

**Ventura County Community College District**  
**Consultation Council Notes**  
**March 30, 2012**  
**8:30 a.m.**

**Present:** Robin Calote, Richard Duran, Pam Eddinger, Clare Geisen, Sue Johnson, Jay Wysard, Riley Dwyer, Peder Nielsen, Steve Hall, Karen Bulger, Robert Cabral, Karla Banks, Laura Brower, Daniel Chavez, Peter Sezzi, Connie Owens, Connie Campos (representing Dan Casey), Chris Lara-Cruz, Patricia Parham

**Chair:** James Meznik

**Recorder:** Laurie Nelson-Nusser

**Absent:** Maureen Rauchfuss

| <b>Agenda Item</b>                                      | <b>Summary of Discussion</b>  | <b>Action<br/>(If Required or<br/>Information<br/>Provided)</b> | <b>Completion<br/>Timeline</b>     | <b>Assigned<br/>to:</b> |
|---|---|---|------------------------------------|-------------------------|
| Opening of Meeting                                      | Dr. Meznik welcomed everyone to the meeting, which commenced at 8:30 am.  | N/A   | N/A                                | James Meznik            |
| Review of Consultation Council Notes from March 9, 2012 | The March 9, 2012 Consultation Council notes were reviewed. Mr. Sezzi stated he had changes to the minutes, which he will email to Patti Blair.   | Email changes to Ms. Blair                                      | Immediately following this meeting | Peter Sezzi             |
| Board Agenda Review                                     | <p>The Board of Trustees meeting will be held in Thomas G. Lakin Board Room; meeting will begin at 5:30 p.m., with one closed session item.</p> <p>There was constituent objection on the following items:</p> <ul style="list-style-type: none"> <li>• 18.01 Approval of Contract of Contract for Employee Health Benefits Consultant Services: Dr. Hall stated the AFT was the one vote that objected at the Ad Hoc Insurance Broker Committee regarding Keenan and Associates as the selected insurance broker. Dr. Hall stated he will fill out a speaker card for the objection at the April 10 Board Meeting.</li> <li>• Section 14 – Connie Campos, representing SEIU, stated an objection to the whole of Section 14.</li> </ul> <p>Agenda Item Pulled:</p> |   |                                    | James Meznik            |

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|  | <ul style="list-style-type: none"> <li>Associate in Arts Degree in Journalism was pulled from the Agenda</li> </ul> <p>Objections will be noted on the Board agenda; however, item numbers may change.</p>  |   |   |                                     |
| Participatory<br>Governance<br>Materials | <p><b>VCCCD Governance Process Chart</b><br/>Ms. Dwyer presented the chart and stated the DCAP Committee worked collectively on the document. Discussion ensued regarding the semantics of the chart and suggestions were provided for improvement. Dr. Calote stated changes to the Chart will be emailed after reviewed in the DCAP Committee meeting immediately following Consultation Council.</p> <p><b>District Consultative Structure Narrative:</b><br/>DCAP has been established as a temporary body to address accreditation and should be referenced accordingly in the document. Dr. Meznik reviewed the changes requested in his email of March 29. Various changes were recommended. DCAP membership will be expanded by the Chancellor at a future date. Dr. Calote will incorporate the recommendations from Dr. Meznik's email and Consultation Council and redistribute the document.</p> <p>Dr. Calote provided a new document addressing proposed planning process and stated the DCAP Committee will be conducting a meeting after Consultation Council to discuss this document, which includes an organizational chart and narrative. Dr. Calote reviewed the document with the group.</p> <p>Dr. Calote will send out the new versions after all changes have been incorporated into all the documents presented at the meeting today.</p> | <p>Redistribute with changes</p> <p>Redistribute with changes</p> | <p>After 3/30 DCAP Meeting</p> <p>After 3/30 DCAP Meeting</p> | <p>Dr. Calote</p> <p>Dr. Calote</p> |
| Constituent Reports                      | Patricia Parham provided a report regarding the process of notifying impacted employees regarding cuts/eliminations/reductions. Ms. Parham suggested having a special HR Talk event as a venue for an open forum. She requested feedback regarding this suggestion. Ms. Parham also reported on the Get Moovin' event. The Chancellor's Search Committee met last Monday and developed questions, screening criteria, and the initial review will be held on April 16. The final round of interviews will not   | N/A   | N/A   |                                     |

