

Ventura County Community College District

2012-2013 Academic Year
District Technical Review Workgroup – Instructional (DTRW-I)
Meeting Notes
January 23, 2014 - 1:00 p.m. – 3:00 p.m.
MEETING NOTES APPROVED AT 2.27.14 DTRW-I MEETING

Members: Chancellor’s Designee: Erika Endrijonas, Chair, (OC)
 Faculty Co-Chair: Mary Rees, Co-chair (MC)
 Executive Vice Presidents: Erika Endrijonas (OC), Lori Bennett (MC), Patrick Jefferson (VC)
 Faculty Co-Chairs of Curriculum Committees: Shannon Davis (OC), Jerry Mansfield (MC), Peter Sezzi (VC)
 Additional Faculty Member: Graciela Casillas-Tortorelli (OC)
 Articulation Officers: Shannon Davis (OC), Letrisha Mai (MC), Gloria Arevalo (VC)
 Academic Senate Presidents: Linda Kama’ila (OC), Mary Rees (MC), Peter Sezzi attending on behalf of Art Sandford (VC)
 Policy and Administrative Procedures: Clare Geisen (DAC) (Policy/procedure, Chancellor’s Cabinet Liaison/guest)

Absent: Graciela Casillas-Tortorelli

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of December 5, 2013 Meeting Minutes	Dr. Endrijonas welcomed everyone to DTRW-I and the meeting commenced at 1:07 pm. The December 5, 2013 meeting notes were approved as presented. Dr. Endrijonas provided an update regarding proficiency awards and indicated a presentation was made for the Board members at the January 21, 2014 Board meeting.			
CURRICULUM SUBMISSIONS				
New Degrees/Courses/Revised Courses	Curriculum Submissions: <u>MOORPARK COLLEGE</u> New Degrees			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Moorpark/Oxnard/Ventura Submissions	<p>Associate in Arts in English for Transfer Associate in Science in Physics for Transfer Recommendation: These new degrees will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p>New Courses CHEM M01AH, Honors: General Chemistry I CJ M01H, Honors: Introduction to Criminal Justice CJ M09, Bujinkan - Practical Self Defense CNSE M67, VMware vSphere Fundamentals FTVM M90B, Film/Television Portfolio II JOUR M10D, Student News Media Staff Editing II Recommendation: These new courses will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval with possible minor changes to the course descriptions of CJ MO9, Bujinkan – Practical Self Defense, FTVM M90B Film/Television Portfolio II, and JOURN M10D Student News Media Staff Editing II.</p> <p>Revised Courses ENGL M01B, Literature: Critical Thinking and Composition ENGL M01BH, Honors Literature: Critical Thinking and Composition Recommendation: These revised courses will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval.</p> <p><u>OXNARD COLLEGE</u> Deleted Programs AS in Engineering Technology Certificate of Achievement in Engineering Technology Recommendation: These deleted programs will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently to the Board for full approval.</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<p><u>VENTURA COLLEGE</u> New Degrees/Programs Associate in Arts Degree/Certificate of Achievement in Architectural Design Associate in Arts Degree for Transfer in English Recommendation: The new degrees and programs will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently the Board for full approval with corrections to the units under List C for foreign languages (French, German, Italian, and Japanese). The total for major units remains unchanged.</p> <p>New Course ENGL V01C, Intro to Literature: Critical Thinking and Argumentative Writing Recommendation: This new course will go forward to Chancellor’s Cabinet, Consultation Council, and subsequently the Board for full approval.</p>			
OLD BUSINESS				
BP/AP 4022 Course Approval (no AP 4022 in BoardDocs) BP/AP 4020	<p>The AO’s and EVP’s return with suggested revisions for 4020 and 4022 to the February 27, 2014 DTRW-I meeting to allow more time for review and revisions.</p> <p>In October, this item was tabled to the December 5 DTRW-I meeting to allow more time for review and revisions.</p>			
AP 4050 Articulation/AP 4100 Graduation Requirements for Degrees and Certificates/AP 4225 Course Repetition/AP 4227 Course Repetition Absent Substandard Academic Work	<p>AP 4050 Articulation and AP 4100 Graduation Requirements for Degrees and Certificates are currently on hold awaiting State information.</p> <p>In December, the Registrars provided updated versions of AP 4225 Course Repetition and AP 4227 Course Repetition Absent Substandard Academic Work, which was reviewed in December by DTRW-I, and the Academic Senates requested further review. Ms. Nusser sent those</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
(Articulation Officers)	versions on January 14 to the Academic Senate Presidents; however, updated versions were hand carried into the 1.23.14 DTRW-SS meeting by the Registrars and further updates were sent after the meeting on 1.24.14. Ms. Nusser will send the latest updated versions to the Academic Senate Presidents (sent 1.31.14).			
Other Business	There was discussion regarding ADT degrees and getting approval from the State Chancellor's Office. Ms. Rees thanked the Articulation Officers for their work on the comparable course list.			
Next Meeting Date:	February 27, 2014 – 1 pm, DAC Lakin Boardroom			