Collection File
The data comes from many different sources and needs to be housed in one place. If possible, John would like to move away from collecting MIS data from SARS. There are different requirements for both reporting and registration, both must be handled. Matriculation Data is currently being housed in Banner using the SCADETL form and it was discussed as possibly being the best place to collect the SS data. Mike will discuss the issue at the 3CBG meeting as all colleges need to be compliant. Dave recommended that John also discuss the issue with Deborah.
4. Foster Youth Annual Reporting
VCCCD has applied for a grant. This committee was discussed as a good group in which to formalize the data and format. John will provide status updates.
5. Student Success Scorecard Report and Presentation to Board
The presentation was reviewed and discussed. John suggested that it be made clear that the data is a smaller subset of students from seven years ago. Dave will send the presentation to the group for review and discussion will continue at the next meeting. He will confirm the date of the Board presentation.
6. Development of a Data Warehouse
Argos was discussed as a good reporting tool. It creates data blocks and offers the ability for the creation of reports that could then be run by Deans and others who need the information. With Argos, a process could be created to upload the data nightly which would give easy access to the data. It would not be a replacement for

SDA. The goal is to empower the data techs to have access to the information as quickly as possible. This project is next on ATAC's list to address and it will be added to the IRAC project list. It is anticipated that this will be a multi-year task. Dave will provide a list of potential vendors at the next meeting.

7. Review Project List

The project list was reviewed and updated as needed.

8. Other Business

There was no other business.

9. Next Meeting