



**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
DISTRICT ADMINISTRATION CENTER**

**ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE**

**FEBRUARY 2, 2012**

**8:30 AM ➤ DR. THOMAS G. LAKIN BOARD ROOM**

**MEETING NOTES**

Attendees: Erika Endrijonas, Dave Fuhrmann, Clare Geisen, Dave Keebler, Iris Ingram, Sue Johnson, Lisa Miller, Patricia Parham, Bill Pearce, Ramiro Sanchez

Guests: John Cooney

1. Review Minutes of 11/03/2011

It was noted that under item 10, the second bullet, the wording should be changed to 'Title V Cooperative grant'.

2. Reports

- Banner Financial Aid

John distributed and reviewed the 'Post Mortem Banner FA' report. Overall, everyone is satisfied with the results. There are some minor changes that need to be done; but basically, the functions of the financial aid offices can be accomplished. A list has been compiled of items that can be improved upon, and these will be addressed. Dave is meeting with Higher One next week regarding issues with customer support. With the basic set-up complete, continued training is focused on enhancing the set-up. John explained that the FA money is being disbursed earlier than in the past, which is reflected in a higher number of returns. The steering committee will decide whether or not to conduct a student feedback survey.

- Higher One

Dave has scheduled a meeting next week with the sales representative and will review problems such as ATMs not working, support issues, and problems on the CashNet side. He feels that all of the issues are resolvable.

- Banner Updates

The Banner upgrade is tentatively scheduled for April 14. This should allow plenty of time before registration begins in May. Due to the CalB release not being available until March 15, the upgrade may need to be delayed. That will be decided once it is determined how many mods need to be reapplied. There has been a reduction in the percentage of local mods over the last year; Bill estimates it to be approximately 25%. Sue inquired as to if there is a review process that determines the necessity of current mods. Bill answered that the last review was done at the time of the major Banner 8 upgrade, approximately 1 ½ years ago. Another assessment will be done

with the next major upgrade. The acquisition of SunGard by Datatel was discussed.

- DegreeWorks

Lisa shared information regarding the kickoff meeting last week. Many of the counseling staff attended with a total of seventy-five staff signing the attendance sheet. Training geared towards the data techs will begin the week of February 14; training for counselors is scheduled to begin in May. Lisa also described the functionality of DegreeWorks.

3. Electronic Transcripts – Update

Dave described the three different products that are being explored and the group discussed. Demos for staff will probably be scheduled in March.

4. AT&T Campus Guide – Mobile Applications for Students

Dave shared information regarding the demo presented earlier in the week. The product was well received by the staff in attendance. Dave reviewed the costs as well as other options for mobile applications. The potential benefits of offering this to students were discussed.

5. Project List Review

The project list was reviewed and Dave noted the changes.

6. Other Business

There was no other business.

7. Next Meeting

The next meeting is scheduled for March 1.