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|                    | <p>be public and will be held in Closed Session according to Brown Act Rules.</p> <p>Richard Durán reported on the budget sessions at Oxnard College, graduations, and an event of an inaugural talent showcase where employees, students, and faculty will be featured. OC Basketball has had community involvement in an effort to raise athletic funds to support the program. Reverend Jim Gilmer is spearheading the fund-raising within the community.</p> <p>Pam Eddinger reported Moorpark College is currently undergoing program review and spoke about their new theater event, Chicago.</p> <p>Riley Dwyer had no report.</p> <p>Connie Owens reported there were positive comments regarding the Budget Forum and thanked Sue Johnson for coming out to the college to make the presentation.</p> <p>Kim Watters spoke about the reductions and impacted employees; she stated appreciation for Human Resources' support services.</p> <p>Connie Campos, SEIU Representative, reported SEIU is not pleased with the reductions, however, appreciate the working relationship between management and SEIU.</p> <p>Daniel Chavez reported the survey has been sent out and there has been feedback on issues. They currently have 300 responses.</p> <p>Chris Lara-Cruz reported on student elections next week. Cal State enrollments are affecting transfer students. They will be advocating Prop 1622. There will be a VCCCD Student Leadership Conference on April 21, 2012 and 30 people are currently signed up.</p> <p>Steve Hall reported on the Millionaire's Tax Initiative. Governor Brown has reached a compromise between the two tax initiatives, which were in</p> |   |                                |                         |

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|             | <p>competition with each other. Dr. Hall will attend the next meeting of the Legislative Committee to advocate for the tax initiatives.</p> <p>Laura Brower reported the negative attitude from employees regarding classified reductions. Professional development should be provided for the Classified Staff in light of the cutbacks, however, grant money is not available for this purpose. Ms. Parham stated the possibility of assistance from Human Resources regarding professional development. Dr. Meznik encouraged Ms. Brower to send suggestions to him and Ms. Parham.</p> <p>Peder Nielsen requested Ms. Johnson to conduct a Budget Forum at Ventura College. Peder reported on Ventura College's upcoming Earth Day event and they are also currently preparing for graduations with an ongoing beautification project for the campus.</p> <p>Robert Cabral thanked Sue Johnson for conducting a Budget Forum at Oxnard College as it was very effective in educating the faculty. The Oxnard College Academic Senate has embraced AP 4021, Discontinuance of Programs, and all programs reviews are currently under review. He stated the review should be completed by April 30. The Academic Senate has started implementing the survey in the governance committees. Mr. Cabral also reported on the current state of professional development at the college.</p> <p>Peter Sezzi reported on Ventura College's efforts for professional development. Program Review processes are under evaluation and are almost in complete agreement to come to a conclusion regarding these procedures.</p> <p>Robin Calote reported on SLOs, an online survey regarding the college mission, a forum on April 13, and current performing arts events.</p> <p>Sue Johnson thanked everyone for their positive comments regarding the budget forums. Ms. Johnson indicated she will conduct a Budget Forum at Ventura College as requested earlier in this meeting.</p> |   |                        |                 |

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|                 | <p>Karen Bulger spoke about the reductions and budget cuts.</p> <p>Clare Geisen reported on the Student Trustee elections. The Oxnard College candidate withdrew from the election due to transferring during his proposed tenure, however there are two candidates still in the running. She also reported on the upcoming building dedications at Moorpark and Oxnard Colleges. Ms. Geisen provided a hand out of the final committee surveys.</p> <p>Chancellor Meznek reported on an ACCJC accreditation site visit on April 16. Dr. Durán has been appointed by Dr. Meznek to represent VCCCD at the Southern California CEO conference to be held on April 10-13, 2012. Also, the Board of Trustees has received a letter from Dr. Barbara Beno, ACCJC, regarding a technical assistance visit regarding the training of the Trustees. Board Chair, Stephen Blum, and Dr. Meznek will go up to Novato on May 2 and if necessary ACCJC will send a team down to train the Board again to ensure they understand their roles.</p> |   |                        |                 |
| Future Meetings | <p><b>Future Meetings</b></p> <p>April 6 <i>Governance Review</i></p> <p>April 27 <i>Agenda Review</i></p> <p>May 4 <i>Governance Review</i></p> <p>June 8 <i>Agenda Review</i></p> <p>June 15 <i>Agenda Review</i></p> <p>June 22 <i>Governance Review</i></p> <p>June 29 <i>Agenda Review</i></p> <p>July 13 <i>Governance Review</i></p> <p>August 3 <i>Agenda Review</i></p> <p>August 31 <i>Agenda Review</i></p> <p>September 28 <i>Agenda Review</i></p> <p>November 2 <i>Agenda Review</i></p> <p>November 30 <i>Agenda Review</i></p>  |   |                        |                 |