

Ventura County Community College District

Minutes of the District Council on Student Learning (DCSL) Committee

January 27, 2011 – DAC Multi-Purpose Room

3:00 p.m. – 4:30 p.m.

Present: Chancellor's Designee: Ramiro Sanchez (VC)
 Co-Chair: Robert Cabral (OC)
 D. Bransky (VC), S. Bricker (VC), S. Cabral (OC), E. Endrijonas (OC), K. Engelsen (OC), P. Ewins (MC), R. Dwyer (MC), A. Gonzales (VC), P. Kennedy-Luna (MC), M. Rees, (MC) P. Sezzi (VC), T. Zierhut (VC)

Absent: K. Colborn (MC), S. Davis (OC), M. Jones (OC), E. Knudson (MC), M. Rauchfuss (MC)

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
1. Welcome and Approval of November 18th Meeting Minutes	Ramiro welcomed everyone to today's meeting. The meeting minutes from November 18 th were reviewed and approved with minor revisions.			
2. Updates/Discussion				
a. Probation Notification AP 4250 & AP 4255	There was consensus to move forward to Chancellor's Cabinet the revisions made by Pat Ewins, Karen Engelsen, and Angelica Gonzales.			
b. FERPA	Susan Cabral said that the form is now available online in faculty tab. She distributed DVD copies of FERPA workshops to the EVPs.			
c. MC's Program Discontinuance recommendations for AP 4021	There was consensus from the Council to move forward the revisions approved by the VC Senate. OC recommended adding the bullet "Educational Master Plan" to the list on Stage 1.			
d. SB 1440	Ramiro emailed a communication from the State Academic Senate that contains the latest information on SB 1440.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
e. Early Alert	Ramiro thanked Karen, Maureen and Pat for their work on the Early Alert process. Karen distributed a draft Early Alert letter for each college to use and personalize.	Send an electronic copy of the draft letter to the Matriculation Coordinators and DCSL for review and comments and bring back to the next meeting.	February 2011	K. Engelsen
f. Priority Registration for Athletes &	<p>Peter Sezzi distributed a copy of AP 5055 with recommended proposed wording from VC Senate. Susan Bricker recommended taking this draft back to the techs so they can review and see how athletes can be automatically designated for early registration instead of manually.</p> <p>There was consensus by the Council to move ahead with the changes and with Susan's recommendation.</p>	Forward draft copy to techs for review and comments and bring back to the next meeting.	February 2011	P. Sezzi
g. AP 4230 and 4235 Proposed Edits	Council reviewed the suggested changes made by Jeff Ferguson.	Forward copy to your constituents for review and comments and bring back to the next meeting.	February 2011	Council
h. FERPA/Definition of a Student	This item was tabled for the next meeting. Ramiro to get final wording from Susan Bricker.			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
i. Return to Two Separate Registration Periods (Summer and Fall)	As information for the Council, Ramiro mentioned that all three EVPs have agreed to continue with multiple term registration for 2011. The intent is to look at 2012 (summer/fall) to return to two registration periods. There was a concern from members of the Council that departments need to provide input on this issue before any recommendation is forwarded to Chancellor's Cabinet.	It was agreed that the EVP's and Registrar's would develop a list of talking points (i.e., pros and cons) for discussion at next month's meeting.	February 2011	EVPs and Registrars
FUTURE AGENDA ITEMS	1. Change to continuation registration priority; enrollment priority (number of units); provide data (get from susan-unit distribution)			
NEXT MEETING	Thursday, February 24, 2011 DAC-Multipurpose Room			