

# Board of Trustees Ventura County Community College District

<p>MINUTES FOR THE MEETING OF MARCH 13, 2003</p>
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The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Thursday, March 13, 2003, in the Ventura College Campus Center Dining Room, Ventura, California.

## **Roll Call**

### **Board Members Present:**

Arturo D. Hernández, President  
Cheryl Heitmann, Vice-President  
Robert S. Gonzales  
Allan W. Jacobs  
Mary Anne Rooney  
Holly McRoberts, Student Trustee

### **Management Present:**

James Walker, Interim Chancellor  
Mike Gregoryk, Deputy Chancellor  
Eva Conrad, President, Moorpark College  
Lydia Ledesma-Reese, President, Oxnard College  
Larry Calderón, President, Ventura College  
Jack Lipton, General Counsel  
William Studdt, Vice-Chancellor, Human Resources  
Vic Belinski, Associate Vice-Chancellor, Information Technology  
Ramiro Sanchez, Executive Vice President, Student Learning, Oxnard College  
Sue Johnson, Assistant Vice Chancellor, Business Services  
Patricia Parham, Director of Personnel, Office of Personnel Commission and CMA President  
Patricia Kistler, Director of Governmental and Public Affairs  
Carolyn Inouye, Director of Institutional Research

### **Faculty/Staff/Student Representatives:**

Mary Jones, Oxnard College Academic Senate President  
Richard Goff, Ventura College Academic Senate President  
Angie Marquez, Ventura College Classified Senate President  
Fenix Pleitez, Ventura College Student Representative  
Larry Miller, AFT  
Elena Nua, SEIU

## CALL TO ORDER

President Hernández called the meeting to order in the Ventura College Campus Center Dining Room at 4:04 p.m.

## PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no requests to speak.

## RECESS TO CLOSED SESSION

At 4:08 p.m. President Hernández recessed the meeting to Closed Session in the Campus Center Conference Room to consider the following items:

CONFERENCE WITH LABOR NEGOTIATOR [*Gov't Code* § 54957.6]. The District's negotiator is Vice-Chancellor of Human Resources William Studt and the employee organizations are AFT and SEIU

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE [*Gov't Code* § 54957]CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION [*Gov't Code* § 54956.9(a)]

- *AFT vs. VCCCD* (Paula Muñoz union discrimination/AFT Grievance)
- *AFT vs. VCCCD* (Paula Muñoz evaluation/AFT Grievance)
- *AFT vs. VCCCD* (Paula Muñoz summer 2000 assignment/AFT Grievance)
- *AFT vs. VCCCD* (Ventura College Sheriff Academy/Public Employment Relations Board Case No. LACE4082)
- *Paula Muñoz vs. VCCCD, Philip Westin, and Larry Calderón* (Ventura County Superior Court Case No. CIV206043)
- *Robert Reeves vs. VCCCD* (DFEH Case No. E200102L0055)
- *William Mandras vs. VCCCD* (DFEH Case No. E200203L0007)
- *William Mandras vs. VCCCD* (DFEH Case No. E200203L0435)
- *William Mandras vs. VCCCD* (Ventura County Superior Court Case No. MS171523)
- *Peter Holmes vs. VCCCD* (DFEH Case No. E200203L0118)
- *William Donaldson vs. VCCCD, Gary Lewis, Octavio Garcia, and Joan Smith* (Ventura County Superior Court Case No. CIV210031)
- *Ronald Segovia Dyste vs. VCCCD, Philip Westin, and Larry Calderón* (Ventura County Superior Court Case No. CIV214921)
- *Valerius Lindsey vs. Oxnard College* (Los Angeles County Superior Court Case No. BC279207)
- *Javier Garcia Cervantes vs. VCCCD* (Ventura County Superior Court Case No. CIV215502)
- *Wood & Bender, LLP vs. VCCCD* (Ventura County Superior Court Case No. CIV216408)

CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION [*Gov't Code* § 54956.9(b)] The existing facts and circumstances that might result in litigation against the District arise from the following:

1. Beatriz Herrera, a counselor at Ventura College, filed a Complaint of Discrimination

against VCCCD on September 17, 2002 with the California Department of Fair Employment and Housing which issued a Right-to-Sue Notice on September 19, 2002. Ms. Herrera has not yet filed a lawsuit against VCCCD. Copies of the Right-to-Sue Notice are available from Pat Kistler.

