

# VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

District Council of Administrative Services (DCAS)

Thursday, September 30, 2010

## NOTES

Attendees: John al-Amin, Robert Cabral, Dominga Chavez, Riley Dwyer, Alan Hayashi, Sue Johnson, Dave Keebler, Deborah LaTeer, Darlene Melby, Mary Anne McNeil, Karen Osher, Peter Sezzi  
Absent: Iris Ingram

The meeting began at approximately 8:32 a.m. in the Multi-purpose Room at VCCCD.

### **APPROVAL OF NOTES**

The notes from the September 16, 2010 meeting were approved by consensus, with a few minor changes.

### **FTES**

An FTES Comparison schedule (dated 9/30/10) was distributed and discussed. FTES for summer are down 485 compared from the previous year. Fall is projected to be approximately 600 less. The fall number may change slightly due to late enrollment classes, etc. The goal for this year was to reduce unfunded FTES by 1,000 to 1,500; and it appears we are on-target with that plan.

### **FY11 ADOPTION BUDGET**

Ms. Johnson explained that the State has yet to adopt a budget. There is no news coming from Sacramento and the staffers are not communicating, which could be a sign a vote/budget is on the horizon. The limited information that has been released, along with opinions from the League and the State Chancellor's Office, indicates community colleges will not be reduced from prior year. Therefore, revenue for the Adoption Budget remains the same as presented at DCAS on September 16, 2010.

### **Revenue**

PT Faculty Equity Compensation revenue assumes no ARRA funds. This fund has continued to receive reduced revenue over the last several years. Funding is approximately one-third of what it originally was (10 years ago).

There was also a discussion regarding Interest Income and Lottery revenues. As DCAS has previously discussed these sources of income should eventually be moved out of the general fund revenue/allocation because of their uncertainty/volatility. This could be accomplished gradually and could provide a source of funding to address some of our local structural deficits on an on-going basis. More discussions on this issue will take place at DCAS in order to prepare some long-term recommendations to the Board in the spring (beginning with the FY12 budget).

### **Allocation**

The amount available for distribution is the total revenue minus District-wide, Utilities and District Administrative Center, which is \$116,397,982 for FY11. Each factor of the Allocation Model was again reviewed and discussed.

Peter Sezzi wanted the record to reflect his continuing concern regarding the lack of a meaningful discussion of the productivity goals at the college(s). As productivity is a key component to the allocation, and there appears to be no other venue to request meaningful discussions, the item is frequently heard at DCAS. Ms. Johnson committed to once again raising this issue at cabinet and formally requesting the presidents to discuss productivity with their academic senate presidents in addition to their executive staff. Sue also mentioned that if they wished to have a copy of the college's actual productivity report, they could request one through Deborah. There was another discussion about the potential for productivity being used to drive resources inappropriately. Ms. Johnson emphasized that it is part of DCAS's responsibility to periodically review the Model and ensure the model is "fair". This will be done again in spring.

Because of the current circumstances, i.e., lack of an approved State budget and still remaining need of the State to identify real and permanent solutions to the structural imbalance, if not this year then next, it was agreed that the restored revenue (over Tentative Budget) will be used for non-recurring expenditures (such as IELM and Scheduled Maintenance) and as a temporary solution to backfill the local structural deficit in order to avoid reductions in operations and services next fiscal year should revenue actually decline. This recommendation will avoid what could have resulted in a see-saw effect of increasing on-going operations only to decrease them again next year.

A concern was raised whether the amount budgeted for legal services was sufficient. Ms. Johnson explained that she felt comfortable with the amount recommended because there should be resolution in some of the current cases. She also stated that if the amount should exceed the budgeted amount, any additional budget needs will come first from the other budget categories within Districtwide Services, if determined to be available, or from unallocated reserves.

DCAS unanimously approved the FY11 Adoption Budget as presented and recommended it be forward to the Board for approval.

#### Budget Narrative

A draft version of the Budget Narrative was distributed and discussed. It was suggested that the section on restoration of revenue from tentative be expanded to clearly articulate the logic behind the recommendation as well as the overall concern that the State has not yet rectified the structural imbalance. Sue asked that any additional revisions be sent via email, copying "all DCAS" no later than Friday (10/1/10) morning so all members would have an opportunity to comment on subsequent recommended changes.

#### NEXT MEETING

It was decided that the October 21<sup>st</sup> DCAS meeting would be cancelled. Therefore, the next meeting will be Thursday, November 18 - 8:30 AM. One of the agenda items for that meeting will be a preliminary discussion regarding possible remedies to our local structural deficit.

Meeting was adjourned at approximately 11:05 a.m.