

Board of Trustees
Ventura County Community College District

MINUTES FOR THE REGULAR MEETING OF JUNE 23, 1998

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, June 23, 1998, in the Cowan Conference Center – Ventura Room, Camarillo, California.

Roll Call

Board Members Present:

Norman J. Nagel, President
Allan W. Jacobs, Vice-President
Robert S. Gonzales
Pete E. Tafoya
John D. Tallman
Velia Soto, Student Trustee

Management Present:

Philip Westin, Chancellor
Michael Gregoryk, Deputy Chancellor
James Walker, President, Moorpark College
Steven Arvizu, President, Oxnard College
Larry Calderón, President, Ventura College
Anthony Tricoli, Associate Vice Chancellor, Instruction and Student Services
Patricia Parham, Interim Associate Vice Chancellor, Human Resources
Ray Di Guilio, Oxnard College Vice President, College Services
Susan Johnson, Executive Director, Business Services and Financial Management
Victor Belinski, Director, Information Technology
Barbara Buttner, Director, Public Affairs
Harry Culotta, Director, Budget & Contracts
Gil Putnam, Director of Facility Planning and Construction

Faculty/Staff/Student Representatives:

Elton Hall, Moorpark College Academic Senate President
Carmen Guerrero-Calderón, Oxnard College Academic Senate President
Octavio Sifuentes, Ventura College Academic Senate President
Cheryl Hermann, Ventura College Classified Senate President
Carol Cressman, Classified Supervisors Representative

CALL TO ORDER

President Nagel called the meeting to order in the Cowan Conference Center – Ventura Room at 7:35 p.m.

PLEDGE TO THE FLAG

Ray DiGuilio, Deputy Mayor for the City of Ventura, led the pledge to the flag.

- **Oath of Office Administered to and Seating of New Student Trustee:**
 - **Velia Soto**

President Nagel administered the oath of office to Student Trustee Soto.

Student Trustee Soto thanked the Ventura County Community College District students for electing her as Student Trustee and acknowledged the other candidates. Ms. Soto introduced members of her family and friends present at the meeting.

Dr. Ron Hunter, President of Santa Barbara/Ventura County Dental Society, presented a check for \$10,000 to Steven Arvizu, President of Oxnard College, for the Dental Hygiene Program at Oxnard College on behalf of the Ventura County Dental Society.

President Norman Nagel presented a check for \$1,300 to Steven Arvizu for the Dental Hygiene Program at Oxnard College.

PUBLIC NOTICE OF CHANGES TO THE AGENDA

<u>Action</u>	<u>Description</u>
<u>Item No.</u>	

Human Resources

5.1.1 Academic Actions. This item was revised to recommend the appointment of Melanie Masters as the Learning Disabilities Specialist at Moorpark College.

5.4 Appointment of Dean of Instruction and Innovation at Oxnard College. This item was revised recommend the appointment of Dr. Raymond Brie as the Dean of Instruction and Innovation at Oxnard College.

5.8 Approval of Position Level, Search Process to fill the Position, and Authorization to Proceed with an Interim Arrangement for the Districtwide Leader for Human Resources. This item was revised to include the following recommendation: (1) the position be established at the presidents’ level with the title: Vice Chancellor, Human Resources, with reporting directly to the Chancellor, (2) the Chancellor be authorized to negotiate and enter into an agreement with Community College Search Services for the services of Dr. Fernandez, to engage in a national search for this position, and (3) the

Chancellor be authorized to fill the position on a interim basis with an employee or independent contractor, to take effect as soon as possible.

Business Services

6.3 Purchase Orders

- 6.3.1 **Approval Ratification of Purchase Order List No. 13.** This item was revised to correct totals and to add a supplemental list of purchase orders in Purchase Order List #13.
- 6.4.2 **Award of Bid #160, Purchase and Installation of Carpet.** This item was revised to reflect the opening of the bid and to award the bid to the lowest responsible bidder, Spellman’s Prestige.