2. A Claim was filed against VCCCD on January 29, 2003. Because the claim involves an allegation of tortious sexual conduct, the name of the claimant is not being released pursuant to the *Brown Act*, Section 54961(b) of the *Government Code*. Redacted copies of the Claim are available from Pat Kistler.

PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS: CONSIDERATION OF RENEWAL OF CONTRACTS OF TENURE-TRACK FACULTY UNDER SECTION 87607 OF THE *EDUCATION CODE* [*Gov't Code* § 54957] Renewal of contracts of tenure-track faculty at Moorpark College, Oxnard College, and Ventura College.

PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS [*Gov't Code* § 54957] All academic administrators.

At 6:10 p.m. Chancellor Walker announced that the Board would be in Closed Session for 20 additional minutes.

RECONVENE IN OPEN SESSION

President Hernández reconvened the meeting in Open Session at 6:33 p.m. in the Campus Center Dining Room.

PLEDGE TO THE FLAG

Larry Calderón led the pledge to the flag.

CLOSED SESSION REPORT

President Hernández read the following Closed Session Report:

It the case of *William Donaldson vs. VCCCD, Gary Lewis, Octavio Garcia, and Joan Smith*, Ventura County Superior Court Case No. CIV210031, on February 11, 2003, the Board unanimously voted 4-0, with Trustee Gonzales absent, to approve a settlement agreement involving payment of \$115,000 by the District to former District employee William Donaldson. The settlement agreement has now been executed and finalized, and copies are available from Pat Kistler.

In the case of *William Mandras vs. VCCCD*, Ventura County Superior Court Case No. MS171523, the Board unanimously voted to respond to the Claim.

Regarding the Claim filed against VCCCD on January 29, 2003, the Board unanimously voted to deny the Claim. Because the Claim involves an allegation of tortious sexual

conduct, the name of the claimant is not being released pursuant to the *Brown Act*.

The Board unanimously voted to grant one-year employment contracts for the 2003-2004 academic year to 8 first-year tenure-track faculty members pursuant to Section 87608(B) of the *Education Code*, to grant two-year employment contracts commencing at the 2003-2004 academic year to 13 second-year tenure track faculty members pursuant to Section 87608.5(b) of the *Education Code*, and to grant tenure to 15 tenure track faculty members pursuant to Section 87609(a) of the *Education Code*. The Board's vote however, was made expressly subject to faculty lay-off notices that have been sent to these faculty pursuant to Section 87740 and 87743 of the *Education Code*. In other words, if these faculty members are not laid-off, then their employment contracts will be renewed.

## Reports

### REPORTS

- **Ventura College**

- **President**

- Larry Calderón distributed and commented on the Ventura College Accreditation Progress Report.

Trustee Rooney introduced Llewellyn Werner who gave a classical piano performance for the Board Trustees. The Board thanked Mr. Werner and welcomed his parents. Ms. Werner acknowledged the Board. Larry Calderón recognized Burns Taft and Robert Lawson for their efforts in the music department.

- **Academic Senate representative**

- Richard Goff commented on the Education Master Plan and an emergency employee assistance fund. He said that Chancellor Walker would be attending the next Academic Senate meeting.

- **Student Government representative**

- Fenix Pleitez announced that the Ventura College student elections would be held on March 18 and 19. She commented on student lobbying activities regarding the budget.

- **Classified Senate representative**

- Angie Marquez pointed out that representatives of the Ventura College classified senate have been involved in the following: Educational Master Plan, Council for Institutional Development Retreat, Accreditation Report, and various committees. She commented on the second joint session of the Ventura College Academic and Classified Senates.

