



**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER**

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE

APRIL 5, 2012

8:30 AM ➤ DR. THOMAS G. LAKIN BOARD ROOM

MEETING NOTES

Attendees: Erika Endrijonas, Dave Fuhrmann, Clare Geisen, Dave Keebler, Sue Johnson, Iris Ingram, Lisa Miller, Bill Pearce, Ramiro Sanchez

Guest: Kathy Scott

1. Review Minutes of 03/01/2012
There were no changes or comments.
2. TracDat and eLumen
Kathy distributed a summary of the decision for VC to support the use of TracDat, and reviewed the information. There was a discussion that included costs and staff impact. OC has been working towards implementing eLumen over the last year and plans to continue that process. The TracDat decision will need to be presented to Cabinet and could possibly be ready for the May Board agenda.
3. Desire2Learn version 10 upgrade schedule
The optimal time to upgrade is between spring and summer semesters. D2L will support the old version through June of next year. The timing of the upgrade installation was discussed; Ramiro, Erika, and Lisa will meet for further review. Dave noted that D2L has incorporated many of the changes that were requested by VCCCD into the upgrade. The Instructional Technologists are working on the existing training documentation, updating as needed per the changes in version 10.
4. District website refresh proposal
The target release date is expected to coincide with the portal upgrade, scheduled for the end of October. Dave has a proposal from Aeronet. Funding and vendor options were discussed.
5. Request from Google for mapping inside of buildings
Dave explained the request from Google to provide mapping of the inside of buildings on the three campuses. This would allow students with smart phones to locate specific rooms. Android is the only supported platform. After a discussion, it was decided to not approve the request.
6. Mobile Applications for Students – Options Update
Dave reviewed the handout of vendors and the features for each product. The group discussed the options. The list of vendors was narrowed down to AT&T and D2L. It was agreed that student input is needed; a demo for students will be

scheduled soon. Clare will work with the students in order to have their input ready for the next meeting. Implementation could be included with the new portal design and upgrade in October.

7. Project Updates

- DegreeWorks
Lisa shared that the technical issues are being resolved and that the project is on target.
- Banner Upgrade in April
Bill shared that testing is progressing well and the upgrade is on schedule for the weekend of April 14. System down time should be minimal, beginning on Sunday and ending sometime Monday morning after super user testing is completed. D2L will remain accessible.

8. Other Business

- Bill explained the changes to CCCApply with regard to the applicants choosing a program rather than a major. The group discussed. The EVPs were directed to the Registrars for additional information regarding the program choices that are available to students who are unsure of their major.
- Sue inquired as to the status of on-line transcripts. Dave responded that he will be coordinating a meeting with the EVPs and deans to review the options and decide upon a recommendation. Docufide has had more positive feedback from staff than Credentials, having more of the needed functionality. On-line transcripts will be implemented before document imaging.
- Dave reported, as an information only item, that there is a small consortium of colleges moving towards creating a new system to replace Banner. There has been some interest at the state level.

9. Next Meeting

The next meeting is scheduled for May 3, time to be determined.