

Board of Trustees

Ventura County Community College District

Cheryl Heitmann

President

Mary Anne Rooney

Vice-President

Robert S. Gonzales

Trustee

Arturo D. Hernández

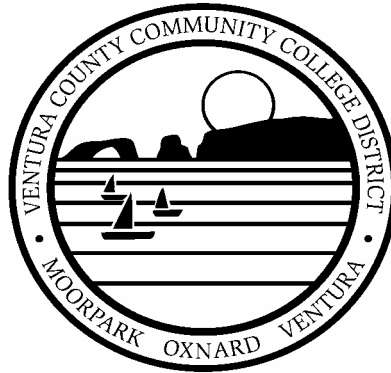
Trustee

Allan W. Jacobs

Trustee

Elizabeth Wolfel

Student Trustee



William Studt

Interim Chancellor/

Secretary to the Board

MINUTES FOR THE MEETING OF MARCH 9, 2004

CALL TO ORDER

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, March 9, in the Ventura College Campus Center Conference Room.

Roll Call

Board Members Present:

Cheryl Heitmann, President

Mary Anne Rooney, Vice-President

Robert S. Gonzales

Arturo D. Hernández

Allan W. Jacobs

Elizabeth Wolfel, Student Trustee

Management Present:

William Studt, Interim Chancellor

Eva Conrad, President, Moorpark College

Michael Gregoryk, Acting President, Ventura College

Lydia Ledesma-Reese, President, Oxnard College

Patricia Parham, Interim Vice-Chancellor, Human Resources

Ramiro Sanchez, Executive Vice President, Student Learning

Sue Johnson, Associate Vice Chancellor, Business Services

Carolyn Inouye, Director of Institutional Research

Faculty/Staff/Student Representatives:

Jack Miller, Moorpark College Academic Senate President

Mary Jones, Oxnard College Academic Senate President

Becky Santillian-Hull, Ventura College Academic Senate President

Angela Marquez, Ventura College Classified Senate President

Rene Navarro, Moorpark College Student Government Representative

Doreen Juarez, Ventura College Associated Student Government President

Larry Miller, AFT

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no public comments.

RECESS TO CLOSED SESSION

At 4:10 p.m. Vice-President Rooney recessed the meeting to Closed Session in the Ventura College Campus Center Conference Room. President Heitmann arrived at 4:15 p.m.

CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION [*Gov't Code* § 54956.9(a)]

- *Ronald Segovia Dyste vs. VCCCD, Philip Westin, and Larry Calderón* (Ventura County Superior Court Case No. CIV214921)
- *Marian A. Carrasco vs. VCCCD, Board of Trustees, Philip Westin, Larry Calderón, Becky Hull, and Guadalupe Guillén* (Ventura County Superior Court Case No. CIV217710)
- *Timothy Suel vs. VCCCD, Board of Trustees, Philip Westin, Larry Calderón, Becky Hull, and Guadalupe Guillén* (Ventura County Superior Court Case No. CIV217711)
- *Laura Hilton vs. VCCCD* (Ventura County Superior Court Case No. CIV219896)
- *Stephanie Ruef vs. VCCCD, et al.* (Ventura County Superior Court Case No. CIV223739)
- *Gasperi vs. VCCCD, et al.* (Ventura County Superior Court Case No. CIV225291)
- *Ann DeReus vs. VCCCD, et al.* (Ventura County Superior Court Case No. SC037389)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [*Gov't Code* §54956.9(b)]. The existing facts and circumstances that might result in litigation against the District arise from the following:

1. The Board convened into Closed Session to consider the settlement agreement of Stella Garcia.
2. The Board convened into Closed Session to review threatened litigation from Patricia Kistler.

CONFERENCE WITH LABOR NEGOTIATOR [*Gov't Code* § 54957.6]

- Employee organizations: SEIU/AFT

PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS/PUBLIC EMPLOYEES APPOINTMENT [*Gov't Code* § 54957]

Full-time Faculty

- Moorpark College
- Oxnard College
- Ventura College

At 5:15 p.m. President Heitmann recessed Closed Session. The Board attended a reception for Dr. Howard Boroughs, hosted by the Ventura College Foundation. At 5:30 p.m. the Board reconvened in Closed Session.