- **Reports from Other Colleges (Optional)**

Mary Jones, Oxnard College Academic Senate President, thanked the Board for granting tenure to the additional faculty.

Student Trustee McRoberts gave Brandy Huffer's report.

- **Chancellor**

James Walker reported on the Chancellor's Search Committee activities.

- **Deputy Chancellor**

Michael Gregoryk updated the Board on the RFP for legal services. Mr. Gregoryk distributed and explained the District travel report. He also distributed information on the Ventura County Workforce Investment Board.

Handel Evans gave a brief Measure S Report regarding program planning, physical master plans, the Five-Year Capital Outlay Program, a consultant for a technology survey, and master planning.

Michael Gregoryk updated the Board on the state budget.

- **Governmental and Public Affairs** Patricia Kistler gave a brief overview of the Legislative Subcommittee activities. She commented on the march on the Capitol in Sacramento on March 17 to protest uneven cuts to the state's community colleges. Trustee Heitmann suggested that each Board member make personal contact with individual legislators.

- **Trustees**

Trustee Rooney reported on the Board Construction Subcommittee meeting. President Hernández pointed out that the contracts for master plan architectural services were local companies.

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## ACKNOWLEDGEMENT OF GUESTS & SPECIAL RECOGNITIONS

### *Ceremonial Resolutions*

- 1.1 **Resolution of the Board of Trustees Against Proposed State Senate Bill – SB 6** was amended to include that the Moorpark, Oxnard and Ventura College Academic Senates opposed this bill. It was moved by Trustee Rooney, seconded by Trustee Jacobs, and carried on a unanimous vote, to approve the resolution against SB 6. (McRoberts – yes)

Trustee Jacobs read the resolution. Trustee Heitmann updated the Board on this item. Mary Jones indicated that Moorpark, Oxnard and Ventura College Academic Senates voted against the proposed Senate Bill SB6.

- 1.2 Resolution of the Board of Trustees Honoring Barbara Fitzgerald** was moved by Trustee Gonzales, seconded by Student Trustee McRoberts, and carried on a unanimous vote, to approve the resolution to honor retiring Director of the County of Ventura – Human Services Agency, Barbara Fitzgerald. (McRoberts – yes)

President Hernández commented on Ms. Fitzgerald’s accomplishments and indicated that he would present the resolution at her retirement dinner.

**PUBLIC COMMENTS**

Larry Miller gave the Board a copy of Roberts Rules of Orders.

Mariam Noorzai expressed her concerns regarding Ventura College. She thanked Dr. Walker for his leadership at the District.

Elena Nua expressed her concerns about the Board agenda item that established positions.

Raeann Koerner asked the Board to consider how budget cuts will affect the students.

David Weinstein addressed the Board regarding March 15<sup>th</sup> notices.

Mark Hoeckendorf asked about legal costs.

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**CHANGES TO THE AGENDA**

Chancellor Walker read the following changes:

**CONSENT CALENDAR ITEMS**

***Student Learning***

- 3.1 First Reading: Course Approvals: New and Revised Courses – Moorpark, Oxnard and Ventura Colleges** was revised to indicate that it was a First Reading Item only and not a Consent Item.

**ACTION ITEMS**

***Business Services***

1. **Budget Amendment – General Fund – Unrestricted (6.5.2)** was revised on page 2, Item II, it should read, “The passage of *Measure S*, which provides \$7,200,000 in funding. . .”
- **First Reading: Addition to Board Policy Manual Section C: Academic Honors and Recognition** was pulled from the agenda.
  - 5.1.11 **Establishment of Position – Oxnard College, Placement Project Specialist/Bilingual** was revised – this position is not bilingual.

