Board of Trustees Ventura County Community College District

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RULES COMMITTEE

Committee Members: Stephen P. Blum, Committee Chair; Larry O. Miller, Trustee

Meeting Notes March 12, 2009

Roll Call

Board Members Present:

Stephen P. Blum, Committee Chair

Larry O. Miller, Trustee

Management Present:

James M. Meznek, Chancellor

Richard L. Dawe, Vice Chancellor Planning and Operational Development

Staff Present:

Lynn-Marie Glaze, Recorder

Meeting notes from the February 11, 2009 meeting were distributed and reviewed. No changes were requested, and the notes were approved as presented. Going forward, notes will be distributed via e-mail within one week of the meeting.

AGENDA ITEMS:

Recommendation to revise BP 2410 Board Policy, BP 2411 Administrative Procedures

The Administrative Procedures AP 2410 and AP 2411 were presented for review by the Rules Committee. The original "BP 2410 Policy and Administrative Procedure" has been separated into two documents, "BP 2410 Board Policy" and "BP 2411 Administrative Procedures." These changes will further clarify the distinction between Board and administrative procedures.

Consensus: The Rules Committee members approved BP 2410 and BP 2411 in the present form, with the changes as suggested by the Committee.

• Proposed Administrative Procedures

Administrative Procedures forwarded by the District Council on Student Learning were discussed and reviewed against existing Board Policy. The Rules Committee-concluded the APs were consistent with Board intent and will be presented for information to the full Board at its April Board meeting.

- o *AP 5020: Nonresident Tuition* No changes or corrections.
- AP 5030: Fees
 No changes or corrections.
- AP 5035: Withholding of Student Records
 No changes or corrections.
- o AP 5050: Matriculation No changes or corrections.
- AP 5052: Open Enrollment No changes or corrections.
- o AP 5055: Enrollment Priorities No changes or corrections.
- o AP 5110: Counseling
 No changes or corrections.
- o AP 5120: Transfer Center No changes or corrections.
- o AP 5130: Financial Aid No changes or corrections.
- AP 5140: Disabled Student Programs and Services
 No changes or corrections.
- AP 5150: Extended Opportunity Programs and Services (Pending)
 No changes or corrections.
- o *AP 7120-A: Recruitment and Hiring: Managers* No changes or corrections.

Other Business

June Meeting: In June, the Board of Trustees meeting is off the usual schedule, to be held June 23. Therefore, the next Rules Committee meeting will be held June 25. Trustees Blum and Miller expressed a preference to hold Rules Committee meetings in the afternoon, starting at 3:30 pm. Lynn-Marie will review the District schedule for possible meeting conflicts. If no conflicts are found, the meeting schedule will be changed to permanently move the meeting start time to 3:30 pm.

Next meeting: Thursday, April 16, 3:30 pm

DAC Conference Room 127