



**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER**

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE

FEBRUARY 4, 2010

8:30-10:00 AM > MPR

MEETING NOTES

Attendance: John al-Amin, Erika Endrijonas, Dave Fuhrmann, Clare Geisen, Iris Ingram, Sue Johnson, David Keebler, Ed Knudson, Bill Pearce, Ramiro Sanchez

Visitors: Terry Cobos, Rick Shaw

1. Review Minutes of 12/11/10
2. Copyright for Instructional Coursepacks
Terry presented information gained from a meeting with Canon representatives regarding copyright checking software. After a discussion, it was decided that Ramiro will add this item to the agenda for the next DTRW meeting. Terry will create an informational document to be available next week for review and to be emailed to the EVPs.
3. IT Projects List Review
The items on the Project List were reviewed and the list will be updated accordingly.
4. SDA Reporting
Dave Keebler inquired about the usage of SDA and its intended future direction. Bill reported that SDA is not web based and so, is an older approach to reporting. We can either continue with it and offer more training to staff, or we can investigate a different tool that provides more web-based functionality such as Evisions.
5. Status Reports
 - Financial Aid Migration to Banner
This will be on the March Board meeting agenda.
 - Desire2Learn Implementation
The IT portion of the project is complete. Training is still needed for some instructors. The feedback from the instructors has been generally positive. The number of licenses projected for the year has been exceeded, due in part to instructors who are utilizing D2L to enhance their regular classes. We will need to either pay for additional licenses or change to the unlimited license agreement.

- **MyVCCCD Student Portal**
Bill reported that there was one problem involving student use of gmail. The email forwarding was not working until the student had accepted the terms of use from Google. IT personnel worked with Google for a solution and Google turned off the terms of use acceptance. Everything else has been running smoothly. The implementation is complete; we are now in the maintenance mode.
- **Banner 8**
Bill presented a handout of the new features and functions for Banner 8. The items in bold will be implemented. Other schools who have installed the update have been contacted and have offered to share their experiences to help avoid the same problems they encountered. It was suggested that instructional decision makers be included in the Banner 8 update task force. Sue suggested a minimum of one Dean from each college and that the EVPs attend the first few meetings.

6. **Other Business**

John brought up the subject of on-line acceptance of credit cards for student fees and other items such as campus events. Sue offered that this needs to be discussed in depth due to the number of departments that would be affected. Bill will investigate the ability of the Banner Event module to handle credit card payments.

7. **Next Meeting is scheduled for March 4, 2010.**