PUBLIC COMMENTS REGARDING AGENDIZED ITEMS

Carmen Guerrero-Calderón addressed the Board regarding short-term and long-term goals for the Board of Trustees. Ms. Calderón suggested that the AFT contract be the number one goal and asked that the full buildout of Oxnard College be included on the list.

Elton Hall read a statement to the trustees regarding Carmen Guerrero-Calderón’s request for an apology at the May 19 Board meeting.

Board Actions

Consent Calendar Items

It was moved by Trustee Tafoya, seconded by Trustee Jacobs, and carried on a unanimous vote, to approve the following Consent Calendar Items: (Soto– yes)

Resolutions
(No Items)

Approval of Minutes

- 2.1 Action to Approve Minutes of the Special Meeting of the Board of Trustees for May 12, 1998** was granted.
- 2.2 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for May 19, 1998** was granted.

Instructional Services

- 3.1 Second Reading Course Approval: New, Revised and Deleted Courses—Moorpark, Oxnard and Ventura Colleges** was granted.
- 3.2 Approval of New Instructional Program in Engineering Technology at Oxnard College** was approved for Second Reading. The college will provide core instruction in programmable logic controls as part of a seven college consortium, which is meeting regional and local needs in engineering technology.

Student Services

(No items)

Human Resources

5.1 Academic Actions

- 5.1.1 Approval of appointment of full-time academic personnel** was granted to Melanie Masters, a full-time tenure track academic personnel: Learning Disabilities Specialist at Moorpark College, effective August 11, 1998.
- 5.1.2 Granting of Sick Leave Days From Established Sick Leave Pool For Full-Time Faculty at Moorpark College** was granted to Letricia Mai for half-pay sick leave days from the academic faculty sick leave pool, for the period May 1 – May 15, 1998.
- 5.1.3 Approval of Appointment of a Relative – Part-time Hourly Instructor, Oxnard College** was granted to appoint Steve Gauger a relative as a part-time hourly instructor at Oxnard College.
- 5.1.4 Approval of Resignation – Moorpark College** was granted to approve the resignation of Kathleen A. Reid, a full-time instructor at Moorpark College.

5.2 Classified Actions

5.2.1 Special Actions were approved.

- 5.2.1.1 Establishment of Assistant Food Service Supervisor, 11 mo. 60% position, Oxnard College
- 5.2.1.2 Abolishment of Tool Room Attendant position, Oxnard College
Establishment of Instructional Assistant/Technology, 11 mo. position (new position/job specifications), Oxnard College
- 5.2.1.3 Abolishment of Career Resources Specialist I position, Ventura College
Establishment of Career Resources Specialist II position, Student Development, Ventura College
- 5.2.1.4 Establishment of Clerical Assistant I, 12 mo. position, College Services, Moorpark College
- 5.2.1.5 Establishment of Clerical Assistant I, 10 mo. position, Student Development, Moorpark College
- 5.2.1.6 Establishment of Counselor Assistant, 11 mo. 50% position, EOPS, Moorpark College