### *Consent Calendar Items*

It was moved by Trustee Gonzales, seconded by Trustee Rooney, and carried on a unanimous vote, to approve the following Consent Calendar Items: (McRoberts – yes)

### *Approval of Minutes*

- 2.1 **Action to Approve Minutes of the Regular Meeting of the Board of Trustees for February 11, 2003** was approved.
- 2.2 **Action to Approve Minutes of the Special Meeting of the Board of Trustees for February 28, 2003** was approved.
- 5.2 **Academic Actions**
  - 5.2.1 **Granting of Sick Leave Days from Established Sick Leave Pool for Full-time Academic Employee – Moorpark College** was approved to grant 15 days of half-pay sick leave from the sick leave pool per the VCCCD/AFT Agreement, Article 8.9(C) to Edna Ingram, full-time counselor at Moorpark College.
  - 5.2.2 **Granting of Sick Leave Days from Established Sick Leave Pool for Part-time Academic Employee – Moorpark College** was approved to grant 36.54 hours of sick leave from the sick leave pool per the VCCCD/AFT Agreement, Article 8.9(D) to Maria Zshaschel, part-time instructor at Moorpark College.
  - 5.2.3 **Approval of Employment under Special Pre-Retirement Program, Section 4.13, VCCCD/AFT Agreement** was granted to approve the employment of Dr. Joyce Evans, Instructor of History at Ventura College, under the Special Pre-Retirement Program as outlined in Section 4.13 of the VCCCD/AFT Agreement. This would become effective with the beginning date of the 2003-2004 Academic Year (August 12, 2003).
  - 5.2.4 **Approval of Employment under Special Pre-Retirement Program, Section 4.13, VCCCD/AFT Agreement** was granted to approve the employment of Dr. Glen Wolfe, Instructor of Chemistry at Ventura College, under the Special Pre-Retirement Program as outlined in Section 4.13 of the VCCCD/AFT Agreement. This would become effective with the beginning date of the 2003-2004 Academic Year (August 12, 2003).

- 5.2.5 **Ratification of Manager's Contract – Oxnard College** was granted to ratify the contract of Rene Rodriguez, who was recently promoted to the position of Vice President, College Services at Oxnard College, effective December 9, 2002.
- 5.2.6 **Approval of Part-time Faculty - Oxnard College** was granted for part-time faculty to be hired during the Spring 2003 semester.
- 5.2.7 **Acceptance of Resignation - Academic Personnel** was granted to accept the resignation of Tracy Douglas, full-time Instructor of Dance at Moorpark College, effective May 14, 2003.

### *Business Services*

#### 6.2 Checks

- 6.2.1 **Ratification of Accounts Payable and Payroll for the Period of January 21, 2003 – February 20, 2003** was approved.

#### 6.3 Purchase Orders

- 6.3.1 **Approval/Ratification of Board Purchase Order Report #10** was granted for Purchase Order Report No. 10, January 22, 2003 – February 21, 2003.

#### 6.4 Award of Bids

- 6.4.1 **Approval of Bid #205, Printing of Catalogs and Class Schedules for Moorpark, Oxnard and Ventura Colleges** was granted to the lowest responsible bidder.

#### 6.5 Budget Amendments

- 6.5.1 **Approval of Contracts, Grants & Restricted Programs Budget Amendments - General Fund Restricted** was granted to accept budget amendments to existing contracts, grants and restricted programs for FY 2002-2003.

#### 6.6 Budget Transfers

- 6.6.1 **Monthly Budget Transfer Summary** was approved to ratify the monthly budget transfer summary for the month ending January 31, 2003 for the General Fund-Unrestricted and General Fund-Restricted.

#### 6.7 Contracts

- 6.7.1 **Approval of New Contracts and Grants – General Fund Restricted** was granted to accept new contracts and grants for FY 2002-2003.

#### 6.8 Other

- 6.8.1 **Quarterly Financial Status Report, General Fund – Combined (CCFS-311Q)** was approved to accept the quarterly financial status report (CCFS-311Q) for the General Fund-Combined as required by law.



