

Ventura County Community College District

District Council on Student Learning (DCSL) Committee

2010-2011 Academic Year

September 23, 2010 – DAC Multi-Purpose Room

3:00 p.m. – 4:30 p.m.

Present: Chancellor’s Designee: Ramiro Sanchez (VC)
 Co-Chair: Robert Cabral (OC)
 M. Bowen (VC), S. Bricker (VC), K. Colborn (MC), S. Davis (OC), R. Dwyer (MC), E. Endrijonas (OC), K. Engelsen (OC), A. Gonzales (VC), M. Jones (OC), E. Knudson (MC), P. Kennedy-Luna (MC), M. Rauchfuss (MC), M. Rees (MC), P. Sezzi (VC)

Absent: D. Bransky (VC), R. Cabral (OC), S. Cabral (OC), P. Ewins (MC)

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome and Approval of 8/26/10 Meeting Minutes	Ramiro welcome everyone to today’s meeting and introduced Trevor Zierhut, VC student representative. The meeting minutes from 8/26/10 were reviewed and approved with minor revisions.			
Updates				
a. Probation Notification (Ad-Hoc Committee) – K. Engelsen	VC Senate needs more time to address this AP. There was a discussion on the use of the word “must” and “shall” on the “condition of continuing enrollment”. MC Senate thought that the use of those words was too strong.	Council decided to wait for VC Senate’s recommendations.	October 2010	

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
b. FERPA Task Force – Registrars & E. Endrijonas	<p>The task force has met and has divided up tasks. A sample “information of release” letter was distributed. This is the letter the task force is recommending the district use.</p> <p>Michael Bowen recommended that whatever AP is adopted that the AP be cited on the form.</p>			
c. Program Discontinuance AP 4021 – Council	<p>The latest draft was distributed. Peter reviewed the revisions made and referred to the main substantive change on page 2, state 2 – option B. MC is in the process of reviewing the changes to this AP and are not prepared to adopt them.</p>	<p>Send any suggestions to Peter Sezzi, Riley Dwyer, or Robert Cabral.</p>	<p>October 2010</p>	
d. SB 1440 – Council	<p>Nothing new has come out. The bill has not been signed. The State Chancellor’s office is moving forward with an advisory group.</p>			
e. Possible Change in Meeting Dates for October and November – R. Sanchez	<p>DTRW discussed the possibility of changing their October and November meeting dates. However, DTRW agreed to keep the original meeting dates.</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Status of AP's forwarded to Chancellor's Cabinet for review:	<p>Received confirmation that the following APs are moving forward to Chancellor's Cabinet for review and discussion. They will then be forwarded for review to the Policy Committee on October 14th and then for BOT approval on November 14th.</p> <p>AP 4104 Contract Education AP 4106 Nursing Programs AP 4110 Honorary Degrees AP 4220 Standards of Scholarship AP 4222 Remedial Coursework AP 4226 Multiple and Overlapping Enrollments</p>			
Title 5 Changes (Repeatability & Withdrawals) – Council	<p>There was a discussion on the Title 5 changes with regard to Withdrawal and Repeatability of Courses. It was mentioned that the state made more changes to this. Students are now limited to the number of times they can withdraw from a class. They can petition for a 5th withdrawal.</p> <p>It was mentioned that this needs to be addressed and sent back to the campuses for discussion by counselors and academic senates.</p> <p>A discussion on the requirement to have a BP on withdrawals was discussed. This will be placed as an update on next month's agenda.</p>	Susan Bricker will develop a template and forward it to Robin.	October 2010	S. Bricker
Review of AP 4235 Credit by Examination – E. Knudson	<p>Ed mentioned that this AP ties in with an articulation agreement MC has with area high schools. He said that currently MC has 400+ veterans who are enrolled and require a lot of units through CLEP process.</p> <p>It was agreed by the Council to have the last bullet on the first page deleted so students can get CLEP credit and be allowed entrance to a college.</p>	AP 4235 will be forwarded to Chancellor's Cabinet for review.	September 2010	R. Sanchez
Topics for Future Meetings	1. Development of a BP on Withdrawals.			
Next Meeting	Thursday, October 28, 2010 – 3:00 p.m. DAC – Multipurpose Room			