

Board of Trustees

Ventura County Community College District

Cheryl Heitmann

President

Mary Anne Rooney

Vice-President

Robert S. Gonzales

Trustee

Arturo D. Hernández

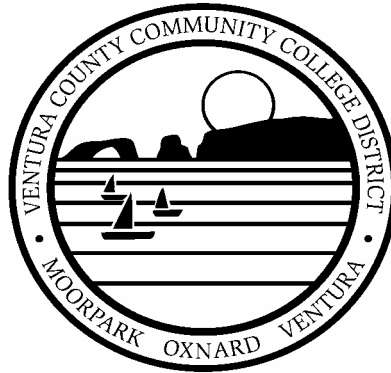
Trustee

Allan W. Jacobs

Trustee

Elizabeth Wolfel

Student Trustee



William Studt

Interim Chancellor/

Secretary to the Board

MINUTES FOR THE MEETING OF TUESDAY, MAY 11, 2004

CALL TO ORDER

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, May 11, in the Cowan Conference Center, Ventura Room.

Roll Call

Board Members Present:

Cheryl Heitmann, President

Mary Anne Rooney, Vice-President

Robert S. Gonzales

Arturo D. Hernández

Allan W. Jacobs

Absent:

Elizabeth Wolfel, Student Trustee

Management Present:

William Studt, Interim Chancellor

Dennis Cabral, Executive Vice President, Student Learning, for Eva Conrad, President, Moorpark College

Michael Gregoryk, Acting President, Ventura College

Lydia Ledesma-Reese, President, Oxnard College

Patricia Parham, Interim Vice-Chancellor, Human Resources

Ramiro Sanchez, Executive Vice President, Student Learning

Rene Rodriguez, Oxnard College Vice-President of College Services

Sue Johnson, Associate Vice Chancellor, Business Services

Vic Belinski, Associate Vice Chancellor, Information Technology

Nabil Abu-Ghazaleh, Moorpark College, Dean, Student Learning

Carolyn Inouye, Director of Institutional Research

Faculty/Staff/Student Representatives:

Jack Miller, Moorpark College Academic Senate President

Mary Jones, Oxnard College Academic Senate President

Becky Hull, Ventura College Academic Senate President

Angela Marquez, Ventura College Classified Senate President
Rene Navarro, Moorpark College Student Representative
Larry Miller, AFT

President Heitmann called the meeting to order in the Cowan Conference Center – Ventura Room at 4:05 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no public comments.

RECESS TO CLOSED SESSION

At 4:06 p.m. President Heitmann recessed the meeting to Closed Session in the Cowan Conference Center, Ojai Room.

The following items were considered during Closed Session:

CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION [*Gov't Code* § 54956.9(a)]. The Board considered the following cases:

- *Ronald Segovia Dyste vs. VCCCD, Philip Westin, and Larry Calderón* (Ventura County Superior Court Case No. CIV214921)
- *Marian A. Carrasco vs. VCCCD, Board of Trustees, Philip Westin, Larry Calderón, Becky Hull, and Guadalupe Guillén* (Ventura County Superior Court Case No. CIV217710)
- *Laura Hilton vs. VCCCD* (Ventura County Superior Court Case No. CIV219896)
- *Stephanie Ruef vs. VCCCD, et al.* (Ventura County Superior Court Case No. CIV223739)
- *Gasperi vs. VCCCD, et al.* (Ventura County Superior Court Case No. CIV225291)
- *Ann DeReus vs. VCCCD, et al.* (Ventura County Superior Court Case No. SC037389)

PUBLIC EMPLOYEE APPOINTMENT(S)/EMPLOYMENT. The Board considered the following academic administrators:

- Vice President Business Services
- Ventura College President

CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION [*Gov't Code* § 54956.9(b)]. The existing facts and circumstances that might result in litigation against the District arose from the following:

1. The Board convened into Closed Session to review the claim of the City of Moorpark.
2. The Board convened into Closed Session to review the claim of Veronica Beltran against the Ventura College Foundation.
3. The Board convened into Closed Session to review the claim of FTR International regarding Ventura College Learning Resource Center.
4. The Board convened into Closed Session to review the anticipated litigation regarding the Ventura College Math/Science Building.

CONFERENCE WITH LABOR NEGOTIATOR [*Gov't Code* § 54957.6]

- Employee organizations: SEIU/AFT

At 6:13 p.m. Vice-President Rooney announced the Board would be in Closed Session for another ½ hour.