- 5.2.1.7 Establishment of Television/Radio Production Specialist, 11 mo. 40% position, Humanities/Radio-TV, Moorpark College
- 5.2.1.8 Establishment of Accounting Clerk I/Registration Assistant, 11 mo. position, Business Office, Moorpark College
- 5.2.1.9 Establishment of Library Assistant, 60% /Clerical Assistant I, 40% position, 12 mo., Library/Learning Resources, Moorpark College
- 5.2.1.10 Establishment of Technical Director/Theater Manager position, Humanities, Moorpark College (new position/job specification)
- 5.2.1.11 Abolishment of Vehicle & Equipment Mechanic position and Warehouse Supervisor position, Maintenance and Operations, Moorpark College
Establishment of Operations Supervisor, 12 mo. position, Maintenance and Operations, Moorpark College (new position/job specification)
- 5.2.1.12 Establishment of Student Support Services Aide/Financial Aide, 12 mo. position 75%, Financial Aid Office, Moorpark College
- 5.2.1.13 Establishment of Accounting Clerk I, six (6) month Seasonal position, Business Office, Moorpark College
- 5.2.1.14 Establishment of Accounting Clerk I/Registration Assistant, six (6) month Seasonal position, Business Office, Moorpark College
- 5.2.1.15 Establishment of Accounting Clerk I/Registration Assistant, six (6) month Seasonal position, Business Office, Moorpark College
- 5.2.1.16 Establishment of Instructional Lab Technician/Ceramics, 10 month position, Humanities/Fire Arts Department, Moorpark College
- 5.2.1.17 Establishment and new job specification of Child Development Assistant, 10 month position, Business/Technology Department at Moorpark College.

5.2.2 Regular Actions were approved for probationary personnel, probationary to permanent, resignation, change of assignments, death of employee, provisional assignments, removal of lead responsibility factor, termination of provisional assignments and approval of relatives.

5.3 Recommendation for Granting Tenure to Full-time Faculty was approved as follows for granting tenure to full-time second and third contract faculty members, effective July 1, 1998 as follows:

Maureen Harrigan	Moorpark College	Second Contract
P. Scott Corbett	Oxnard College	Second Contract
Steven Hall	Oxnard College	Second Contract
Yong Ma	Oxnard College	Second Contract
Dianne Armstrong	Ventura College	Second Contract
Linda Barlow-Palo	Ventura College	Second Contract
David Farris	Ventura College	Second Contract
Kathleen Scott	Ventura College	Third Contract

5.4 Appointment of Dean of Instruction and Innovation at Oxnard College was approved the appointment of Dr. Raymond Brie as the Dean of Instruction and Innovation at Oxnard College, effective July 1, 1998.

5.5 Destruction of Classified Records was approved to authorize the destruction of records pursuant to provisions of “Regulations for Destruction of Records” (Title

V, Division 6, Chapter 10, Subchapter 2.5, Sections 59020 – 59041), approved by the Board of Governors on September 23, 1976, as amended, that the following list of records be approved for destruction – 59025. Class 3 – Disposable Records.

- 5.6 Reclassifications** were approved New Job Specifications, Proposed Revisions of Job Specifications and Salary Range Changes as listed, effective November 1, 1997. Personnel Commission approval was June 18, 1998.

Business Services

6.2 Checks

- 6.2.1. Ratification of Accounts Payable & Payroll for the Period April 29, 1998 – June 4, 1998**, was approved.

6.3 Purchase Orders

- 6.3.1 Approval/Ratification of Purchase Order List #13 (FY 1997-98) and Supplemental List** was granted for Purchase Order List #13 for period April 29, 1998 – June 8, 1998.

6.4 Award of Bids

- 6.4.2 Award of Bid #160, Purchase and Installation of Carpet** was granted to award Bid #160, purchase and installation of carpet for districtwide projects.

6.5 Budget Amendments

- 6.5.1 Budget Amendments: General Fund – Restricted** was approved for the 1997-98 Budget Amendment to the General Fund-Restricted for the purposes specified.

- 6.5.2 Budget Amendment and Budget Transfer: Contingency for Unbudgeted Expenses** was approved to amend the 1997-98 general Fund-Unrestricted Contingency for Unbudgeted Expenses from additional revenues and to transfer funds from the Contingency for Unbudgeted Expenses to cover additional operating costs.

6.6. Budget Transfers

- 6.6.2 Budget Transfers: General Fund-Unrestricted** was approved to transfer funds within the General Fund-Unrestricted for the purposes indicated in accordance with Board Policy D.11.

6.6 Contracts

- 6.7.1 Approval of Contracts and Grants for Fiscal Year 1998/1999** was approved to accept the contracts and grants for Fiscal Year 1998/99.

