



**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER**

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE

JANUARY 6, 2011

8:30-9:30 AM > DAC MPR

MEETING NOTES

Attendance: John al-Amin, Erika Endrijonas, Dave Fuhrmann, Iris Ingram, Sue Johnson, Dave Keebler, Ed Knudson, Bill Pearce, Patricia Parham, Ramiro Sanchez
Guests: Rupinder Bhatia

1. Review Minutes of 01/06/2011

2. Reports

- Financial Aid

The written status report from Mike was reviewed with Rupinder present to address any questions. Financial Aid has been implemented in Banner production and the first batch of applications was successfully loaded. By August, all FA checks will be generated from Banner.

- Banner

Bill shared that there are new releases that need to be implemented; these are not major releases and the expected installation date is targeted for early April. The normal update schedule for new releases will be in early April and late October.

3. Human Resources - Minimum Qualifications Project

Data from two campuses has been received; the third campus will have their data ready by tomorrow. Bill shared that, based on the data so far, there is a good crosswalk. HR will need to create codes. Ed suggested possibly moving away from cross listing courses as this causes some issues. A discussion ensued regarding the codes with the agreement that it would be the cleanest to crosswalk top codes to MQ's. The top code needs to be matched to one discipline with one discipline potentially matched to multiple top codes.

4. Project Priority List

Items on the pending and in-progress Project Priority lists were reviewed and discussed. For the pending projects, DegreeWorks was identified as the top priority, followed by Document Imaging. Ed will be the project sponsor for DegreeWorks, and Erika will sponsor the Document Imaging project. Dave will work with them, and bring forward the Project Summary document to the next meeting. The Banner Enrollment Management project was removed from the pending list. The project to interface People Admin with Banner was identified as a low priority.

5. Other Business
There was no other business.
6. Next Meeting
The next meeting is scheduled for March 3.