RECONVENE IN OPEN SESSION

President Heitmann reconvened the meeting in Open Session at 6:12 p.m. in the Ventura College Campus Center Cafeteria.

PLEDGE TO THE FLAG

Jack Miller led the pledge to the flag.

CLOSED SESSION REPORT

There was no Closed Session Report. President Heitmann indicated that the Board would reconvene in Closed Session at the end of the meeting.

ACKNOWLEDGEMENT OF GUESTS & SPECIAL RECOGNITIONS

- Paul Iannaccone, Executive Director of the Ventura College Foundation, introduced Dr. Howard Boroughs. Dr. Boroughs presented a check for \$250,000 to be used for the Ventura College Planetarium's operation. President Heitmann and Trustee Rooney acknowledged Dr. Boroughs for his donation. Dr. Boroughs made a brief statement.

Reports

REPORTS

- **Oxnard College**
 - **President**
 - Mary Jones introduced Leo Orange, Coordinator of the Educational Assistance Center (EAC). Mr. Orange gave a brief overview of the services of the EAC. He acknowledged Ila Sachs, Deaf Services/Interpreter Specialist. Joel A. Garcia and Olga-Lidia Uribe, Oxnard College students, addressed the Board regarding the program. President Heitmann pointed out that she was at the El Concilio dinner when Mr. Garcia received the 2004 Latino Leadership Award in the Youth Category. Lydia Ledesma-Reese acknowledged Leo Orange and those who provide support to the EAC students.
 - **Student Government Representative**
 - Doreen Juarez welcomed the Board to Ventura College. She reported on Lobby Day, student elections, and Club Day. Ms. Juarez invited the Board to César Chávez Day activities on March 31. She announced that the ASVC was hosting a Leadership Conference at Ventura College.
 - Rene Navarro reported on the CalSACC meeting, the *March on March* in Sacramento, and the Washington D.C. trip on March 19. Ms. Navarro commented on safety, student elections, and student activities at Moorpark College.
 - Student Trustee Wolfel announced that there were five candidates for student trustee and said that elections forums were scheduled at Oxnard College.

- Ms. Wolfel read Jose Fonseca's Oxnard College report and said that the college had circulated petitions to classrooms in support of the Student Health Center. She comment on an upcoming presentation at Oxnard College, "Women Who Broke the Rules."
- Trustee Rooney thanked Mike Gregoryk for securing donations so Oxnard College students could attend the *March on March* in Sacramento. Trustee Jacobs pointed out that equalization was an important issue for the Ventura County Community College District.
- **Academic Senate Representative**
 - Becky Hull gave a brief overview of activities at Ventura College.
- **Reports from Other Colleges**
 - Michael Gregoryk welcomed the Board to Ventura College. He pointed out that the *Chronicle of Higher Education* ran a story about the Ventura College student government's contribution and thanked the students. President Heitmann thanked Ventura College for hosting the Board meeting.
- **Interim Chancellor**

William Studt announced that Chancellor Mark Drummond and David Viar, Executive Director of the Community College League of California would visit the Ventura County Community College District on April 9. Interim Chancellor Studt indicated that he would develop an agenda. There was a discussion regarding the Board's hosting a luncheon with Chancellor Drummond and Mr. Viar. It was decided that the Board President would work with the Interim Chancellor.

 - Handel Evans announced that the Facilities Master Plan for Oxnard and Ventura Colleges would be presented to the Board in May and that the Moorpark College Plan would be brought to the June Board meeting. Mr. Evans gave an update on the construction projects at the colleges. He commented on FTR International.
 - Sue Johnson announced that the state had authorized at \$1 fee increase in the Health Center.
- **Vice Chancellor, Human Resources**
 - Patricia Parham introduced Alisia Winchester, the new Supervisor of Employment and Personnel. Ms. Parham gave an update on the following employment searches:
 - Chancellor
 - President
 - Vice-President of Business at Oxnard and Moorpark Colleges
 - Faculty hiring
- **Trustee Subcommittees**
 - Trustee Rooney reported on the Construction Subcommittee meeting. She mentioned that the increase to the Child Development Center and the Learning Resource Center at Moorpark College would impact their Phase III projects. Ms. Rooney commented on the architect's interviews.
 - President Heitmann reported on the Legislative Subcommittee meeting. She gave a brief overview of the meeting. President Heitmann said that the Subcommittee suggested that trustees be responsible for local legislators. The trustees volunteered as follows:

Trustee Rooney

- Assembly member Hannah-Beth Jackson

Trustee Jacobs

- Keith Richman
- Elton Gallegly
- President Heitmann commented on a meeting with Tim Gallagher regarding equalization funding. She distributed a letter from Sharon Manakas regarding the Health Center fees and suggested that the Board take action to support the students' lobbying efforts. The Board asked the Interim Chancellor Studt to draft a letter for approval at the Board Study Session.

