

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

Citizens Oversight Committee (Bond Measure S)

MINUTES

August 18, 2009

I. **Roll Call**

Roll call was taken at 3:50 p.m. and a quorum was established.

Committee Members Present: James Stueck, Bill Kiefer, Steven Kinney, Bert Partida

Others Present: Handel Evans, Les Dickey, Conni Bittinger

II. **Chairman's Comments**

A. **Approval of Meeting Minutes for February 10, 2009 and May 21, 2009**

The meeting minutes for February 10, 2009 and May 21, 2009 were approved.

III. **Chancellor's Comments**

A. **Welcome**

Handel Evans welcomed the committee members in the absence of the Chancellor, who was unable to attend.

IV. **Fiscal Business**

A. **Report of expenditures to date (M.A. McNeil)**

- Mary Anne McNeil was unable to attend the meeting but the committee members received a report of bond fund use as of August 5, 2009. This report was broken down by college and then by project.
- Mary Anne sent a message to the committee that our bond auditors, Vicenti, Lloyd, Stutzman, will be on site Sept 1 and 2 (our regular auditors will also be reviewing records in early September) for the FY 2008-09 audit. Shari Prosser, audit manager, will most likely again want to speak with Mr. Steuck. As I receive more definitive information I will let you folks know.
 - Mr. Steuck agreed to be ready for the audit manager.
- The committee requested that the report include more explanation on the suspended projects pages of the report. This request will be forwarded to Mary Anne McNeil

V. **New Business**

A. **Status of Measure S Bond Projects**

- Moorpark College EATM and Oxnard College LRC are bidding next week. A discussion regarding the bidding process followed.

B. **Actions taken by the Board involving bond funds (since last meeting)**

- No discussion

C. **Upcoming vacancies on the committee**

- There are two vacancies as of September 30, 2009. One is for someone active "in a senior citizens' organization. This position was held by James Steuck who has completed 2 terms. The second position is a "no restrictions" position held by Manual Lopez, who has completed 2 terms.
- An ad has been placed in the paper and our website for these positions with a closing date of September 10, 2009.

D. Elect new Chair for the committee

- The committee elected Bill Keifer as the committee chair effective September 30, 2009. Bill accepted the nomination but asked for a one year term as Chair.

E. Legal issues surrounding Capital Projects

- Handel told the committee that the District has been unable to reach a settlement with Bernards Brothers who are claiming \$2.5 million for the Moorpark College LRTC which closed back in April of 2004. It appears that a formal legal settlement is inevitable.

F. Next meeting date

- The next meeting will be held on December 10, 2009 at Moorpark College at 3:30 p.m.

VII. Public Speakers

No public speakers.

VIII. Adjournment

The meeting adjourned at 5:12 p.m.