

Ventura County Community College District

**2012-2013 Academic Year**  
**District Technical Review Workgroup – Instructional (DTRW-I)**  
**Meeting Notes**  
**October 24, 2013 - 1:00 p.m. – 3:00 p.m.**  
**MEETING NOTES APPROVED AT 12.05.13 DTRW-I MEETING**

**Members:** Chancellor’s Designee: Erika Endrijonas, Chair, (OC)  
 Faculty Co-Chair: Mary Rees, Co-chair (MC)  
 Executive Vice Presidents: Erika Endrijonas (OC), Lori Bennett (MC), Gwendolyn Huddleston-Lewis (representing Daniel Seymour (VC))  
 Faculty Co-Chairs of Curriculum Committees: Shannon Davis (OC), Jerry Mansfield (MC), Peter Sezzi (VC)  
 Additional Faculty Member: Graciela Casillas-Tortorelli (OC)  
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)  
 Academic Senate Presidents: Linda Kama’ila (OC), Mary Rees (MC), Art Sandford (VC)  
 Policy and Administrative Procedures: Clare Geisen (DAC) (Policy/procedure, Chancellor’s Cabinet Liaison/guest)

**Absent:** Graciela Casillas-Tortorelli (OC)

**Recorder:** Laurie Nelson-Nusser

**Notes:**

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<b>Approval of September 26, 2013 Meeting Minutes</b>	Dr. Endrijonas welcomed everyone to DTRW-I and the meeting commenced at 1:04 pm.  The meeting notes were approved as presented.			
<b>CURRICULUM SUBMISSIONS</b>				
<b>New Degrees/Courses/Revised Courses</b>  <b>Moorpark/Oxnard/Ventura Submissions</b>	<b>Curriculum Submissions:</b>  <b><u>MOORPARK COLLEGE</u></b> <b>New Degree</b> Associate in Science in Film Television and Electronic Media for Transfer, 18 units <b>Recommendation:</b> This new degree will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p><b>New Courses</b>            THA M52B, Theatre for Young Audiences II, 3.0 units            Recommendation: This new course will go forward to Chancellor's Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p><b>Revised Courses</b>            FTVM M70, Digital Editing, 3.0 units  <b>Recommendation:</b> This revised course will go forward to Chancellor's Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p><b><u>OXNARD COLLEGE</u></b></p> <p><b>New Courses</b>            ART R180, 3-D Foundations, 3.0 units            FTVE R150, Beginning Motion Picture Production, 3.0 units  <b>Recommendation:</b> This new course will go forward to Chancellor's Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p><b>Revised Courses</b>            ART R104B, Color and Design II <del>Theory</del>, 3.0 units            ECE R112, Practicum in Early Childhood Education, 3.0 units            EMT R169, Emergency Medical Technician — <del>Basic</del>, <b>6 8.0 units</b>  <del>TV</del>            FTVE R100, <del>Introduction to Electronic Media Studies</del>, 3.0 units            TV R403 <del>FTVE R130, Digital Filmmaking</del> <b>Beginning Single Camera Production</b>, 3.0            TV R102 <del>FTVE R135 Introduction to Live Production in Video</del>, 3.0 units  <b>Beginning TV Studio Production</b>  <b>Recommendation:</b> The revised courses will go forward to Chancellor's Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p><b>New Programs</b>            Certificate of Achievement in Child Development/Early Childhood Education: Master Teacher            Proficiency Award in Child Development Assistant            Proficiency Award in Child Development Associate Teacher            Proficiency Award in Child Development Site Supervisor            AA-T in Geography</p>			

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	<p><b>Recommendation:</b> There was discussion regarding Board approval for Proficiency Awards. Ms. Geisen will follow up with the Chancellor regarding this issue. The new programs will go forward to Chancellor's Cabinet, Consultation Council, and subsequently the Board for full approval.</p> <p><b>Revised Programs</b> Certificate of Achievement in Child Development/<b>Early Childhood Education:</b> Teacher</p> <p><b>Recommendation:</b> This revised program will go forward to Chancellor's Cabinet, Consultation Council, and subsequently the Board for full approval.</p> <p><b><u>VENTURA COLLEGE</u></b> <b>New Degrees/Programs</b> Associate in Arts Degree in Dance/Certificate of Achievement in Dance Associate in Arts Degree in Kinesiology for Transfer Certificate of Achievement in Biomedical Device Technology</p> <p><b>Recommendation:</b> The new degrees and certificate of achievement will go forward to Chancellor's Cabinet, Consultation Council, and subsequently the Board for full approval with minor changes to Kinesiology and Biomedical Device Technology.</p> <p><b>New Courses</b> DANC V02                      Dance History DANC V03                      Anatomy for Dancers DANC V04                      Dance Improvisation DANC V06A                    Dance Pedagogy I DANC V06B                    Dance Pedagogy II DANC V06C                    Dance Pedagogy III</p> <p><b>Recommendation:</b> The new courses will go forward to Chancellor's Cabinet, Consultation Council, and subsequently the Board for full approval with minor changes.</p> <p><b>Revised Courses</b> DANC V10A                    Modern I    2 units The following course description will include: "This course may be taken for a maximum of 4 times or a student may take a maximum of 4 courses from a family which</p>			

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	<p>has been defined by Ventura College faculty in modern dance as DANC V10A, DANC V10B, DANC V10C, and DANC V10D.”</p> <p>DANC V10B            Modern II    2 units  DANC V10C            Modern III  2 units  DANC V10D            Modern IV  2 units  DANC V13A            Tap I        2 units  DANC V13B            Tap II       2 units  DANC V13C            Tap III     2 units  DANC V13D            Tap IV     2 units  DANC V14              Movement for the Theatre  DANC V15A            Ballet I     2 units  DANC V15B            Ballet II    2 units  DANC V15C            Ballet III   2 units  DANC V15D            Ballet IV   2 units  DANC V23              Ballroom Dance  DANC V27              Street Dance  DANC V29A            Jazz I       2 units  DANC V29B            Jazz II     2 units  DANC V29C            Jazz III    2 units  DANC V29D            Jazz IV     2 units</p> <p><b>Recommendation:</b> The revised courses will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently the Board for full approval with the change notated above for DANC V01A.</p>			
<b>OLD BUSINESS</b>				
<b>BP/AP 4022 Course Approval (no AP 4022 in BoardDocs) BP/AP 4020</b>	This item was tabled to the December 5 DTRW-I meeting to allow more time for review and revisions.			
<b>AP 4102 Occupational/Vocational Technical Programs (no BP in BoardDocs)</b>	This administrative procedure still requires further review by the Moorpark Academic Senate.			
<b>AP 4050 Articulation/AP 4100 Graduation Requirements for Degrees and Certificates/AP 4225</b>	<p>AO’s to return to DTRW-I and Registrars will return to DTRW-SS for the December 5 meetings with suggested revisions.</p> <p>The Articulation Officers will update the procedures and</p>	Send Word versions to AO’s (sent during September meeting)	ASAP	Laurie Nusser

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<b>Course Repetition/AP 4227 Course Repetition Absent Substandard Academic Work (Articulation Officers)</b>	return with suggested revisions to an upcoming meeting.	Update all listed APs	December 5	Articulation Officers
<b>Next Meeting Date:</b>	December 5, 2013 – 1 pm, DAC Lakin Boardroom			