

Ventura County Community College District

2012-2013 Academic Year
District Technical Review Workgroup – Instructional (DTRW-I)
Meeting Notes
December 13, 2012 - 1:00 p.m. – DAC Lakin Board Room
MEETING NOTES APPROVED AT 1.24.13 DTRW-I MEETING

Members: Chancellor’s Designee: Erika Endrijonas, Chair, (OC)
 Faculty Co-Chair: Mary Rees, Co-chair (MC)
 Executive Vice Presidents: Erika Endrijonas (OC), Jane Harmon (MC), Ramiro Sanchez (VC)
 Faculty Co-Chairs of Curriculum Committees: Teresa Bonham (OC), Mary Rees (MC), Mark Pauley (VC)
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)
 Policy and Administrative Procedures: Clare Geisen (DAC) (Policy/procedure, Chancellor’s Cabinet Liaison/guest)

Absent: Teresa Bonham (OC), Jane Harmon (MC)

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<p>Approval of November 8, 2012 Meeting Minutes</p>	<p>Dr. Endrijonas welcomed everyone to DTRW-I and the meeting commenced at 1:05 pm.</p> <p>The meeting notes were approved as presented with abstention from Dr. Endrijonas.</p>			
<p>CURRICULUM SUBMISSIONS</p>				
<p>New Degree/Course/Revised Courses Moorpark/Oxnard/Ventura Submissions</p>	<p>Curriculum Submissions:</p> <p>MOORPARK COLLEGE New Degrees/Programs Art History – AA-T FTVM Production – Certificate of Achievement Geography – AS-T Studio Art – AA-T</p>	<p>Add all recommended curriculum to DCAA agenda</p>	<p>January 26</p>	<p>Laurie Nusser</p>

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>Recommendation: all items will go forward to DCAA.</p> <p>Revised Degrees/Programs Film Television Media – AA</p> <p>Recommendation: This revised degree will go forward to DCAA.</p> <p>New Courses ARTH M10H Honors: Art Appreciation 3.0 ART M79B Figure Sculpting II 3.0 THA M08 Script Analysis 3.0 THA M10B Theatre Production: Performance II 3.0 THA M10C Theatre Production: Performance III, 3.0 THA M10D Theatre Production: Performance IV 3.0 THA M11B Theatre Production: Technical II 3.0 THA M11C Theatre Production: Technical III 3.0 THA M11D Theatre Production: Technical IV 3.0 THA M14B Improvisational Comedy I 1.5 THA M14C Improvisational Comedy III 1.5 THA M14D Improvisational Comedy IV 1.5</p> <p>Recommendation: all new courses will go forward to DCAA.</p> <p>Revised Courses ART M42 Advanced Illustration 3.0 ART M72 Ceramic Design I 3.0 ART M74 Glaze Design I 3.0 ART M110 Gallery Practices/Portfolio 13.0 CHEM M01A General Chemistry I 5.0 CHEM M12 Introductory Chemistry I 5.0 CHEM M12H Honors: Introductory Chemistry I 5.0</p> <p>Recommendation: all revised courses will</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p>go forward to DCAA.</p> <p><u>OXNARD COLLEGE</u> Revised Courses ANAT R101 General Human Anatomy 4 AT R016 Auto Electronics 3 PHSO R101 Human Physiology 5 Recommendation: all revised courses will go forward to DCAA. New Programs Associate in Arts in Anthropology for Transfer Associate in Arts in Deaf Studies Associate in Arts in Political Science for Transfer Recommendation: all new programs will go forward to DCAA. Revised Programs Associate in Arts in Sociology for Transfer Recommendation: this revised program will go forward to DCAA.</p> <p><u>VENTURA COLLEGE</u> Deleted Degrees/Programs Associate in Science Degree/Certificate of Achievement in Commercial Art Recommendation: this item will go forward to DCAA. Families Proposal due to changes to repeatability ART DANCE KINESIOLOGY THEATRE ARTS</p>			
Course families between colleges – from DCAA	The CCLC does not have a course family – this item is off future agendas.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Common course designation for Art/Art History (ARTH) – from DCAA	There was discussion regarding minimum qualifications and is still under review with DCHR and AFT.			
Policy/Procedure Two Year Review Cycle – status update (Clare Geisen)	<p>Ms. Geisen provided Chapters 4 (Academic Affairs) and 5 (Student Services) tracking sheets and indicated they require review prior to March 2013 for accreditation purposes.</p> <p>These policies/procedures will go forward from DTRW-I and SS to DCAA after review by the technical review workgroups. The DTRW-I group reviewed the tracking sheet and certain items were indicated as already under review at the campuses (BP/AP 4022). BP/AP 4030 will go to DCAA for their review as Dr. Endrijonas felt it was more appropriate for review by this committee.</p>			
Next Meeting Date:	<p>January 10, 2012 – 1 pm – this meeting was moved to January 24 – 1 pm.</p> <p>There was discussion regarding this meeting as this is during flex week and timing was discussed to get curriculum on the Board agenda for February 2013. Ms. Geisen will speak with Chancellor Moore for permission to bring curriculum submission copies from the DCAA January 31 meeting to Consultation Council to meet Board agenda submission deadlines.</p>			