

Board of Trustees

Ventura County Community College District

Cheryl Heitmann

President

Mary Anne Rooney

Vice-President

Arturo D. Hernández

Trustee

Robert O. Huber

Trustee

Larry O. Miller

Trustee



James M. Meznik

Chancellor/Secretary to the Board

MINUTES FOR THE SPECIAL MEETING OF MAY 26, 2005

CALL TO ORDER

The meeting of the Board of Trustees of the Ventura County Community College District was held on Thursday, May 26, 2005, at the Cowan Conference Center, Ventura Room, in Camarillo, California.

Roll Call

Board Members Present:

Cheryl Heitmann, President

Mary Anne Rooney, Vice-President

Arturo D. Hernández

Robert O. Huber

Larry O. Miller

Management Present:

James M. Meznik, Chancellor

Eva Conrad, President, Moorpark College

Lydia Ledesma-Reese, President, Oxnard College

Michael Gregoryk, Interim President, Ventura College

Sue Johnson, Associate Vice Chancellor, Business Services

Patricia Parham, Associate Vice Chancellor, Human Resources

Faculty/Staff/Student Representatives:

Jeannette Redding, Oxnard College Academic Senate President

Katherine Schoenrock, Ventura College Academic Senate President

Eileen Welser, Executive Assistant to the Chancellor

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no public comments.

RECESS TO CLOSED SESSION

At 6:30 p.m., Vice-President Rooney recessed the meeting to Closed Session.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – The Board considered the following academic administrator:

- Chancellor

CONFERENCE WITH LABOR NEGOTIATOR [*Gov't Code* § 54957.6]

- Employee organizations: SEIU – Chief Negotiator, Patricia Parham
AFT – Chief Negotiator, Jackson Parham

CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION [*Gov't Code* § 54956.9(b)] The Board convened into Closed Session to discuss the following item:

- Retirement benefits.

The Board reconvened in Open Session at 8:45 p.m.

PLEDGE TO THE FLAG

Trustee Rooney led the pledge to the flag.

CLOSED SESSION REPORT

There was no Closed Session Report.

President Heitmann reported that Trustee Miller recused himself from the AFT and SEIU discussions.

Reports

- **Reports**
 - **Enrollment/Budget Report** – Sue Johnson distributed and reviewed *FTES Comparisons 2004-05 (as of May 24, 2005) compared to 2003-04 (at Annual)*. Ms. Johnson gave a brief update on the budget.

There was a brief discussion regarding a contingency fund. The Board directed staff include \$1 million contingency in the budget. President Heitmann encouraged the Board to contact their legislators in support of the community colleges. It was suggested that talking points or form letters be developed and placed on the website to contact legislators.

PUBLIC COMMENTS

There were no Public Comments.

PUBLIC NOTICES OF CHANGES TO THE AGENDA

Business Services

- C-3 **Award of Bid #237, Football/Soccer/Track Scoreboard for Moorpark College to the Second Lowest Responsible Bidder** was revised under Recommendation to delete Interim.

Consent Calendar Items

It was moved by Trustee Rooney, seconded by Trustee Miller, and carried on a unanimous vote, to approve the following Consent Calendar items.

Human Resources

- C-1 **Changes in Personnel/Employment Status** were approved to temporarily increase assignments for classified employees at Moorpark College in the Food Services area, as listed.
- C-2 **Employment & Position Management**
- A. **Approval of Change in Step Placement – Moorpark College** was approved to change from Step 1 to Step 3 for Robert Durand, Custodial Supervisor II (MSC046) at Moorpark College, effective April 13, 2005. (The Governing Board previously approved his appointment, which was effective April 13, 2005.)

Business Services

- C-3 **Award of Bid #237, Football/Soccer/Track Scoreboard for Moorpark College to the Second Lowest Bidder** was approved to award a contract for Bid #237, Football/Soccer/Track Scoreboard for Moorpark College to the second lowest responsible bidder, Daktronics Inc.

Action Item Listed on the Consent Calendar but Pulled to be Considered Individually.

- C-4 **Approval/Ratification of Board Purchase Order Report #12 FY 2004/05** was moved by Trustee Miller, seconded by Trustee Hernández, and carried on a unanimous vote, to approve/ratify Board Purchase Order Report #12 FY 2004/05, from April 12, 2005 – May 19, 2005.

There was a brief discussion regarding legal fees. The Board requested an update on legal items. The Board suggested developing a districtwide approach to printing fees.

Action Items/Second Reading Items

Human Resources

- A-2 **Approval of Contract of Employment – Ventura College President** was moved by Trustee Rooney, seconded by Trustee Huber, and carried on a unanimous vote, to approve the Contract of Employment as negotiated and on file in the District Human

Resources Department for Dr. Robin Calote, newly appointed President of Ventura College, effective June 30, 2005.

The Board welcomed Robin Calote. Dr. Calote addressed the Board and thanked them for their support. The Board acknowledged Michael Gregoryk for his efforts as Interim President.

- A-3 Reorganization of Risk Management Responsibilities** was revised by a motion from Trustee Rooney, seconded by Trustee Huber, and carried on a unanimous vote, to change the title to Chief of Police and Director of Safety/Risk Management. It was moved by Trustee Rooney, seconded by Trustee Huber, and carried on a unanimous vote, to establish a Risk Management Specialist position and a revision of the current Chief of Police position to Chief of Police and Director of Safety/Risk Management.

There was a brief discussion regarding this item.

End of Board Actions

ITEMS FOR DISCUSSION

Trustee Issues

- **Trustee Reports/Announcements/Correspondence**

Trustee Rooney reported on a meeting with the City of Ventura officials regarding relationships and funding opportunities for community college programs.

The Board suggested that the colleges develop a graduation calendar in order to allow the Board to attend all three college graduations and to include the students who receive certificates. Trustee Hernández commented on the Dental Hygiene event.

President Heitmann commented on the upcoming Paramedic graduation and the Moorpark College High School graduation.

RECESS TO CLOSED SESSION

At 10:00 p.m. the Board recessed to Closed Session.

ADJOURNMENT

The meeting was adjourned at 10:20 p.m.