



# VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

## PERSONNEL COMMISSION

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### MEETING AGENDA FOR JUNE 21, 2012

5:30 p.m.

Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001

#### ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**
4. **MINUTES**  
Personnel Commission Meeting of May 17, 2012
5. **CORRESPONDENCE**  
None
6. **REPORTS**
  - A. Classified Employees Representative's Report
  - B. Board of Trustees Meeting Report
  - C. Director's Report
    - Current Recruitments Report
    - Positions Filled & Pending Report
  - D. Commissioners' Reports
7. **OLD BUSINESS**  
Donation of Commissioners' meeting stipend for staff development purposes
8. **ESTABLISHMENT OF A NEW CLASSIFICATION AND PROPOSED SALARY RANGE**  
Office Assistant (Seasonal)  
Classified Salary Schedule #200 (\$34,548-\$50,458/annual)
9. **REVISION OF A CLASSIFICATION SPECIFICATION**  
Instructional Lab Technician II – Physical and Applied Sciences
10. **PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS**

**11. RECESS TO CLOSED SESSION**

Existing Litigation (Gov. Code 54956.9 subd. (a)); Larry Guevara v. Ventura County Community College District, et al.; Ventura County Superior Court Case No. 56-2007-00285673-CU-WM-VTA

**12. RECONVENE IN OPEN SESSION**

**13. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING**

The date and time of the next regularly scheduled meeting of the Personnel Commission is July 17, 2012, at 5:30 p.m. The meeting will take place in the Dr. Thomas G. Lakin Boardroom at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura, California.

**14. ADJOURNMENT**

Written materials relating to a Commission meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at the District Administrative Center located at 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 or at the Personnel Commission meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of  
Michael Arnoldus, Director of Employment Services/Personnel Commission  
Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001  
(805) 652-5521