6.7.2 Approval of Change Order #4 for the Moorpark College Math & Science Complex was granted for Change Order #4 in the amount of \$80,115 for the Moorpark College Math & Science Complex. This Change Order consists of six items. There will be 15 days added to the contract for this Change Order.

6.7.3 Acceptance of Completion for the Math & Science Complex at Ventura College was approved to accept the completion of the Math & Science Complex at Ventura College.

6.7.4 Extension of the Foreign Language School (FLS) and Ventura County Community College District – Oxnard College Agreement was approved to extend the current agreement for an additional three (3) year period of time, commencing on July 1, 1998 to June 30, 2001.

6.7.5 Lease Agreement Between Ventura County Community College District (Oxnard College) and the County of Ventura was approved for a lease agreement between Ventura County Community College District (Oxnard College) and the County of Ventura to temporarily house one-stop job and career centers until a permanent location is constructed.

6.8 Other

6.8.1 Certification of Signatures for 1998/99 Fiscal Year was granted to approve the Certification of Signatures as required by the Ventura County Superintendent of Schools (VCSS).

6.8.2 Temporary Interfund Loan: General Fund to Various Other VCCCD Funds was approved to authorize staff to temporarily transfer funds at Ventura County Superintendent of Schools from the General Fund-Unrestricted to various other funds as necessary to enable payment of obligations from those funds in advance of receipt during the 1998/99 fiscal year.

6.8.6 Authorization for Destruction of Records was granted for destruction of records pursuant to provisions of “Regulations for Destruction of Records” (Title V, Division 6, Chapter 10, Subchapter 2.5, Sections 59020-59041), approved by the Board of Governors on September 23, 1976 as amended, that the following records be approved for destruction:

Trustees/Chancellor

7.1 Board of Trustees Absence Due to Illness. No absences were reported.

- 7.2 **Action to Approve Request for Board of Trustees Travel** was approved as follows:
Norman J. Nagel and Pete E. Tafoya to attend the 1998 ACCT Annual Convention in San Francisco on September 23-26, 1998.
Pete E. Tafoya to attend the NCCHC Third Annual Summer Symposium on July 9-12, 1998, in Costa Mesa.
Pete E. Tafoya to attend all CCCT meeting to be held between July 1, 1998, through June 30, 1999.
Pete E. Tafoya to attend all ACCT meetings to be held between July 1, 1998, through June 30, 1999.
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Action Items

6.1 **Acceptance of Gifts**

- 6.1 **Acceptance of Gifts** was moved by Trustee Gonzales, seconded by Trustee Tafoya, and carried on a unanimous vote, to accept the following gifts: (Soto – yes)

Oxnard College

Computer and accessories for use of Student Government Office
Donated by: Micro Advanced Technologies

Cappuccino table and chairs for the hotel/restaurant cafeteria
Donated by: The Technical Group

Actown Act-Scan
Donated by: Nazir Lalani

Ventura College

Extension machine and whirlpool for use of physical education department
Donated by: Paul L. Williams

Scientific equipment and supplies
Donated by: Jacqueline Civet, Amgen

District

Telephones
Donated by: General Scanning Inc. (View Facility)

Computer and communication equipment
Donated by: Mr. Krag Brotby

Trustee acknowledged the gifts donated by Micro Advanced Technology, The Technical Group, Nazir Lalani, Paul L. Williams, Jacqueline Civet (Amgen), General Scanning, Inc., and Mr. Krag Brotby.