OPEN PUBLIC HEARING

- **Ventura County Community College District's Initial Proposal to the Service Employees' International Union (SEIU), Local 535.** At 7:13 p.m. President Heitmann opened the Public Hearing regarding the Ventura County Community College District's Initial Proposal to SEIU. Pursuant to *Government Code* Section 3547, the District's Initial Proposal to SEIU became available for public inspection on February 11, 2004, at 333 Skyway Drive, Camarillo, CA 93010, during normal business hours.

CLOSE PUBLIC HEARING

At 7:14 p.m., President Heitmann closed the Public Hearing. The Board meeting was reconvened at 7:15 p.m.

PUBLIC NOTICE OF CHANGES TO THE AGENDA

Trustees/Chancellor

Approval of Minutes

- C-2 **Action to Approve Minutes of the Study Session of the Board of Trustees for February 27, 2004** was revised to correct the location of the meeting to Ventura College Campus Center Conference Room and to include Dennis Cabral under Roll Call – Management Present.

Human Resources

- C-4 **Classified Actions** were revised as follows:
 - B. **Approval of Probationary Personnel** was revised to change Peter S. Krantz from 10.5 months to 10 months.
 - D. **Approval of Resignation of Classified Personnel** was revised to add Carlos Hernandez - Food Services Asst I - Cafeteria/OC - 03/04/04 to the list of resignations.

Student Learning

- C-3 Moorpark College Study Abroad Program – History, English and Humanities in London, England, Fall-2004** was pulled from the agenda.

PUBLIC COMMENTS

Paula Munoz addressed the Board regarding ethnic diversity issues and expressed her concerns about the Ventura College hiring committees.

Consent Calendar Items

It was moved by Trustee Jacobs, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve the following Consent Calendar items. (Wolfel – yes)

Approval of Minutes

- C-1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for February 10, 2004** was approved.
- C-2 Action to Approve Minutes of the Study Session of the Board of Trustees for February 27, 2004** was approved.

Human Resources

- C-4 Classified Actions**
- A. Approval of Limited Term/Provisional Assignments** was granted as listed.
 - B. Approval of Probationary Personnel** was granted as listed.
 - C. Approval of Probationary to Permanent Personnel** was granted as listed.
 - D. Approval of Resignation of Classified Personnel** was granted to accept the resignation of Angelica Gonzales, Counselor Assistant at Moorpark College, Bob Liebling, Director, Facility Planning and Construction at the District Service Center, Sandra J. Terrell, Administrative Assistant II at Moorpark College, and Carlos Hernandez - Food Services Asst I – Cafeteria at Oxnard College.
 - E. Approval of Temporary Increase in Assignment** was granted to approve a temporary increase in assignment of 10 months to 11 months for Antonia Arias, Student Services Assistant II/Bilingual at Ventura College.
 - F. Approval of Change in Employment Status** was granted to approve the increase of assignment from 11 months to 12 months for Yvonne Ackerman, Student Services Assistant II, and Audrey Furrell, Job Placement Specialist, at Moorpark College.
 - G. Approval of Termination of Limited Term Assignment** was granted to approve the termination of the Limited Term assignment of Karrisa Tidwell, Financial Aid Technology Support Specialist at Ventura College.
 - H. Approval of Retirement of Permanent Personnel** was granted to approve the retirement of Diane M. Keene, Community College Police Officer I.

- I. Approval of Request for Long-Term Leave of Absence Without Pay** was granted to approve the request for long-term leave of absence without pay for Alma A. Rodriguez, Financial Aid Technician at Ventura College.
- J. Approval of Reinstatement in Limited Term Assignment** was granted to approve the reinstatement of Rocio Cevantes as a Student Services Assistant II/Limited Term at Oxnard College.