- 6.8.2 Acceptance of Gifts** was approved to accept the following gifts:  
 1 Redundant Disk Array donated by Victor Belinski  
 1 AS400 Tape Subsystem donated by Amgen Corporation.
- 6.8.3 Quarterly Report of Investments for Ventura County Community College District** was accepted.
- 6.9 Capital Planning, Design and Construction**
- 6.9.1 Approval of Change Order #3 for Project #19058: Learning Resource/Telecommunications Center at Moorpark College** was granted to approve Change Order #3 in the amount of \$14,897 for Project #19058: Learning Resource/Telecommunications Center at Moorpark College.
- 6.9.2 Approval of a Change to the Contract Language with FTR International for Project #39066: Learning Resources Center at Ventura College** was granted to approve a change to the contract language with FTR International regarding allowable mark up (profit and overhead) by the contractor or subcontractors on change orders for Project #39066: Learning Resources Center at Ventura College.
- 6.9.3 Approval of Subcontractor Substitution for Project #39066: Learning Resource Center at Ventura College** was granted to approve the substitution of subcontractor, Arms Fire Protection, with Costco Fire Protection, Inc. for Project #39066: Learning Resource Center at Ventura College.

*Action on Items Listed on the  
Consent Calendar but Pulled to be Considered Individually*

***Human Resources***

- 5.1 Establishment of Positions/Classified Actions** was moved by Trustee Gonzales, seconded by Trustee Rooney, and carried on a unanimous vote. (McRoberts – yes)
- 5.1.1 Termination of Provisional Assignment** was approved to terminate the provisional assignment of James Ferguson, Director of Maintenance and Operations at Moorpark College, effective February 28, 2003.
- 5.1.2 Abolishment of Position – Moorpark College** was granted to abolish a Student Health Center Assistant, PCN #MCU118, Moorpark College, effective March 14, 2003.
- 5.1.3 Resignation of Permanent Personnel** was granted to accept the resignations of the following permanent personnel:  
**Susan Batalla, Food Services Assistant I, Seasonal – Ventura College, 2/18/03**  
**Kelly Kaastad, Administrative Assistant II – Moorpark College, 3/6/03**  
**Melinda Shehorn, Instructional Data Specialist – Moorpark College, 2/19/03**
- 5.1.4 Request for Long-Term Leave of Absence Without Pay** was granted to approve a long-term leave of absence without pay for Roberta Cleary, Student Services Assistant I – Ventura College, effective February 1, 2003 – July 31, 2003.

**5.1.5 Change of Assignment** was granted to decrease the assignment for Cathrine Corbett, Learning Disabilities Technician – Ventura College, from 10 months to 9 months, effective March 14, 2003.



### *Business Services*

1. **Budget Amendment – General Fund – Unrestricted (6.5.2)** was moved by Trustee Heitmann, seconded by Trustee Rooney, and carried on a unanimous vote, with Trustee Gonzales absent, to amend the General Fund Revenue and Expenditure accounts in the amounts indicated. (McRoberts – yes)

Michael Gregoryk gave a brief report on Redevelopment agreements. Dr. Jacobs commented on inequity of funding throughout the state. President Hernández suggested that redevelopment funding could be a topic for Board discussion.

Trustee Gonzales returned at 8:24 p.m.

2. **Budget Amendment – General Fund – Unrestricted (6.5.3)** was moved by Trustee Jacobs, seconded by Trustee Gonzales, and carried on a unanimous vote, to amend the General Fund Revenue and Expenditure accounts in the amounts indicated. (McRoberts – abstain)

There was a brief discussion regarding the reserves. Michael Gregoryk pointed out that there would probably be no new revenue to restore the reserve at the beginning of next fiscal year.

The Board asked for a breakdown of the Siemens contract and the savings generated.

Richard Goff commented on an article in the *Ventura County Star* regarding the California Community Colleges “Watch List.”

