

Ventura County Community College District

District Council on Student Learning (DCSL) Committee Minutes

February 24, 2011 – DAC Multi-Purpose Room

3:00 p.m. – 4:30 p.m.

Present: Chancellor's Designee: Ramiro Sanchez (VC)
 Co-Chair:
 M. Bowen (VC), S. Bricker (VC), S. Cabral (OC), K. Colborn (MC), S. Davis (OC), E. Endrijonas (OC), K. Engelsen (OC), P. Ewins (MC), R. Dwyer (MC), A. Gonzales (VC), M. Jones (OC), P. Kennedy-Luna (MC), E. Knudson (MC), M. Rauchfuss (MC), M. Rees, (MC) P. Sezzi (VC)

Absent: D. Bransky (VC), R. Cabral (OC), T. Zierhut (VC)

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
1. Welcome and Approval of 1/27/11 Meeting Minutes	Ramiro welcomed everyone to today's meeting. The meeting minutes from 1/27/11 were reviewed and approved with minor changes.			
2. Updates/Discussion				
a. Status of Program Discontinuance AP 4021 and Probation Notification AP 4250 – Council	These APs have been submitted to Chancellor's Cabinet for review.			
b. SB 1440 – Council	Ramiro mentioned that at today's DTRW meeting there were new degrees under the new state TMC that were submitted. OC submitted Communication Studies, Psychology, and Sociology; MC submitted Criminal Justice, Kinesiology, Psychology, and Sociology; and VC submitted Psychology.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<p>c. Early Alert Letter – K. Engelsen, M. Rauchfuss & V. Lugo</p>	<p>Karen distributed a handout that contained a summary of the early alert process, a copy of the draft early alert letter, and the action plan that was presented to DCSL in the fall. There was a discussion on how the early alert process is currently being dealt with and the proposed changes. It was mentioned that surveys will be done this semester regarding the use of the early alert process. Karen, Maureen, and Victoria Lugo will be meeting today to discuss what needs to be done and to see how this can be an effective tool. Karen mentioned that she has been getting feedback from all three Academic Senates. She said that students will be surveyed on how the letter is working.</p>	<p>Item will be left on the agenda as an information item.</p>	<p>March 2011</p>	<p>Council</p>
<p>d. Early Registration for Athletes (AP 5055) – Council</p>	<p>There was a discussion lead by Pat Ewins regarding reprioritizing early registration for students closest to graduation or are moving on (transferring). The idea is to possibly grant higher priority to students who have between 45 and 60 units and move students with over 90 units to the bottom of the list taking into consideration special circumstances (petitions). The Council was asked if this was a good idea or if marks should be set. Pam Kennedy-Luna distributed a copy of Santa Monica College’s “Enrollment Priority Policy” which models the idea being discussed.</p>	<p>Council was asked to take this item to their constituents for discussion and report back at the next meeting.</p> <p>Obtain a report indicating the number of students going over the 19 and a half unit limit.</p> <p>Ask Bill Pierce what criteria in Banner would need to be looked at to identify students in changing</p>	<p>March 2011</p> <p>March 2011</p> <p>March 2011</p>	<p>Council</p> <p>R. Sanchez</p> <p>S. Bricker</p>

		enrollment priorities.		
e. AP 4230 and 4235 Proposed Edits – Council	Edits made by Jeff Ferguson on AP 4230 were reviewed. Council agreed to move this AP forward for Chancellor’s Cabinet review. Edits made by Jeff Ferguson on AP 4235	Wording will be worked on again and discussed at the next meeting. Linda will send a copy of AP 4235 in legislative format to Susan Bricker.	March 2011	Registrars
f. FERPA/Definition of a Student – S. Bricker	Susan reviewed the new paragraph the Registrars came up with regarding the definition of a student and added to AP 5040. take back to constituents and bring back with comments/suggestions;	Discuss with constituents and bring back comments/suggestions to the next meeting. Linda will forward an electronic draft of AP 5040 to the Council.	March 2011	Council
g. Return to Two Separate Registration Periods (Summer & Fall) – Council	The Council discussed the Pros/Cons regarding returning to two separate registration periods. There were concerns about not hearing what the students’ perspective is on changing back to this type of registration process. It was suggested to do a survey monkey to survey students’ perspective. Ramiro suggested going to the ASVC councils and letting them know what is being discussed and have them take the survey to their colleagues.	A mini task force was formed by Angelica Gonzales, Pat Ewins and Ed Knudson to generate this survey monkey. They will develop a couple of	March 2011	A Gonzales, P. Ewins, E. Knudson

		questions for the survey and bring them back to the next meeting.		
h. Council's Evaluation/Performance - Council	Ramiro said that it was discussed at DTRW to take a look at the survey questions and suggest making them more specific to the committee being surveyed. Council will review last year's survey questions and make recommended changes.		March 2011	Council
NEXT MEETING	Thursday, March 31, 2011 – 3:00 p.m. DAC-Multipurpose Room			