



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTITUTIONAL RESEARCH ADVISORY COMMITTEE

DECEMBER 12, 2012

8:30-10:00 AM > DAC ROOM 119

MEETING NOTES

Attendance: Connie Baker, Michael Callahan, John Cooney, Clare Geisen, Lisa Hopper, Lisa Putnam, Mike Rose

Guest: Deborah LaTeer

1. Review Meeting Notes of 11/14/12
John reviewed the notes. There were no changes.
2. CCCCO ARCC Webinar – New Structure and Reporting Categories
Lisa H. reviewed the information for the changes. More in-depth review is needed. This will be part of the ARCC review process. The first draft will come out in January with a chance for the individual colleges to review and resubmit the data, if needed. The final report comes out in March at which time, IRAC will review it.
3. VCCCD Master Plan Update
Lisa P. shared that Pam would like IRAC to define the questions that the group thinks are important for the ones we service. Lisa P. will email the list she has developed to everyone. It was decided to have an initial list ready for Pam before meeting with her. There is a meeting scheduled in January between Lisa P, Dave, and Pam to discuss the master plan. The timeline was discussed: data will be collected in January and refined by DCAP in February.
4. Review of Chancellor's Update Document
The Chancellor's update has not been released yet.
5. Review Project List
The project list was reviewed and updated as needed.
6. Other Business
Lisa H. asked about files being stripped out of emails coming in from outside sources, specifically access database files. Mike suggested that she contact DAC IT.
7. Next Meeting
The next meeting is scheduled for January 9.