

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Council of Administrative Services (DCAS)

Thursday August 22, 2013

NOTES

Attendees: Lori Bennett (via Lync), Dan Casey, Dominga Chavez, Brian Fahnestock, Steve Hall, Linda Kamaila, Dave Keebler (via Lync), Deborah LaTeer, Mary Anne McNeil, Darlene Melby (via Lync), Mary Rees (via Lync), Art Sandford (via Lync)

Absent: Mike Bush, Iris Ingram

The meeting was called to order at 9:00 a.m. in the Thomas G. Lakin Board Room at VCCCD, with a few members utilizing the district's new Lync phone conferencing capability.

Linda Kamaila requested to add an item to the agenda, SELECTION OF CO-CHAIR. Steve Hall requested to add an item to the agenda, POST RETIREE HEALTH BENEFITS.

APPROVAL OF NOTES

The notes from the July 18, 2013 meeting were distributed. Steve Hall requested a paragraph that he submitted be added to the Districtwide Services section of the notes. The notes as amended to include this paragraph were approved by consensus.

SELECTION OF CO-CHAIR

A brief discussion on electing a co-chair occurred, it was agreed to table this item and place on the agenda for the next meeting.

FY14 ADOPTION BUDGET

Executive Summary

An updated Executive Summary presentation to be given at the September 10, 2013 board meeting was distributed and discussed. The presentation and Adoption budget were described as being essentially the same, with minor changes, from that of the Tentative Budget. The updated presentation will be emailed to the committee members.

FY14 Adoption Budget

The FY14 Adoption Budget was distributed and discussed. The food services, bookstore and child care operations were discussed. Oxnard child care operations cannot sustain the losses it incurred in FY 2012-13 and will need to make changes in the operations.

DCAS recommended that the FY14 Adoption Budget be forwarded to the Board for full approval.

POST EMPLOYMENT HEALTH BENEFITS

Steve Hall expressed concern that confusion might have occurred as a result of the July board presentation on Other Post-Employment Benefits (Retiree Health Benefits), as he indicated receiving calls from his constituents regarding their eligibility. The committee agreed to review the District's current Actuarial Study of Retiree Health Liabilities during this academic year. Possible items to be discussed are: the steps the District has taken to address the liability and incorporating additional funding of the liability into the budget process. Steve will work with Brian to provide a summary of the Study to the committee. A copy of the current study as well as the prior study will be sent to the committee.

Meeting was adjourned at approximately 9:35 a.m.

Next meeting – Thursday, September 19, 2013 - 9:00 a.m.

Agenda Topics include:

- Election of Co-Chair
- DCAS Committee Charge
- Budget Allocation Model – beginning stages of annual review
- Infrastructure Allocation Model – beginning stages of annual review