3. **Acceptance of the Annual Audited Reports for Fiscal Year Ending June 30, 2002 for the VCCCD, Moorpark, Oxnard, and Ventura Colleges’ Foundations (6.8.4)** was moved by Trustee Gonzales, seconded by Student Trustee McRoberts, and carried on a unanimous vote, to accept the annual audited reports for fiscal year ending June 30, 2002, for Moorpark, Oxnard, and Ventura Colleges’ and the District Service Center’s Foundations. (McRoberts – yes)

Trustee Heitmann reported on the February 19<sup>th</sup> Budget Audit Subcommittee meeting and recommended approval of the item. She said that in the future, management letters would be included in the audit. Harry Culotta explained the auditor’s recommendations and indicated that the Board of Directors in the Oxnard College Foundation was aware of them.

4. **Approval to Execute a Contract with Spencer/Hoskins Associates to Provide Master Plan Architectural Services to Moorpark College (6.9.4)** was moved by Trustee Jacobs, seconded by Trustee Gonzales, and carried on a unanimous vote, to authorize management to execute a professional services contract with the firm of Spencer/Hoskins

Associates to provide master plan architectural consulting services for Moorpark College, pending successful negotiations of contract terms. (McRoberts – yes)

At 9:00 p.m. Trustee Heitmann left the dais.

5. **Approval to Execute a Contract with Spencer/Hoskins Associates to Provide Architectural Services for the Moorpark College Child Development Center (6.9.5)** was moved by Trustee Jacobs, seconded by Trustee Rooney, and carried on a 4-0 vote, with Trustee Heitmann absent, to authorize management to execute a professional services contract with the firm of Spencer/Hoskins Associates to provide architectural consulting services for the Moorpark College Child Development Center, pending successful negotiations of contract terms. (McRoberts – yes)
6. **Approval to Execute a Contract with Fugro West, Inc. to Provide Geotechnical Services for the Child Development Center at Moorpark College (6.9.6)** was moved by Trustee Gonzales, seconded by Trustee Rooney, and carried on a 4-0 vote, with Trustee Heitmann absent, to authorize management to execute a professional services contract with the firm of Fugro West, Inc. for geotechnical and engineering services for the Child Development Center at Moorpark College, pending successful negotiations of contract terms. (McRoberts – yes)
7. **Approval to Execute a Contract with Marlene Imirzian and Associates to Provide Master Plan Architectural Services for the Camarillo Airport Site (6.9.7)** was moved by Trustee Gonzales, seconded by Trustee Jacobs, and carried on a 4-0 vote, with Trustee Heitmann absent, to authorize management to execute a professional services contract with the firm of Marlene Imirzian and Associates to provide master plan architectural consulting services for the Camarillo Airport site, pending successful negotiations of contract terms. (McRoberts – yes)
8. **Approval of Contract Extension for JCM Group as Construction Managers for the District (6.9.8)** was moved by Trustee Gonzales, seconded by Student Trustee McRoberts, and carried on a 4-0 vote, with Trustee Heitmann absent, to approve an extension of the contract with JCM Group as the Construction Managers for the District on a monthly basis, not to exceed \$150,000 per month, from April 1 through June 30, 2003. (McRoberts – yes)

At 9:06 p.m. Trustee Heitmann returned.

9. **Approval of Contract with International Parking Design for Parking Lots at Moorpark and Oxnard Colleges (6.9.9)** was moved by Student Trustee McRoberts, seconded by Trustee Rooney, and carried on a unanimous vote, to approve the contract that management has negotiated with International Parking Design for the design of parking lots at Moorpark and Oxnard Colleges. (McRoberts – yes)

10. **Approval to Execute a Contract with Kulwiec Group to Provide Architectural Services for Infrastructure Projects at Ventura College (6.9.10)** was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a 4-0 vote, with Trustee Gonzales abstaining, to authorize management to execute a professional services contract with the firm of Kulwiec Group for architectural consulting services for infrastructure projects at Ventura College, pending successful negotiations of contract terms. (McRoberts – yes)

Trustee Gonzales pointed out that he had a conflict.

