VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTITUTIONAL RESEARCH ADVISORY COMMITTEE
SEPTEMBER 9, 2012
8:30-9:30 AM ➢ VENTURA COLLEGE CCCR

MEETING NOTES

Attendance: Connie Baker, Michael Callahan, John Cooney, Dave Fuhrmann, Lisa Hopper, Lisa Putnam, Mike Rose

1.   Review Meeting Notes of 08/08/12
There were no changes.

2.   MIS CB 11 (Course Classification Status) Updates
John distributed a handout with information on the course data elements and changes specified by the State. It is mandatory that the changes are made for the Fall 2012 reporting. There was discussion on how to facilitate the necessary changes. Connie plans to present this to the Student Banner group at their next meeting for their review. There was a discussion regarding how to be better informed on changes that are being put in place by the State.

3.   MIS Data Summit
John reported that the summit was very good. There was a lot of information condensed into one day. He shared the handouts from the summit that advised of the upcoming changes critical to MIS data collection and processing. Gainful employment was mentioned at the summit and the state believes that reporting will eventually be necessary again. Currently, disclosure is necessary and reporting is not, although the State believes reporting will become required in the short term future. Student program awards data is also on the list. The group discussed and OC is mostly caught up with any changes; VC and MC are currently working towards that goal. The group discussed each of the codes for rejecting submission as outlined in the Data Quality Edits handout. It was noted that there is a change that affects DSPS and they should be notified. It was also noted that the timing of the academic standing calculation needs to be addressed with the Banner Student Group. Mike will take the information to the next meeting. John will look into number 16 on the list which involves rejection if there is a 20% increase/decrease in FTES from the previous corresponding primary term. He expressed disagreement due to the budget issues being faced by districts. The student goals reporting should improve with the implementation of DegreeWorks as students will be able to modify their information resulting in a 'self-cleaning' of the data. It is anticipated that by next year, the data will be better.

4. Review Project List
   The in-progress items on the project list were reviewed and updated as needed.

5. Old Business
   - Listing of Current External Research Groups Participation Update
     John has the list of the external research groups completed and he will post it on the website. The list will detail the organizations, not the name of the participant.
   - Student and Employee Perception Surveys Update
     Michael suggested deploying the student survey in spring of 2013 instead of 2014 as it is VC's core indicator of success. The group discussed the deployment date and the necessity of deciding upon the process soon. It was suggested to utilize both on-line and paper scanning (Scantron) methods. The group will discuss in more detail at the next meeting.

6. Other Business
   John shared a press release from the state regarding enrollment priorities. Susan Bricker made a presentation at the Board meeting last night and it was discussed. We are already in compliance with several of the requirements. It was suggested that Susan be invited to give an update at the next meeting.

7. Next Meeting
   The next meeting is scheduled for October 10.