

Ventura County Community College District

District Chancellor's Consultation Council

District Administrative Center – Multi-Purpose Room

June 27, 2008

Present: Eva Conrad, P. Scott Corbett, Richard Durán, Clare Geisen, Mary Ann McNeil, James Meznec, Kenneth Robinson, Ramiro Sanchez, Peter Sezzi, and Margaret Tennant.

Recorder: Eileen Welser

Meeting Notes:

Agenda Item	Summary of Discussion	Action	Timeline	Assigned
July 8 Board Agenda Review	<p>No changes were made.</p> <p>James Meznec explained the process and timeline for placing items on the Board agenda. He pointed out the importance of timely submission of documents to ensure they are reviewed properly. Dr. Meznec announced that the District would be implementing BoardDocs to ensure a more sophisticated process with more accountability. Dr. Meznec provided an overview of the agenda for the District in the 2008-2009 Academic Year:</p> <ul style="list-style-type: none"> • Review and update Board policies. • Develop Board Procedures. • Transition to BoardDocs software. • Implement Board delegated authority to the chancellor for hiring (with the exception of management). • In-service Deans on Human Resources and Business practices. • Hiring will be done weekly with names displayed on the web. <p>Dr. Meznec provided an overview of growth and funding.</p>			
Draft Master Plan	<p>James Meznec distributed and reviewed the Draft Master Plan and commented on Dr. Corbett's template for the Plan. James Meznec indicated the last chapter of the Master Plan would include what was completed within the District in the past year and the campus strategic plans.</p>	Review document	7/18/08	DCCC

Agenda Item	Summary of Discussion	Action	Completion	Assigned
Updates	<p>James Meznek pointed out the District Chancellor's Consultation Council (DCCC) was delegated the authority to work on the District's vision mission and values statement.</p> <p>James Meznek explained the timeline for reviewing the District Master Plan. He indicated that the document provided a history to assist the District in determining what they need to do to achieve the Board's goals. James Meznek reported the Board would annually evaluate its goals and approximately three times a year review the status.</p> <p>Dr. Meznek noted that the Board would be strengthening their Code of Ethics. Peter Sezzi commented on ethics on campuses. There was discussion regarding the complaint process at the colleges and standard operating procedures for employees.</p> <p>Richard Durán commented on the acting vice president of instruction position. Dr. Durán announced Oxnard College would be conducting an All College Day.</p> <p>Peter Sezzi commented on gas prices, educational master plan, and El Camino High School. It was pointed out that the Board approved a "Green Policy," Board procedures were being developed, and a summer 4-40 schedule was being considered.</p> <p>Dr Meznek reported on athletics at the campuses and indicated that a Board Policy on Athletics was being developed, which includes the District philosophy.</p>			
Next Meeting	July 18, 2008			