6.8 Other

6.8.3 Approval to Expand Issuance of Certificates of Participation was moved by Trustee Tafoya, seconded by Trustee Gonzales, and carried on a 4-1 vote, with President Nagel, Trustees Gonzales, Jacobs, and Tafoya voting yes, and Trustee Tallman voting no, to expand the issuance of Certificates of Participation previously approved by the Board of Trustees on April 21, 1998, in order to include additional capital projects at the three colleges and the addition of Job and Career Centers on each of the college campuses primarily funded by the County of Ventura. (Soto – yes)

Trustee Tallman expressed his concerns regarding the costs involved in the Certificates of Participation. It was pointed out that this was a unique opportunity to partner with the County of Ventura for Job and Career Centers on the college campuses.

Trustee Jacobs expressed his concerns regarding future Certificates of Participation. He pointed out that this was the only bonded indebtedness building within the District at this time.

6.8.4 Adoption of a Resolution Authorizing the Execution and Delivery of Documents Relating to the Sale of Certificates of Participation was moved by Trustee Jacobs, seconded by Trustee Tafoya, and carried on a 4-1 vote, with President Nagel, Trustees Gonzales, Jacobs and Tafoya voting yes, and Trustee Tallman voting no, to adopt the resolution authorizing the execution and delivery of documents relating to the sale of Certificates of Participation.

RECESS

At 8:10 p.m., the Board of Trustees recessed.

Meeting of VCCCD Financing Corporation

RECONVENE IN OPEN SESSION

President Nagel reconvened the meeting in Open Session at 8:16 p.m. in the Cowan Conference Center – Ventura Room.

At 8:31 Trustee Gonzales left the meeting.

6.8.5 Adoption of 1998/99 Tentative Budget was moved by Trustee Tafoya, seconded by Trustee Jacobs, and carried on a 3-1 vote, with President Nagel, Trustees Jacobs and Tafoya voting yes, Trustee Tallman voting no, and Trustee Gonzales absent, to adopt the 1998/99 Tentative Budget for all funds of the district and establishment of the date, time,

and location of the public hearing for adoption of the 1998/99 Adoption Budget. (Soto – yes)

Michael Gregoryk gave a brief overview of the Budget. Sue Johnson gave a presentation on the 1998-99 Tentative Budget. The presentation topics were as follows:

- State Budget Outlook and Estimated VCCCD Impact
- Budget Development Process
- General Fund-Unrestricted Budget Overview
- Budget Allocations by Location, Expenditure Category, and Program
- Budget Issues
- Budget Summary by Fund

Trustee Tafoya asked for an itemized plan for the CalWorks Program. Trustee Tallman expressed his concerns regarding the budget.

Michael Gregoryk acknowledged staff for their work on the budget.

Trustee Tallman inquired about the vote necessary to adopt the budget. David Bender indicated that a majority vote is needed for the tentative budget.

Trustee Jacobs asked for the comparative data on where we stand in relation to management, classified and academic staff with other districts.

***Action on Items Listed on the
Consent Calendar but Not Yet Approved***

Instructional Services

- 3.3 **Approval of Moorpark and Ventura Colleges to Participate in the Regional Health Occupation Consortium and to Award a Degree in Health Information Technology** was moved by Trustee Tafoya, seconded by Trustee Jacobs, and carried on a 4-0 vote, with Trustee Gonzales absent, to approve a new instructional program in Health Information Technology at Moorpark and Ventura Colleges whereby the colleges will provide core instruction in health information on campus along with distance learning classes from Santa Barbara City College and Moorpark College as part of an eight-college consortium which is meeting regional and local needs in health information. (Soto – yes)

Trustee Tafoya acknowledged staff for their efforts.

Human Resources

- 5.8 **Approval of Position Level, Search Process to Fill the Position, and Authorization to Proceed with an Interim Arrangement for the Districtwide Leader for Human Resources** was moved by Trustee Jacobs, seconded by Trustee Tafoya, and carried on a 3-1 vote, with President Nagel and Trustees Jacobs and Tafoya voting yes, Trustee Tallman voting no, and Trustee Gonzales absent, to approve the following: (1) to establish the position at the presidents' level with the title: Vice Chancellor, Human Resources, with reporting directly to the Chancellor, (2) to authorize the Chancellor to negotiate and enter into an agreement with Community College Search Services for the services of Dr. Fernandez, to engage in a national search for this position, and (3) to authorize the

Chancellor to fill the position on a interim basis with an employee or independent contractor, to take effect as soon as possible. (Soto – yes)

Trustee Tallman expressed his concerns regarding the cost of this item. Chancellor Westin commented on a report by Al Fernandez, Ph.D. titled, *Analysis of Chief Human Resources Officer Position in Multi College Districts* (see report).