C-5 Academic Actions

- A. Acceptance of Resignation/Retirement of Academic Personnel – Moorpark College** was approved to accept the resignation of Richard Cardoni, Counselor-DSP&S at Moorpark College, effective March 25, 2004. Mr. Cardoni had 25 years of service with the District and will be retiring on a medical disability. His age and years of service qualified him for the district-paid health and welfare insurance coverage per Section 4.5 of the VCCCD/AFT Agreement for employees initially hired on or before June 30, 1990.
- B. Acceptance of Resignation/Retirement of Academic Personnel – Oxnard College** was granted to accept the resignation of Edward J. Lynch, Instructor Electronics/Engineering at Oxnard College, effective June 30, 2004. Mr. Lynch had 20 years of service and qualified for the district-paid health and welfare coverage per Section 4.5 of the VCCCD/AFT Agreement for employees initially hired on or before June 30, 1990.
- C. Acceptance of Resignation/Retirement of Academic Personnel – Oxnard College** was granted to accept the resignation of Carol Eustice, Instructor in Business Information Systems at Oxnard College, effective June 30, 2004. Ms. Eustice had 14 years of service and qualified for the district-paid health and welfare coverage per Section 4.5 of the VCCCD/AFT Agreement for employees initially hired from July 1, 1990 through June 30, 2001.
- D. Ratification and Approval of Part-time Faculty – Moorpark, Oxnard and Ventura Colleges** was granted to ratify and approve the list of part-time hourly faculty employees at Moorpark, Oxnard and Ventura Colleges for the Spring 2004.
- E. Establishment of and Temporary Assignment of a Part-time Faculty Member to a Full-time Temporary Contract – Moorpark College** was approved to establish a temporary Instructor, Mathematics position (PCN#MFZ020), and the temporary assignment of Ms. Sheila Rumenapp, part-time faculty member, to a full-time temporary contract, 73% assignment, effective January 12, through May 19, 2004.
- F. Request for Leave of Absence Without Pay/FMLA – Moorpark** was granted to approve a request for a leave of absence without pay for Cynthia Minet, full-time Instructor in Art at Moorpark College, effective March 1, 2004 through May 19, 2004. Ms. Minet recently had a baby and exhausted her paid leaves at the end of February. Under the Family Medical Leave Act she was eligible to request a leave of absence without pay with the continuation of her medical benefits by the District.
- G. Acceptance of Resignation/Retirement of Academic Personnel – Ventura College** was granted to accept the resignation of Dr. Jeffrey Barsch, Learning Disabilities Specialist at Ventura College, effective May 19, 2004. Dr. Barsch had 28 years of service and qualified for the district-paid health and welfare insurance coverage per Section 4.5 of the VCCCD/AFT Agreement for employees initially hired on or before June 30, 1990.

- H. Acceptance of Resignation/Retirement of Academic Personnel - Moorpark College** was granted to accept the resignation of Dr. James Peddie, Instructor/Veterinarian in Exotic Animal Training & Management, at Moorpark College, effective May 19, 2004. Dr. Peddie had 13 years of service and qualified for the district-paid health and welfare insurance coverage per Section 4.5 of the VCCCD/AFT Agreement for employees initially hired from July 1, 1990 through June 30, 2001.
- I. Approval of full-time temporary non-tenure track academic personnel – Ventura College** was granted to appoint Deborah Kilburn as Distance/Online Education Coordinator (PCN# VFZ329) at Ventura College, effective March 10, 2004.

- C-6 Adoption of District’s Initial Proposal to SEIU** was approved.
- C-7 Receipt of SEIU’s Initial Proposal to District** was approved.
- C-8 Approval of Ventura County Community College District’s Organization Chart** was granted.