RECONVENE IN OPEN SESSION

President Heitmann reconvened the meeting in Open Session at 6:40 p.m. in the Cowan Center – Ventura Room, with Student Trustee Wolfel absent.

PLEDGE TO THE FLAG

Mary Jones led the pledge to the flag.

CLOSED SESSION REPORT

There was no Closed Session Report.

ACKNOWLEDGEMENT OF GUESTS & SPECIAL RECOGNITIONS

President Heitmann welcomed Dennis Cabral and said that Dr. Conrad would not be at the meeting because of a death in the family.

Reports

- **Moorpark College**
 - **President**
 - Dennis Cabral announced that Trustee Jacobs would be speaking at the Moorpark College commencement ceremony. Dr. Cabral highlighted articles in the *Campus Voice* regarding Joe Sabreda and the Moorpark College and Conejo Valley Unified School District partnership. He reported on the hiring process, the accreditation self-study, and the EATM graduation.
 - **Student Government Representative**
 - Rene Navarro thanked the Board for their support during her term as Director of Governmental Affairs at Moorpark College. She gave a brief update on the activities at Moorpark College. President Heitmann and Trustee Rooney acknowledged Ms. Navarro.
 - **Academic Senate Representative**
 - Jack Miller announced that the Simi Valley Education Foundation awarded a scholarship to Rene Navarro, a Moorpark College student.
 - Becky Hull reported on the faculty screening committees and the Ventura College academic senate executive team.

- Mary Jones pointed out that she was no longer the academic senate president at Oxnard College and thanked the Board for their support. The Board acknowledged Ms. Jones. Michael Gregoryk thanked Ms. Jones for her assistance when he was Acting Oxnard College President.

ACKNOWLEDGEMENT OF GUESTS & SPECIAL RECOGNITIONS

- **Certificate of Appreciation**

Mary Jones, Oxnard College Academic Senate President: President Heitmann presented a Certificate of Appreciation to Mary Jones for her outstanding service as Oxnard College Academic Senate President.

Jack Miller and Becky Hull presented Mary Jones with a picture of the three Academic Senate Presidents.

- **Presentation of Plaque**

Elizabeth Wolfel, Outgoing Student Trustee: President Heitmann announced that Student Trustee Wolfel was absent and indicated the plaque would be presented at the May 28th Study Session.

- **Moorpark College**

- Rene Navarro introduced Jim Wyman, Director of Forensics and distributed the results on the National Championship. Mr. Wyman gave a brief overview of the program. He introduced the forensic coaches: Char Arnold, Rolland Petrello, and Jill McCall (Karen Peck was teaching a night course). Rene Navarro introduced Katie Ashley, Francesca Smith, Leigh Walter, Paul Carganilla, and Keyon Shokraie. Mr. Carganilla demonstrated a Program Oral Interpretation and Ms. Smith did an Impromptu demonstration.

Ceremonial Resolutions

- R-1 Resolution to Acknowledge the 2003-2004 Moorpark College Forensics Team** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote. (Wolfel – absent)

President Heitmann presented the *Resolution to Acknowledge the 2003-2004 Moorpark College Forensics Team* to Mr. Wyman who accepted on behalf of the Team.

- **Reports from Other Colleges**

- Michael Gregoryk reported on the Medical Assisting Graduation. He announced that four Ventura College students received the Internship in Nanosystems, Science, Engineering, and Technology (INSET) awards funded by the National Science Foundation.

- Lydia Ledesma-Reese congratulated the Moorpark College Forensics Team. She acknowledged Mary Jones as Academic Senate President and thanked her on behalf of Oxnard College. Dr. Ledesma-Reese pointed out that Ms. Jones was a recipient of the Oxnard College “Excellence in Service” award.
- Dennis Cabral acknowledged the Forensics Team and Nabil Abu-Ghazaleh Abu-Ghazal. He thanked Mary Jones.
- **Chancellor**
 - William Studt acknowledged Mary Jones and thanked her on behalf of the administrators at the District Office.
 - **Student Health Center** – Sue Johnson distributed the report titled, “Student Health Centers Proposal for Funding – FY 2005.” She gave a brief overview of the objectives of the committee and commented on the financial impacts. President Heitmann, Trustees Hernández, and Jacobs thanked Sue Johnson and the Health Center Coordinators for their efforts. Trustee Jacobs expressed his concerns about deficit spending and asked that the student health center budgets be reviewed periodically. Trustee Gonzales asked about crisis intervention on campus. There was a brief discussion regarding the Student Health Centers. Sue Johnson thanked the student health coordinators.
 - **Measure “S”** – Handel Evans gave a brief update on the construction activities at the colleges. Trustee Rooney asked for an update on appointments to the Citizens Oversight Committee. Mr. Evans said the Chair of the Oversight Committee sent a letter to the Board pointing out their terms would soon expire. The Board asked the Construction Subcommittee to provide a structure for the appointment of the Citizen’s Oversight Committee.

