VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE
NOVEMBER 29, 2012
8:30 AM ➢ DR. THOMAS G. LAKIN BOARD ROOM

MEETING NOTES

Attendees: Mike Bush, Dave Fuhrmann, Erika Endrijonas, Iris Ingram, Dave Keebler, Sue Johnson, Bill Pearce, Ramiro Sanchez

1. Review Minutes of 09/13/2012
   There were no changes or comments.

2. Transitions Data Initiative from IEBC
   The Board approved, and the contract will be signed this week, implementation to follow soon after. This should be an excellent tool for the colleges to use as a resource. Data that is currently found in multiple areas will be available in one. Dave will be the main point of contact for requests to add users to the site.

3. Document Imaging Update
   The field has been narrowed to three vendors. Dave reviewed the comparison handout and the group discussed the options. After additional site reviews and cost analysis, a final recommendation will be submitted to ATAC in January.

4. ITAC Meeting Summary
   ITAC has met twice. They recommended that the district remain with Desire2Learn as there are no compelling reasons to make a change; however, they want to remain current with alternative options for future consideration. They decided that the DLTF group will continue to meet. Distance education practices and managing mobile devices were topics of discussion at the meetings. The next ITAC meeting is scheduled for the second Friday in January.

5. Updates
   - Mobile Apps
     Meetings and demos will be set up with the student government groups from the three campuses in December. Information is being gathered from the students as to what apps are most important to them.
     Concerns about security on mobile devices were expressed. Dave responded that this is being addressed and that more information for solutions will be available in March or April.

- Websites
  The Website committee has been formed and meetings have begun. The goal is to achieve better navigation, functionality, and an improved look.
- Portal Upgrade
  Dave gave a presentation of the new student portal mockups. April is still the expected launch date.
- Electronic Transcripts Self-Service
  Dave re-opened a discussion on self-service electronic transcripts to determine if there was interest in applying for a mini grant that is available; the filing deadline is December 31. It was agreed to apply for the grant, and take the information to DOC. Dave will send the information to the EVPs.

6. Other Business
   - Dave shared information on career center software for which Chancellor Moore has facilitated software demos. The group discussed. Dave will send the information to the EVPs and set up demos with a target date at the end of January.

   - Dave brought attention to an item that was previously tabled until 2013 regarding the health centers' medical records. Software to handle the records on-line district-wide needs to be in place by 2015. The health centers have identified a vendor/software that they agree upon.

   - Dave reported that an offer was made, and accepted, for the senior programmer position in I.T.

7. Next Meeting
   The next meeting is scheduled for January 3, 2013.