11. **Approval to Execute a Contract with Lauterbach Associates to Provide Architectural Services for Infrastructure Projects at Moorpark College (6.9.11)** was moved by Trustee Rooney, seconded by Trustee Jacobs, and carried on a 4-0 vote, with Trustee Gonzales abstaining, to authorize management to execute a professional services contract with the firm of Lauterbach Associates for architectural consulting services for infrastructure projects at Moorpark College, pending successful negotiations of contract terms. (McRoberts – yes)

12. **Approval to Execute a Contract with Martinez Architects to Provide Architectural Services for Infrastructure Projects at Oxnard College (6.9.12)** was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a 4-0 vote, with Trustee Gonzales abstaining, to authorize management to execute a professional services contract with the firm of Martinez Architects for architectural consulting services for infrastructure projects at Oxnard College, pending successful negotiations of contract terms. (McRoberts – yes)

Trustee Rooney pointed out that this was a local firm. Ms. Rooney acknowledged Handel Evans for the analysis he provided to the subcommittee.

### *Trustees/Chancellor*

13. **Revision to Board of Trustees 2003 Schedule of Meetings (7.2)** was moved by Trustee Jacobs, seconded by Trustee Gonzales, and carried on a unanimous vote, to revise the 2003 Schedule of Meetings to include March 26 and April 23, from 4 p.m. – 9 p.m., to discuss the following items:
- Board Goals
  - Board Self-Evaluation
  - Accreditation
  - Measure S
  - Budget
  - Evaluation of Executive Managers

Student Trustee McRoberts pointed out that she could not attend the March 26<sup>th</sup> meeting because of class.

- 15. **Naming of the Ventura College Braille Embossing Room to the Carl Johnson Embossing Room (7.3)** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote, to name the Ventura College Braille Embossing Room, “The Carl Johnson Embossing Room.” (McRoberts – yes)
- 16. **Action to Vote for up to 10 Nominees to the California Community College Trustees Board of Directors Election - 2003 (7.4)** was moved by Trustee Gonzales, seconded by Trustee Heitmann, and carried on a unanimous vote, to cast the ballot for the 2003 election of the California Community College Trustees Board of Directors, as follows: (McRoberts – yes)

The Board approved the following candidates:

Edward C. Ortell	Maria Nieto Senour	Mary Mason
Bill McMillin	Michele Jenkins	Luis Villegas
Charles Hayden, Jr.	Mark Takano	Thomas Clark

*End of Board Actions*

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ITEMS FOR DISCUSSION

➤ **Longitudinal Management Study**

The deputy chancellor and college presidents distributed and explained the managerial history of their locations. Lydia Ledesma-Reese also distributed a *Comparison of Management Teams at Like Colleges in Other Multi-Campus Districts*.

There was a discussion regarding the management study and the Board requested the following items:

- Cost per position per fiscal year
- Job descriptions of the eliminated positions, why they were eliminated, and who would assume the duties
- Job description of the International Student Liaison
- Percentage of management in the budget

It was decided that the student trustee advisor would be the responsibility of the Board.

➤ **Board Approval of All Contracts**

It was decided that the Audit/Budget Subcommittee would review contracts prior to automatic renewal. The Board asked for a listing of all contracts and their status.

Michael Gregoryk explained the current policy on contracts. He acknowledged Sue Johnson and her staff.

## Trustee Issues

- **Trustee Reports/Announcements/Correspondence**

Trustee Heitmann pointed out that she would be out of town through next weekend.

Trustee Rooney updated the Board on her activities and indicated that she attended the Phoenix Scholarship Awards ceremony, Oxnard College tournament, and visited students at Ventura College to hear their concerns. Trustee Rooney asked staff to survey similar campus police programs to determine if they employ officers or contract out, and if they allow them to carry guns.

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### ADJOURNMENT

At 11:30 p.m., it was moved by Trustee Jacobs, seconded by Trustee Rooney, and carried on a unanimous vote, with Trustee Gonzales absent, to adjourn the meeting.