President Heitmann asked about construction costs. There was a brief discussion regarding this item and it was decided to provide an update on the Measure “S” Construction Projects at a Study Session and to refer it to the Construction Subcommittee for review.

- **Trustees**
 - Trustee Rooney acknowledged President Heitmann and her husband on their anniversary.

Ceremonial Resolutions

- R-2 Resolution in Support of Equalization Funding for California Community College Students** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote. (Wolfel – absent)

William Studt indicated that the resolution would be distributed.

PUBLIC NOTICE OF CHANGES TO THE AGENDA

Interim Chancellor Studt read the following changes:

Consent Agenda

Student Learning

C-3 Spring 2004 Candidates for Associate Degrees at Moorpark, Oxnard, and Ventura Colleges were revised to include the names of the Moorpark College Associate Degree candidates that were inadvertently omitted.

C-5 Academic Actions

B. Change to Months of Assignment of a Full-Time Temporary Non-Tenure Track Academic Position – Ventura College was pulled from the agenda.

Academic Actions were revised to add the following names:

F. Approval of Full-Time Academic Personnel – Ventura College.

Donna Beatty – Mathematics

G. Approval of Full-Time Academic Personnel – Ventura College.

David Reynolds - Mathematics

H. Approval of Full-Time Academic Personnel – Ventura College.

Peter Sezzi – Associate Librarian

Administrative Services

C-13 Capital Planning and Design Construction

a. Approval of Contract with Carrier Johnson for Architectural Services for Fire/Sheriff Training Academy, Camarillo Airport Site was pulled from the agenda.

Action Items/Second Reading Items

Administrative Services

A-3 Approval to Enter Into a Lease of Real Property with the Ventura County Fire Protection District was pulled from the agenda.

OPEN PUBLIC HEARING

- **Environmental Impact Reports for Oxnard and Ventura College's Facilities Campus Master Plans.** At 9:00 p.m. President Heitmann opened the Public Hearing regarding the Oxnard and Ventura Colleges' Environmental Impact Reports. The Environmental Impact Reports became available for public inspection on April 28, 2004, at 333 Skyway Drive, Camarillo, CA 93010, during normal business hours.

President Heitmann announced that copies were available for any interested parties of a letter from the County of Ventura dated May 7, 2004, regarding the County Traffic Impact Mitigation Fee.

CLOSE PUBLIC HEARING

At 9:01 p.m., President Heitmann closed the Public Hearing. The Board meeting was reconvened at 9:01 p.m.

PUBLIC COMMENTS

Lisa Barreto presented to the Board a letter and petition regarding an article in the May 3, 2004, *Ventura College Press*. Trustee Hernández thanked Ms. Barreto and asked for a report from staff. Michael Gregory expressed his concerns regarding the article.

Consent Calendar Items

It was moved by Trustee Jacobs, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve the following Consent Calendar items. (Wolfel – absent)

Approval of Minutes

- C-1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for April 13, 2004** was approved.
- C-2 Action to Approve Minutes of the Special Meeting of the Board of Trustees for April 28, 2004** was approved.

Student Learning

- C-3 Spring 2004 Candidates for Associate Degrees at Moorpark, Oxnard, and Ventura Colleges** were accepted.

Human Resources

- C-4 Classified Actions**
 - A. Approval of Limited Term/Provisional Assignments** was granted as listed.
 - B. Approval of Probationary to Permanent Personnel** was granted as listed.
 - C. Approval of Change in Classification** was granted to reclassify Victory Kitamura, Graphic Artist/Multimedia Specialist at the DSC to Network/ Internet Administrator at the DSC.
 - D. Approval of Retirement of Classified Personnel** was granted to accept the retirement of Mary F. Mangham, Admissions & Records Technician at Ventura College.
 - E. Approval of Resignation of Classified Personnel** was granted to accept the resignation of Andrea Taylor, Accounting Clerk II at Moorpark College, and Marian Schneider, part-time Clerical Assistant I at Ventura College.
 - F. Approval of Probationary Personnel** was granted as listed.
 - G. Approval of Limited Term/Provisional Assignment** was granted as listed.
 - H. Approval of Termination of Limited Term Assignment** was granted to approve the termination of a Limited Term Assignment in the Financial Aid Department at Oxnard College.
 - I. Approval of Change in Classified Position** was granted to change from 12-mo/47.5% to 10-mo/80% for a Business Office Assistant I position at Ventura College.