Business Services

6.4 Award of Bids

6.4.1 Award of Bid to Lowest Responsible Bidder for the Relocation of the District Office to Camarillo was moved by Trustee Jacobs, seconded by Trustee Tafoya, and carried on a 3-1 vote, with President Nagel, Trustees Jacobs and Tafoya voting yes, Trustee Tallman voting no, and Trustee Gonzales absent, to award a contract to lowest responsible bidder for the relocation of the District Office to Camarillo. (Soto – yes)

Trustee Tallman expressed his concerns. Trustee Jacobs asked about the status of the property on Day Road.

6.6 Budget Transfers

6.6.1 Budget Transfer Summary: General Fund Unrestricted was moved by Trustee Tallman, seconded by President Nagel, and carried on a 4-0 vote, with Trustee Gonzales absent, to approve for ratification the monthly Budget Transfer summary to General Fund Unrestricted for April 1998. (Soto – yes)

Trustee Tallman asked about the format for the transfer summary. Sue Johnson indicated that the format for this item is compliant with Board Policy.

End of Board Actions

ACKNOWLEDGEMENT OF GUESTS & SPECIAL RECOGNITIONS

- **Presentation of Plaque**
 - **Corey Scott, Outgoing Student Trustee**

Present Nagel presented a plaque to Corey Scott. Dr. Nagel pointed out that Mr. Scott has been accepted to Stanford, MIT and CalTech. Corey Scott thanked the Board and staff for their support throughout the year.

Corey Scott mentioned that Luke Hall, Ventura College instructor, was involved in a motorcycle accident. The Board asked the Chancellor to send a card of flowers to Mr. Hall.

At 9:28 p.m. the meeting was recessed.

A brief reception was held to recognize Velia Soto and to honor Corey Scott.

At 9:40 p.m. the meeting was reconvened.

REPORTS

STUDENT AND STAFF ORGANIZATIONS REPORTS

- **Academic Senate representatives**

Octavio Sifuentes, Ventura College Academic Senate President acknowledged Cathy Coss as instructor of the year. He mentioned that Kathy Scott, an English instructor at Ventura College, received the *Nickel and Nails Award* from the EOPS students and staff.

Carmen Guerrero-Calderón announced that Dr. Gary Morgan, Oxnard College journalism instructor, has been invited to serve as a member of the Subcommittee on - Educational Strategies and Technological Change. Ms. Guerrero-Calderón indicated that 13 students were recognized for completing the Office Occupations Preparation Program.

- **Classified Senate representatives**

Cheryl Hermann acknowledged Corey Scott for his work throughout the year as Student Trustee and welcomed Velia Soto as Student Trustee. Ms. Hermann announced the results of the classified senate elections.

CHANCELLOR'S REPORT

- **Chancellor's Report**

Chancellor Westin welcomed Student Trustee Soto. Dr. Westin announced that Corey Scott was one of two community college students accepted at MIT and one of three accepted at CalTech.

- **Item of Concern from Oxnard College Senate President.** Chancellor Westin asked David Bender to report to the Board regarding Ms. Guerrero-Calderón's concerns about the response she received from him at the last Board meeting.

David Bender, Burke Williams & Sorensen, distributed and reviewed the information in response to a request made by Dr. Nagel and Mr. Tallman for information concerning public comments made by Carmen Guerrero-Calderón to the Governing Board on April 21, 1998, and May 19, 1998.

