



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

NOVEMBER 9, 2012

11:00 AM

MEETING NOTES

Attendees: Art Sandford, Ashley Chelonis, Bola King-Rushing, Dave Fuhrmann, Erica Tartt, Erika Endrijonas, Jane Harmon, Marc Boman, Martin Chetlen, Nathan Bowen, Victory Kitamura

1. Review Meeting Notes of 10-18-2012
There were no changes.

2. Desire2Learn Update
Marc explained that there had not been enough time to complete the roll out and necessary training for version 10 to be implemented by fall semester. December 20 is the new target date; it is estimated that there will be 6 hours of down time. The course shells will be converted and there should not be a need to redo any content. It was requested that an email be sent to everyone if an issue is encountered that would be a cause for concern or confusion. Marc will set up an area for this information; so far there haven't been any issues. The test environment is now available for any instructor to log in to for testing and review. Training is currently being offered at VC. MC plans to have training videos and regular training available during flex week for spring semester. OC is working on scheduling formal training and encouraging all of the distance learning instructors to access the test environment.
Based on the last meeting, Dave has begun negotiations with D2L and has been discussing the Analytics tools with them. Dave will gather more information in preparation for a demo, and send an email out to everyone.

3. EduStream
This is a free service that provides a storage repository for institutions for video clips, video streaming, etc. so that instructors need not copy these from semester to semester. Instructors can have their own account and manage it themselves. MC had submitted a contract for this service but was denied as they need to have the entire district included. The district-wide contract is being finalized. Both OC and VC expressed interest. Dave will send the information to Bola and Erica so that they can begin preparing for implementation.

4. Technology and Distance Ed policies and support at each campus
Ashley suggested that the campuses keep each other updated on their procedures, and the different kinds of technology being used, and explored for future use. The group discussed and there was consensus to add this as an ongoing agenda item for each meeting.
5. Managing iPads and other mobile devices
In order to address the security issue with mobile devices, Dave is investigating alternatives to Sophos. There is no acceptable use policy for loading apps on mobile devices yet. There needs to be a mechanism in place for instructors who need apps installed for their class. The best way to manage this is being explored.
6. Other Business
 - Dave reviewed the status of the new Lync phone system deployment. Testing is taking place at VC and when complete, deployment will move to the other campuses. Dave will address the details more fully at the next meeting.
 - Ashley asked about social media. The discussion was deferred to the next meeting. Dave will have information on the new web design for the next meeting.
7. Next Meeting
Dave suggested that the next meeting be scheduled for January 2013. It was agreed that the second Friday of the month works well with everyone's schedule. January 11th is the second Friday in January.