C-5 Academic Actions

- A. Change to Effective Date of Resignation/Retirement – Oxnard College** was approved to change the effective date of resignation for Carole Eustice, from June 30, 2004, to May 31, 2004.
- C. Change to Months of Assignment of a Full-Time Temporary Non-Tenure Track Academic Position – Ventura College** was pulled from the agenda.
- D. Acceptance of Resignation/Retirement of Academic Personnel – Moorpark College** was approved to accept the resignation of Richard Kurtik, Instructor in Chemistry at Moorpark College, effective May 31, 2004. Mr. Kurtik has 34 years of service and qualifies for the district-paid health and welfare insurance coverage per section 4.5 of the VCCCD/AFT agreement for employees initially hired on or before June 30, 1990.
- E. Ratification and Approval of Part-Time Faculty – Moorpark College** was granted to ratify and approve the attached list of part-time hourly faculty employees at Moorpark College for the Summer and Fall of 2004.
- F. Approval of Equivalency for Part-time Faculty – Ventura College** was granted to grant equivalency for the following part-time instructor at Ventura College:
Kristopher Doe; Discipline: Art

Administrative Services

- C-6 Ratification of Accounts Payable and Payroll for the Period of March 23, 2004 – April 20, 2004** was approved.
- C-7 Approval/Ratification of Board Purchase Order Report #13 FY 2003/04** was granted from March 23, 2004, through April 22, 2004.
- C-8 Approval to Execute a Multi-Year Memorandum of Understanding (MOU) with Ramona Munsell & Associates, LLC for Ventura College** was pulled for discussion.
- C-9 Approval of Amendments to Contracts, Grants and Designated Programs for Fiscal Year 2003-2004** was pulled for discussion.
- C-10 Approval of New Contracts, Grants and Designated Programs for Fiscal Year 2003-2004** was pulled for discussion.
- C-11 Monthly Budget Transfer Summary** was approved to ratify the monthly budget transfer summary for the month of March 2004 for the General Fund-Unrestricted and General Fund-Restricted.
- C-12 Quarterly Financial Status Report, General Fund – Combined (CCFS-311Q)** was granted to accept the quarterly financial status report (CCFS-311Q) for the General Fund-Combined as required by law.
- C-13 Capital Planning and Design Construction**
 - A. Approval of Contract with Security Paving for the North Parking Lot and West Campus Drainage Improvements at Oxnard College** was granted to award a contract in the amount of \$2,683,900 with Security Paving, the contractor submitting the lowest responsible bid, for the development and construction of the North Parking Lot and West Campus Drainage Improvements at Oxnard College.
 - B. Approval to Execute a Contract with MTGL, Inc. for Geotechnical and Materials Testing Services for the North Parking Lot and West Campus Drainage Improvements at Oxnard College** was granted to authorize management to execute a professional services contract in the amount of \$25,043 with the

