



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

PERSONNEL COMMISSION

MEETING AGENDA FOR MAY 16, 2013
5:30 p.m.

Ventura County Community College District
255 West Stanley Avenue, Suite 150
Ventura, CA 93001

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**
4. **MINUTES**
Personnel Commission Meeting of April 18, 2013
5. **CORRESPONDENCE**
None
6. **OLD BUSINESS**
None
7. **REPORTS**
 - A. Classified Employees Representative's Report
 - B. Board of Trustees Meeting Report
 - C. Director's Report
 - Current Recruitments Report
 - Positions Filled & Pending Report
 - D. Commissioners' Reports
8. **PUBLIC HEARING OF THE PERSONNEL COMMISSION BUDGET FOR FISCAL YEAR 2013-2014**
9. **ADOPTION OF THE PERSONNEL COMMISSION BUDGET FOR FISCAL YEAR 2013-2014**
10. **AMENDMENT OF PERSONNEL COMMISSION RULES**
Personnel Commission Rule 292 – Initial Appointment
Personnel Commission Rule 293 – Salary Step Advancements within Class for Regular Employees and Restricted Employees
11. **APPROVAL OF A CLASSIFICATION SPECIFICATION**
Vice Chancellor, Business and Administrative Services

12. RECESS TO CLOSED SESSION
None
13. RECONVENE IN OPEN SESSION
N/A
14. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS
15. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING
16. ADJOURNMENT

Written materials relating to a Commission meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at the District Administrative Center located at 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 or at the Personnel Commission meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of Michael Arnoldus, Director of Employment Services/Personnel Commission
Ventura County Community College District
255 West Stanley Avenue, Suite 150
Ventura, CA 93001
(805) 652-5521