Administrative Services

- C-10 Approval/Ratification of Accounts Payable and Payroll for the Period of January 21, 2004 – February 17, 2004** was granted.
- C-11 Approval/Ratification of Board Purchase Order Report #11 FY 2003/04** was granted from January 23, 2004 to February 16, 2004.
- C-12 Approval of New Contracts, Grants and Designated Programs for Fiscal Year 2003-2004** was granted to accept new contracts and grants for FY 2003-2004.
- C-13 Approval of Amendments to Contracts, Grants and Designated Programs for Fiscal Year 2003-2004** was granted to accept budget amendments to existing contracts, grants and designated programs for FY 2003-2004.
- C-14 Agreement with City of Oxnard Police Department for Security Services (Oxnard College)** was approved to ratify an agreement with the City of Oxnard Police Department and the Ventura County Community College District for temporary security at Oxnard College.
- C-15 Award of Bid #223, Roof Repair and Restoration at the Maintenance & Operations Complex of Moorpark College, Project #19425** was approved to award Bid #223, Roof Repair and Restoration at the Maintenance & Operations Complex of Moorpark College, Project #19425.
- C-16 Quarterly Report of Investments for Ventura County Community College District** was approved to accept the Quarterly Report of Investments for the Ventura County Community College District.
- C-17 Capital Planning and Design Construction**
- A. Acceptance of Change Order Summary Report for Capital Projects** was approved to accept the Change Order Summary report for capital projects.

- B. Approval to Increase the Project Budget of the Child Development Center at Moorpark College in the Amount of \$3 Million** was granted to approve an increase of \$3 million to the project budget for the Moorpark College Child Development Center (CDC).
- C. Approval to Increase the Project Budget of the Learning Resource/Telecommunications Center at Moorpark College in the Amount of \$1.5 Million** was granted to approve an increase of \$1.5 million to the project budget for the Moorpark College Learning Resource/Telecommunications Center (LRTC).
- D. Approval to Appoint Altoon & Porter Architects for the EATM Project at Moorpark College** was granted to approve the appointment of Altoon & Porter Architects for the Moorpark College EATM Project.
- E. Approval to Appoint Carde Ten Architects for the Library Renovation at Moorpark College** was granted to appoint Carde Ten Architects for the Moorpark College Library Renovation Project.
- F. Approval to Appoint Nadel Architects/JSA Architects for the Student Services Center at Oxnard College** was granted to appoint Nadel Architects/JSA Architects for the Student Services Center at Oxnard College.
- G. Approval to Appoint Leo A Daly Architects for the Science & Arts Center at Ventura College** was granted to appoint Leo A Daly Architects for the Science & Arts Center at Ventura College.
- H. Approval to Appoint Kulwicz Group/Architects for the Warehouse Project at Ventura College** was granted to appoint Kulwicz Group/Architects for the Warehouse Project at Ventura College.
- I. Award of Bid #226, O.E. Building Server Room Air Conditioning Upgrade, Project #29393** was granted to award Bid #226, Oxnard College OE Building Server Room Air Conditioning Upgrade, Project #29393.

*Action on Items Listed on the
Consent Calendar but Pulled to be Considered Individually*

- C-9 Release of Temporary Academic Personnel from Temporary Non-tenure Track Contract Position** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote, to table this item until Friday, March 12, 2004, at 7 p.m., to obtain additional information. Chancellor Studt indicated that he would check with legal counsel. (Wolfel – yes)

Gregory Ramirez expressed his concerns regarding contracts and grants at Oxnard College. Trustee Hernández gave a brief statement regarding this issue. There was discussion about addressing Mr. Ramirez' concerns.

At 7:50 p.m. the meeting was recessed. At 8:04 p.m. the meeting was reconvened.

First Reading Items

- **First Reading: Course Approvals: New and Revised Courses at Moorpark, Oxnard and Ventura Colleges** was accepted for second Reading.

Action Items/Second Reading Items

Administrative Services

- A-1 Acceptance of the Audited Reports of the Bond Construction Fund for the Fiscal Year Ending June 30, 2003: Measure S Financial Audit, Measure S Performance Audit** was moved by Trustee Jacobs, seconded by Trustee Gonzales, and carried on a unanimous vote, to accept the Financial Audit report and the Performance Audit report for the Bond Construction Fund/Measure S Bond Program, for the fiscal year ending June 30, 2003. (Wolfel – yes)

Trustee Jacobs reported on the February 23, 2004, audit subcommittee meeting. He indicated that the subcommittee approved the Measure “S” Performance Audit and that there were no negative findings. He also reported on the Foundation Audits and said there were recommendations made. There was a brief discussion regarding the foundations.

