

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
Board of Trustees**

**Rules, Operations & Procedures Ad hoc Committee**

(Ad hoc committee Members: Trustees Cheryl Heitmann and Art Hernández)

**October 3, 2005**

Meeting Notes

Present: Trustees Cheryl Heitmann, Art Hernández, Chancellor Meznek, and Eileen Welser

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**1. Board Policy Manual**

❖ **Chapter 2 – Board of Trustees**

James Meznek distributed and commented on Chapter 2 of the Board Policy. Dr. Meznek pointed out that there were changes made to BP 2510 – Participation in Local Decision Making following a request from an academic senate president.

Dr. Meznek distributed the recommendations from Kathryn Schoenrock regarding Chapter 2 of the Board Policy Manual. The adhoc committee reviewed the recommendations. It was decided to leave the Second Reading of the policy on the October Board agenda for discussion and the chancellor would take these recommendations to the next Consultation Council meeting for review. Dr. Meznek will explain to members of Consultation Council the timeline for Board Policy Manual Changes.

❖ **Chapter 3 – General Institution**

Chancellor Meznek distributed and explained Chapter 3 of the Board Policy. He reported that the Consultation Council reviewed the Policy and that a subgroup of the Council would develop a Civility Policy. Trustee Hernández suggested that the District's attorney provide a civility policy. Dr. Meznek pointed out that the procedures would clarify how the policy would be enforced. There was a brief discussion regarding intellectual property rights and computers.