

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Council of Administrative Services (DCAS)

Thursday, March 19, 2009

NOTES

Attendees: John al-Amin, Dominga Chavez, P. Scott Corbett, Debra Cronin, Ray Di Guilio, Sue Johnson, Connie Jenkins, David Keebler, Tom Kimberling, Deborah LaTeer, Mary Anne McNeil, Darlene Melby, Karen Osher, Margaret Tennant

Absent: Peter Sezzi,

The meeting began at approximately 8:40 a.m. in the Multi-purpose Room at VCCCD.

APPROVAL OF MINUTES

The notes from the February 19, 2009 meeting were approved by consensus.

LEGISLATIVE ANALYST OFFICE (LAO) FY 2009-10 BUDGET ANALYSIS

Ms. Johnson distributed an updated analysis of the FY10 budget from the Legislative Analyst Office. The LAO is a non-partisan agency who provides input and analysis of budgets and fiscal impacts.

BUDGET

Sue distributed and discussed the Revenue/Cost Schedule dated March 19, 2009. The health and welfare costs are expected to increase approximately 30%, for Blue Cross (F/T faculty). Ms. Johnson also pointed out that the step increases do not include column movement, as those are difficult to estimate.

A schedule of Collegewide Services/Expenses will be brought to the April DCAS meeting.

The FY10 Budget Allocation (dated 3/19/09) was distributed and discussed. Ms. Johnson explained that there are many unknowns about the current budget and these figures will begin to tighten-up soon. The simulation was based on projected actual productivity only, as goals were not yet set. The simulation does not include transitional funding. Transition funding will be revisited, if deemed necessary, as numbers tighten.

The May Revise will be released on June 9th. Districts are required to have an adopted tentative budget by June 30th. Therefore, the Tentative Budget will be based on the best projections; not the May Revise figures.

Connie Jenkins expressed her feelings about communications regarding the budget. Regular communications will prevent panic among employees. Ms. Jenkins also requested a copy of the March 2009 budget item outlining the current year reductions.

DCAS SELF-ASSESSMENT

Advisory Committees of the Ventura County Community College District are required to regularly self-assess their charge and membership. There was a brief discussion about this. Scott Corbett will provide an evaluation instrument that was used for committees at OC for their most recent

accreditation. The current charge, membership and the OC form will be sent to the members prior to the April meeting. This topic will be brought back to the April meeting for input and discussion.

DCAS MEETING SCHEDULE

A revised DCAS Meeting schedule was distributed.

OTHER

A question was brought up regarding the Copy Center RFP/Bid Award item that was on the March board agenda. The item was subsequently pulled from the agenda because of bid protests. Scott Corbett asked for more details about the item. The item will be resubmitted for the April or May Board meeting.

The benefits of a copy center were discussed. It was suggested that the district, in conjunction with the copy center, produce a list of services they provide as a part of their open house so that faculty are better informed.

NEXT MEETING

April 16, 2009 – 8:30 a.m.

Meeting was adjourned at approximately 10:00 a.m.