- A-2 Acceptance of the Annual Audited Reports for Fiscal Year Ending June 30, 2003 for the VCCC Districtwide, Moorpark, Oxnard, and Ventura College Foundations** was moved by Trustee Jacobs, seconded by Trustee Hernández, and carried on a 4-0-1 vote, with Trustee Rooney abstaining, to accept the annual audited reports for fiscal year ending June 30, 2003 for the VCCC Districtwide, Moorpark, Oxnard, and Ventura College Foundations. (Wolfel – yes)

- A-3 Acceptance of Gifts** was moved by Trustee Jacobs, seconded by Trustee Rooney, and carried on a unanimous vote, to accept the following gifts. (Wolfel – yes)

- **Miscellaneous Network/Telecommunications Equipment** to be used for the district-wide infrastructure/phones
Donated by: Amgen Corporation
1 Amgen Center Drive
Thousand Oaks, CA 91320
- **15 Code of Federal Regulation booklets** to be used by Moorpark College Industrial Biotechnology Classes
Donated by: Lisa Serry
Baxter Healthcare Corporation
1700 Rancho Conejo Blvd
Thousand Oaks, CA 91320
- **18” x 18” Enamel Kiln** to be used by the Moorpark College Ceramics Program
Donated by: Sal Bernstin
Address: To be determined
- **Miscellaneous Computer/Technology Furniture** by Wright Line to be used district-wide in classrooms and computer labs
Donated by: Nortel Networks
Suzanne Kasso
4655 Great American Parkway, SC 100-6
Santa Clara, CA 95054

- A-4 Approval of Resolution Authorizing Lease of Real Property to the Ventura County Fire Protection District** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve a resolution authorizing the District's Chancellor or his designee to enter into a lease with the Ventura County Fire Protection District pursuant to the provisions of Education Code §81430 and as defined in the resolution. (Wolfel – yes)

Trustee Rooney and Handel Evans explained the resolution. Mike Gregoryk gave a brief history of the lease with the fire department.

- A-5 Approval of Agreement for Architectural Services to be Used District wide for all New Construction Projects Where Design Fees are in Excess of \$25,000** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve the proposed district wide Agreement for Architectural Services, which will be used in the design and development of all construction projects when project design fees are in excess of \$25,000. (Wolfel – yes)

Trustee Rooney pointed out that the agreement provided additional protection to the district. Handel Evans distributed information and explained the purpose of the agreement.

Trustees/Chancellor

- A-6 Action to Approve Governing Board Member Absence.** No absences were reported.

End of Board Actions

Trustee Issues

- **Trustee Reports/Announcements/Correspondence**

Trustee Rooney congratulated the Ventura College basketball teams.

Trustee Hernández suggested that the Board recognize the Foundation board members.

Student Trustee Wolfel thanked Ventura College for hosting the Board meeting.

Trustee Jacobs asked about the student newspapers telephonic conversation with Chancellor Drummond.

President Heitmann commented on the Community College League of California advisory committee teleconference. She asked about whether the VCCCD Child Care Centers were self-supporting.

RECESS TO CLOSED SESSION

At 9:00 p.m. the Board recessed into Closed Session.

RECONVENE IN OPEN SESSION

At 10:45 p.m. the Board reconvened in Open Session.

CLOSED SESSION REPORT

President Heitmann read the following Closed Session Report:

The Board unanimously voted to enter into a contract for the following academic year with Glenn Hisayasu.

The Board unanimously voted to enter into a contract for the following two academic years with the following individuals:

Name	College
Katherine Courtney	Moorpark College
Ronald Dyste	Moorpark College
Rex Edwards	Moorpark College
Candice Larson	Moorpark College
Margaret Tennant	Moorpark College
Brenda Woodhouse	Moorpark College
Ross Fontes	Oxnard College
Kimberly Karkos	Oxnard College

The Board unanimously voted to employ the contract employees as a regular tenured employee for all subsequent academic years:

Name	College
Andrea Ehrgott	Moorpark College
Patricia Mendez	Oxnard College
Elvia Rivero	Oxnard College
Daniel Kumpf	Ventura College

It was moved by Trustee Jacobs, seconded by Trustee Rooney, and carried on a unanimous vote, to approve the *Settlement and General Release Agreement* between Tim Suel and the Ventura County Community College District.

It was moved by Trustee Gonzales, seconded by Trustee Jacobs, and carried on a unanimous vote, to approve the *Settlement and Release Agreement* with Stella Garcia dated February 28, 2004.

ADJOURNMENT

At 10:50 p.m., the meeting was adjourned.