- geotechnical-consulting firm of MTGL, Inc. to provide soils engineering/testing services for the North Parking Lot/West Campus Drainage Improvements project at Oxnard College.
- C. **Approval to Appoint Anderson Design as the Architect for the Warehouse Project at Oxnard College** was granted to appoint Anderson Design as the architect for the design of the proposed Warehouse project at Oxnard College, pending successful contract negotiations.
- D. **Approval of Contract with CJ Seto Support Services for Installation of Monitoring Wells at Oxnard College** was granted to approve a contract with CJ Seto Support Services, not to exceed \$65,300, for the installation of additional monitoring wells at the Maintenance & Operations Department at Oxnard College, preparation of a feasibility study, and monitoring of the wells.
- E. **Approval of a Permanent Reciprocal Easement Agreement and a Temporary Construction Easement Agreement Between the City of Oxnard and the Ventura County Community College District** was granted to accept permanent reciprocal Easement Agreement and a temporary Construction Easement Agreement as granted to the Ventura County Community College District by the City of Oxnard in conjunction with the construction of the new loop road and associated drainage improvements at Oxnard College.
- F. **Approval to Execute a Contract with Fugro West, Inc. for Geotechnical Testing Services for the Track and Field Improvements at Moorpark College** was granted to authorize management to execute a professional services contract in the amount of \$45,000 with the geotechnical-consulting firm of Fugro West, Inc. to provide soils engineering/testing services for the track and field improvements at Moorpark College.
- G. **Approval to Execute a Contract with Albert + Rachlin, Architects as the Architect for the Physical Education Renovation and Expansion at Moorpark College** was granted to authorize management to execute a professional service contract in the amount of \$647,650 with Albert + Rachlin, Architects to provide architectural services for the design and construction of the Physical Education Renovation and Expansion at Moorpark College. The contract amount includes an allowance of \$30,500 for reimbursable expenses.
- H. **Approval to Execute a Contract with Perkins & Will, Architects as the Architect for the Health Sciences Center at Moorpark College** was granted to authorize management to execute a professional service contract in the amount of \$927,000 with Perkins & Will, Architects to provide architectural services for the design and construction of the new Health Science Center at Moorpark College. The contract amount includes an allowance of \$45,000 for reimbursable expenses.
- I. **Approval to Increase the Contract with Granite Construction for the Improvements to the Track and Field at Moorpark College** was granted to authorize management to increase the contract with Granite Construction by \$40,000 for the Track and Field Improvements at Moorpark College
- J. **Approval to Execute a Contract with MTGL, Inc. for Geotechnical and Materials Testing Services for the North Parking Lot and West Campus Drainage Improvements at Oxnard College** was approved earlier on the agenda (Item B).

- K. **Approval of Contract with A. Bates General Contractor for the Remodel of Room 308 in the Science and Math Building at Ventura College** was granted to approve a contract, not to exceed \$49,100, with A. Bates General Contractor for the Remodel of Room 308 in the Science and Math Building at Ventura College.
- L. **Approval of Contract with Kulwicz Architects for the Warehouse at Ventura College** was granted to approve a contract in the amount of \$126,500 with Kulwicz Architects for architectural design services for the Warehouse project at Ventura College.
- M. **Award of Bid #221 Fuel Tank Removal and Installation at the Ventura College Maintenance & Operations Department** was approved to award a contract for Bid #221, Fuel Tank Removal and Installation at the Ventura College Maintenance & Operations Department to JEM Industries, the lowest responsible bidder.
- N. **Approval of Division of State Architect (DSA) Plan Check Fees for the Athletic Fields at Ventura College** was granted to approve the Division of State Architect (DSA) plan check fees in the amount of \$29,800 for the athletic fields at Ventura College.
- O. **Approval of Contract with Carrier Johnson for Architectural Services for Fire/Sheriff Training Academy, Camarillo Airport Site** was pulled from the agenda.
- P. **Acceptance of Change Order Summary Report for Capital Projects** was granted to approve the Change Order Summary Report for capital projects.

*Action on Items Listed on the
Consent Calendar but Pulled to be Considered Individually*

Human Resources

- C-5 **Academic Actions** were moved by Trustee Hernández, seconded by Trustee Gonzales, and carried on a unanimous vote. (Wolfel – absent)
- F. **Approval of Full-Time Academic Personnel – Ventura College** was granted to appoint Donna Beatty, a full-time tenure track status Instructor in Mathematics (PCN#-VFT388) at Ventura College, effective August 10, 2004 (Fall Semester), at the appropriate Column and Step on the Academic Salary Schedule for 2004-05.
- G. **Approval of Full-Time Academic Personnel – Ventura College** was granted to appoint David Reynolds, a full-time tenure track status Instructor in Mathematics (PCN#-VFT389) at Ventura College, effective August 10, 2004 (Fall Semester), at the appropriate Column and Step on the Academic Salary Schedule for 2004-05.
- H. **Approval of Full-Time Academic Personnel – Ventura College** was granted to appoint Peter Sezzi, a full-time tenure track status Associate Librarian (PCN#-VFT329) at Ventura College, effective August 10, 2004 (Fall Semester), at the appropriate Column and Step on the Academic Salary Schedule for 2004-05.

Michael Gregoryk commented on the hiring process.

Administrative Services

- C-8 Approval to Execute a Multi-Year Memorandum of Understanding (MOU) with Ramona Munsell & Associates, LLC for Ventura College** was moved by President Heitmann, seconded by Trustee Rooney, and carried on a unanimous vote to execute a multi-year MOU with Ramona Munsell & Associates, LLC for grant writing services and technical assistance to Ventura College under a proposed Federal TRIO grant. (Wolfel – absent)

President Heitmann asked for additional information on the grant and Michael Gregoryk explained.

