

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Council of Administrative Services (DCAS)

Thursday, April 8, 2010

NOTES

Attendees: John al-Amin, Jeff Baker, Robert Cabral, Iris Ingram, Sue Johnson,
Dave Keebler, Mary Anne McNeil, Paula Muñoz, Karen Osher, Peter Sezzi, Debby Talili

Absent: Dominga Chavez, Deborah LaTeer, Darlene Melby

Guest: Riley Dwyer, MC Academic Senate President – Elect

The meeting began at approximately 8:35 a.m. in the Multi-purpose Room at VCCCD.

APPROVAL OF NOTES

The notes from the March 18, 2010 meeting were approved by consensus. Members also commented that they appreciated receiving the notes shortly after each meeting.

REVENUE SCHEDULE

A Preliminary Revenue Schedule (as of 4/08/10) was distributed and discussed in detail. Ms. Johnson stated that because there was no current information from Sacramento on how the state-wide deficit may be handled/distributed, the top of the schedule is assuming a roll-over of the state apportionment from current year into the budget year. In addition, she spoke to specific line items, how they were developed, and how they will be updated; and highlighted the fact the \$4.6 million shortfall that we were assuming in general fund and categorical revenues was then deducted at the bottom of the schedule.

DISTRICTWIDE SERVICES BUDGET

The Districtwide Services Budget (dated 4/08/10) was reviewed by line-item. Items including board elections, DW memberships, and merchant discounts on credit cards, were explained. Also highlighted were unemployment insurance, self-insurance, recruiting, and staff development. Questions were asked about scheduled maintenance (it was agreed that without State funding to match, this would not do much, but needed to be distributed) and new technology systems (which was agreed needed to be continued). There was further discussion related to Great Teacher Seminar funding (\$15,000). After the discussion, it was agreed that the title needed to be changed to include Academic Senate travel and would continue to be funded at the \$15,000 level, but would be more flexible for Academic Senate use. It was also understood that this could result in a reduction of other college funding for required Academic Senate items, such as the Curriculum Institute or A.S. Plenary, which if done, would relieve the college general fund.

HISTORICAL PRODUCTIVITY SCHEDULE

The schedule was distributed.

FY 11 BUDGET ALLOCATION SIMULATION

A Budget Allocation Simulation (dated 4/08/10) was distributed. Ms. Johnson pointed out that the revenue ties to that from the Preliminary Revenue Schedule previously distributed, including the assumed shortfall from the state of \$4.6 million. She then reminded the group of our discussion

related to the handling of the restructuring of IT and the concerns of how it might be reflected in the Model itself. She explained the solution and that rather than increasing the District Office's percentage in the Model, the DO was absorbing the additional transfer of the \$100,000 to \$150,000 cost from the colleges and staying with the 6.4%.

Ms. Johnson then walked through each element of the Model, explaining in detail how the amounts are calculated and how many are used to support the agreed-upon principles of the Allocation Model. She also reminded the group that the Allocation Model is used only for allocation purposes, not to control expenditures.

The Class Schedule Delivery Allocation has been updated to include the agreed-upon goals (between the Presidents and Chancellor) for productivity for the upcoming year. A healthy discussion related to productivity and the sustainability thereof ensued. It is understood that the current levels of productivity may not be maintained as the economy recovers and enrollment declines. The productivity factor used in the Model is a blending of the most recent year of actual and next year's goal. Therefore, if productivity is managed in a way that reduces the number, those numbers would be reflected as well.

There was a brief discussion about the history behind the development of the new model. This Model more closely relates to the way the state allocates money to districts; productivity was included to reflect unique characteristics of each colleges.

OTHER

Ms Johnson distributed the May 2007 Districtwide Resource Budget Allocation Model document, which includes the background, elements, and mechanisms of Model, as well as the March 10, 2009 Board Agenda Item modifying particular aspects of the Model, specifically how the productivity factor would be calculated and changes in the FTES allocation portion .

Peter Sezzi requested that he do the same as Robert Cabral had done last month and add the following to this month's notes:

The Ventura College Senate has agreed that the \$5 million should come out of unallocated reserves to directly support instruction and services to students in 2010/11.

NEXT MEETING

May 20, 2010 - 8:30 AM

Meeting was adjourned at approximately 10:20 a.m.