- **Presidents' Reports**

Steven Arvizu pointed out that Cisco Systems has teamed with Oxnard College to establish the "Oxnard College Regional Cisco Networking Academy." Dr. Arvizu commented on the Office Occupation Preparation Program at Oxnard College.

Larry Calderón announced that Ventura College and the Ventura Downtown Rotary Club will sponsor a 4th of July Fireworks and celebration at the college. He noted that the Ventura County *Stand Down* will be held on July 24-26, 1998, at the college football field.

James Walker congratulated Corey Scott and pointed out that he is an excellent representative of the Ventura County Community College District. Dr. Walker commented on a UCLA graduate who is joining the Exotic Animal Training Program at Moorpark College.

- **College Presentation – Moorpark College.** Jeannie Bailey, Public Information Officer at Moorpark College, distributed and reviewed the brochure on Continuing Education Credit and explained the changes to the Moorpark College Schedule of Classes.
- **Deputy Chancellor's Report IT Migration Plan Update.** Vic Belinski updated the Board on the Information Technology Migration Project. Mr. Belinski indicated that a web site has been established to provide information on the SCT Banner2000 activity at the Ventura County Community College District.

Trustee Tallman asked about the contract with SCT. Vic Belinski indicated that he would provide Mr. Tallman with a copy of the concessions made by SCT in the contract.

FIRST READING ITEMS

1. **Course Approval: New, Revised, and Deleted Courses—Moorpark College** was approved for Second Reading.
2. **Proposed Revision to Board Policy Manual Section E.16 Minimum Qualifications and Outline for Administrative Equivalency Procedures** was approved for Second Reading.

TRUSTEE ISSUES

- **Governing Board Subcommittee Reports**

President Nagel commented on the June 2 Board Construction Sub-Committee meeting. He provided an update on the districtwide handicap access project. Dr. Nagel commented on the bid for the relocation of the District Offices, and pointed out that funding will be through lease of the current District Office facility, combined with eight months free lease charges from the County of Ventura, Department of Airports.

Trustee Tafoya reported on the ACCT conference in Idaho. He commented on a document that was distributed at the conference that summarizes board policy and indicates directions throughout the year. Mr. Tafoya mentioned that he received a 5-0 vote as the Pacific Region nominee for the ACCT Board of Directors.

PUBLIC COMMENTS REGARDING NON-AGENDIZED ITEMS

- **Student and Staff Issues**

Carmen Guerrero-Calderón expressed her concerns regarding David Bender's comments. She indicated that she would like to have an apology on behalf of part-time faculty.

David Bender responded to Ms. Guerrero-Calderón's concerns.

President Nagel commented on a statement made by Ms. Guerrero-Calderón at a Board meeting in December, and asked the Chancellor to provide a transcript.

RECESS TO CLOSED SESSION

The Board of Trustees recessed to Closed Session at 11:05 p.m. in the Cowan Conference Center – Ojai Room to address the following item:

Public Employee Performance Evaluation

- Provost, International Students

RECONVENE IN OPEN SESSION

President Nagel reconvened the meeting in Open Session at 11:11 p.m. in the Cowan Conference Center – Ventura Room.

- 5.7 Contract for Provost, International Students** was moved by Trustee Tafoya, seconded by Trustee Jacobs, and carried on a 3-0 vote, with President Nagel and Trustees Jacobs and Tafoya voting yes, Trustee Tallman voting no, and Trustee Gonzales absent, to approve the contract with Dr. Elise Schneider, Provost of International Students, effective July 1, 1998. (Soto – abstain)

RECESS TO CLOSED SESSION

The Board of Trustees recessed to Closed Session at 11:12 p.m. in the Cowan Conference Center – Ojai Room to address the following item:

Employer/Employee Relations

- Negotiations/Impasse with the AFT

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned by President Nagel at 11:50 p.m.