- C-9 Approval of Amendments to Contracts, Grants and Designated Programs for Fiscal Year 2003-2004** was moved by Trustee Rooney, seconded by Trustee Jacobs, and carried on a unanimous vote, to accept budget amendments to existing contracts, grants, and designated programs for FY 2003-2004. (Wolfel – absent)

- C-10 Approval of New Contracts, Grants and Designated Programs for Fiscal Year 2003-2004** was moved by Trustee Rooney, seconded by Trustee Jacobs, and carried on a unanimous vote, to accept new contracts and grants for FY 2003-2004. (Wolfel – absent)

Trustee Rooney asked how the grant applied to the mission of the colleges. Dennis Cabral, Lydia Ledesma-Reese, Mary Jones, and Michael Gregoryk explained the purpose of the grants. The Board asked the District Executive Team to discuss how grants apply to the mission of the colleges and to include a brief explanation in future grant agenda items.

Action Items/Second Reading Items

Administrative Services

- A-1 Adoption and Certification of the Final Environmental Impact Report for the Facilities Master Plan at Oxnard College** was moved by Trustee Hernández, seconded by Trustee Gonzales, and carried on a unanimous vote, to adopt and certify the final Environmental Impact Report, as completed by Rincon Consultants, for the Facilities Master Plan at Oxnard College. (Wolfel – absent)
- A-2 Adoption and Certification of the Final Environmental Impact Report for the Facilities Master Plan at Ventura College** was moved by Trustee Rooney, seconded by Trustee Hernández, and carried on a unanimous vote, to adopt and certify the final Environmental Impact Report, as completed by Rincon Consultants, for the Facilities Master Plan at Ventura College. (Wolfel – absent)
- A-3 Approval to Enter Into a Lease of Real Property with the Ventura County Fire Protection District** was pulled from the agenda.

- A-4 Acceptance of Gifts** was moved by Trustee Hernández, seconded by Trustee Rooney, and carried on a unanimous vote to accept the following gifts: (Wolfel – yes)

Miscellaneous Furniture, Office Supplies, Computer Supplies, Telecommunication Equipment and Alarm System Equipment to be used District-wide

Donated by: John Sheehan, Commercial Real Estate
1282 Fairway Drive
Camarillo, CA 93010

- A-5 Second Reading: Course Approvals: New and Revised Courses – Moorpark College** was moved by Trustee Rooney, seconded by Trustee Jacobs, and carried on a unanimous vote. (Wolfel – absent)

- A-6 Approval of Contract with Strata Information Group to Supply Ongoing and Project Management Services for Banner Administrative System** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve the contract with Strata Information Group (SIG) for ongoing project management services, maintenance, and programming support for the Banner administrative software system and related database applications. (Wolfel – absent)

- A-7 Approval of Resolution Authorizing the Ventura County Community College District to Grant an Easement for Park Purposes to the City of Oxnard** was moved by Trustee Rooney, seconded by Trustee Hernández, and carried on a unanimous vote, to approve a resolution authorizing the Ventura County Community College District to grant an easement for park purposes to the City of Oxnard, pursuant to Education Code §81430. (Wolfel – absent)

Trustees/Chancellor

- A-8 Action to Approve Governing Board Member Absence** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve the absence of Student Trustee Wolfel, if Ms. Wolfel has not exceeded her two absences, as stated in Board Policy. (Wolfel – absent)

The Board directed staff to check on Ms. Wolfel's absences.

End of Board Actions

Trustee Issues

- **Trustee Reports/Announcements/Correspondence**

It was moved by Trustee Gonzales, seconded by Trustee Rooney, and carried on a unanimous vote, to change the start time of the Study Session on May 26th to 5:00 p.m. (Wolfel – absent)

RECESS TO CLOSED SESSION

At 10:35 p.m. the meeting recessed into Closed Session.

RECONVENE IN OPEN SESSION

At 11:00 p.m., the meeting reconvened into Open Session.

CLOSED SESSION REPORT

President Heitmann reported the following:

It was moved by Trustee Jacobs, seconded by Trustee Gonzales, and carried on a 5-0 vote, to appoint Ray DiGuilio as the Vice-President of Business Services at Moorpark College.

ADJOURNMENT

At 11:05 p.m., the meeting was adjourned.