

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT**  
District Council of Administrative Services (DCAS)

Tuesday, June 4, 2013

**NOTES**

Attendees: Mike Bush, Dominga Chavez, Riley Dwyer, Erika Endrijonas, Alan Hayashi, Iris Ingram, Sue Johnson, Dave Keebler, Deborah LaTeer, Mary Anne McNeil, Peter Sezzi (via teleconference)

Guest(s): Art Sandford, Mary Rees

Absent: Dana Boynton, Linda Kamaila, Darlene Melby

The meeting was called to order at 8:38 a.m. in the Thomas G. Lakin Board Room at VCCCD.

Mary Rees was introduced as the incoming Academic Senate President at Moorpark College.

**APPROVAL OF NOTES**

The notes from the May 16, 2013 meeting were approved by consensus.

**FY14 TENTATIVE BUDGET**

The FY14 Tentative Budget was presented and thoroughly reviewed. Vice Chancellor Johnson explained that the budget includes no material changes to what we have reviewed during the last couple of meetings and includes the Budget Assumptions, as approved by the Board.

Vice Chancellor Johnson explained that the state budget hearings are currently taking place. Governor Brown has already indicated if revenue is too aggressive, he will veto the budget. She projected that the legislature will approve the budget by June 15, and the Governor by June 30.

It is now expected that the Prop 39 funds will be allocated by FTES. If the total included in the May Revise does not change, the District should receive approximately \$1.1 million for Energy Efficiency Projects. The District is working with Southern California Edison to identify those projects. These funds are not included in the Tentative Budget, but will be included in the Adoption Budget along with a list of projects.

The growth FTES will be fully allocated to Moorpark and Oxnard colleges as that is where more of the demand exists. No growth is being allocated to Ventura as they are growing in credit FTES but not in total, as they will be eliminating a large non-credit class and will make those FTES up in credit FTES. Ms. Johnson reminded DCAS that, in accordance with the board approved policy, some of the costs to generate the growth will occur in FY14; the revenue from growth, as well as the required growth/conversion costs for the required fulltime faculty will be included in FY15. She again explained that the Education Protection Act (EPA) Prop 30 funds are not additional resources but instead are a part of the District's General Apportionment. The funds will be earmarked to be spent on faculty salaries and benefits.

A revised portion of the Narrative was distributed that expanded the language on the cost shifting due to restructuring information technology. The restructure took place in 2009, but the salaries were never moved. The shift is reflected in the Tentative Budget and a more detailed explanation is appropriate.

There was a discussion regarding the carryover percentage amount. The FY14 Tentative Budget includes a carryover amount up to 2%. The Board approved this amount through the FY14 Budget Assumptions. Vice Chancellor Johnson explained the need to have dialog, determine what percent may be appropriate in the long run, and make a recommendation to the Board to change the Model accordingly, if necessary.

Ms. Johnson stated that no additional Student Success revenue is included in the Tentative Budget. If a decision is made soon regarding the method of allocation, the dollars will be included in the Adoption Budget. If the decision is too late, the budget will be amended in November when we typically augment those budgets. There was a discussion on the recommended 3:1 match. It appears that the match may remain consistent with what is currently required for Matriculation. However, as the State continues to increase the funding for this categorical, the ability to meet to match will be a serious challenge. This year the funding is expected to increase by \$50 mill, requiring an increase to the match of \$150 million statewide. These expenditures (match) are all on the wrong side of the 50% law. Should this requirement continue, it could result in districts being unable to claim Student Success dollars because they cannot meet the requirements for the match.

The State Funded Block Grant for Mandated Costs will continue in FY2014. That amount is \$28/FTES. This amount includes all state mandates. There is no payment of prior year actual claims included in the budget.

Vice Chancellor Johnson indicated that bookstore sales and resulting net profits continue to decline. Sales over the last five years have declined 40%. Bookstore staff has already been reduced to a minimum. In order to maintain service, several options are being discussed. A consultant contract will be presented to the Board in June that will help address the alternatives to ensure the district's ability to meet the needs of students, faculty and staff.

DCAS recommended that the FY14 Tentative Budget be forwarded to the Board for full approval.

Meeting was adjourned at approximately 11:55 a.m.

Next meeting – Thursday, July 18, 2013 – 8:30 a.m.

Agenda Topics include:

- Adoption Budget