

Board of Trustees Ventura County Community College District

MINUTES FOR THE MEETING OF MARCH 6, 2001

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, March 6, 2001, in the Cowan Conference Center, Ventura Room, Camarillo, California.

Roll Call

Board Members Present:

Robert S. Gonzales, President
Norman J. Nagel, Vice-President
Arturo D. Hernández
Allan W. Jacobs
John D. Tallman
Becky Lawson, Student Trustee

Management Present:

Philip Westin, Chancellor
Michael Gregoryk, Deputy Chancellor and Interim President, Oxnard College
Gene Farrell, Acting Vice Chancellor, Administrative Services
Marion Boenheim, Vice Chancellor, Human Resources
James Walker, President, Moorpark College
Larry Calderón, President, Ventura College
Jack Lipton, General Counsel
Dennis Cabral, Associate Vice Chancellor, Student Learning
Vic Belinski, Associate Vice Chancellor, Information Technology
Eloy Oakley, Vice President, College Services
Sue Johnson, Assistant Vice Chancellor, Business Services and Financial Management
Harry Culotta, Director, College Budgets, Oxnard College
Patricia Kistler, Director of Governmental and Public Affairs
Gil Putnam, Director, Facilities Planning and Construction
Cheryl Shearer, Dean, Economic Development

Faculty/Staff/Student Representatives:

Charlene Arnold, Moorpark College Academic Senate President
Mary Jones, Oxnard College Academic Senate President
Lydia Cosentino, Ventura College Academic Senate President
Jorge Pongo, Moorpark College Associated Student Body Representative
Jose Leon, Ventura College Associated Student Government President
Stephen Delgado, Oxnard College Associated Student Body Representative
Susan Bricker, Classified Supervisors' Representative

CALL TO ORDER

President Gonzales called the meeting to order in the Cowan Conference Center, Ventura Room, at 5:06 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no requests to speak.

RECESS TO CLOSED SESSION

The Board of Trustees recessed to Closed Session at 5:08 p.m. in the Cowan Conference Center, Ojai Room, to address the following items. Trustee Nagel arrived at 5:20 p.m.

Employer/Employee Relations

- **AFT**
- **SEIU**

Chancellor's Report on Public Employee Performance Discipline/Evaluation

Public Employee Performance Evaluation

- **Chancellor**

Public Employee Performance Evaluation/Tenure Review

- **Instructor(s), Moorpark College**
- **Instructor(s), Oxnard College**
- **Instructor(s), Ventura College**

Pending Litigation [*Gov't Code §54956(a)*]

- ***AFT vs. VCCCD (Muñoz/Carrasco/Suel tenure review participation)***
- ***AFT vs. VCCCD (Ventura College Sheriff Academy)***
- ***AFT vs. VCCCD (Anderson)***
- ***AFT vs. VCCCD (del Aguila)***
- ***Beard vs. VCCCD***
- ***Cantu vs. VCCCD***
- ***Robles vs. VCCCD***
- ***Office of Civil Rights vs. VCCCD***

Threatened Litigation [*Gov't Code §54956(b)*]

Possible Initiation of Litigation [*Gov't Code §54956.9(c)*]

At 7:00 p.m., President Gonzales announced that Closed Session would continue for an additional 15 minutes.

RECONVENE IN OPEN SESSION

President Gonzales reconvened the meeting in Open Session at 7:15 p.m. in the Cowan Conference Center, Ventura Room.

PLEDGE TO THE FLAG

Trustee Hernández led the pledge to the flag.

CLOSED SESSION REPORT

Chancellor Westin read the following Closed Session report:

- **The Board voted unanimously to grant tenure to 14 instructors at Moorpark College, to 1 instructor at Oxnard College and to 4 instructors at Ventura College.**
- **The Board voted unanimously to appoint Dr. Marion Boenheim as the District's Chief Negotiator with SEIU.**
- **In the case of *Ventura County Federation of College Teachers vs. VCCCD*, Ventura County Superior Court Case No. CIV 190492, the Board unanimously voted to ratify the filing of an appeal.**

PUBLIC NOTICE OF CHANGES TO THE AGENDA

Approval of Minutes

- 2.1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for February 27, 2001** was revised in the Roll Call section to change Dennis Cabral's title to Associate Vice Chancellor, Student Learning.

Business Services

6.3 Purchase Orders

- 6.3.1 Approval/Ratification of Board Purchase Order Report #8 (FY2000-2001)** was revised to include additional purchase orders.



Consent Calendar Items

It was moved by Trustee Jacobs, seconded by Student Trustee Lawson, and carried on a unanimous vote, to approve the following Consent Calendar Items: (Lawson - yes)

Approval of Minutes

- 2.1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for February 27, 2001** was granted.

Student Learning

- 3.1 Course Approvals: New and Revised Courses – Moorpark, Oxnard, and Ventura Colleges** were granted.

Human Resources

5.1 Abolishment/Establishment of Positions

5.1.1 Abolishment of Position – District Service Center

Establishment of Position – District Service Center was granted to abolish a classified position of Computer Operator, PCN #DCU022, District Service Center, effective March 7, 2001, and to establish a classified position of Computer Operations Specialist, PCN #DCU105, District Service Center, effective March 7, 2001.

5.1.2 Abolishment of Position – Moorpark College

Establishment of Position – Moorpark College was granted to abolish a classified position of Financial Aid Technical Assistant, PCN #MCU221, Moorpark College, effective March 7, 2001, and to establish a classified position of Financial Aid Technology Support Specialist, PCN #MCU395, Moorpark College, effective March 7, 2001.

5.1.3 Abolishment of Position – Oxnard College

Establishment of Position – Oxnard College was granted to abolish a classified position of Student Services Assistant II, PCN #XCU289, Oxnard College, effective March 7, 2001, and to establish a classified position of Disabled Student Services Technician, 60%, PCN #XCU255, Oxnard College, effective March 7, 2001.

5.1.4 Abolishment of Position – Ventura College

Establishment of Position – Ventura College was granted to abolish a classified position of Instructional Lab Technician I/Information Systems, PCN #VCU091,

Ventura College, effective March 7, 2001, and to establish a classified position of Computer Specialist, PCN #VCU428, Ventura College, effective March 7, 2001.

Business Services

6.2 Checks

6.2.1 Ratification of Accounts Payable and Payroll for the Period of February 8, 2001 - February 13, 2001 was approved.

6.3 Purchase Orders

6.3.1 Approval/Ratification of Board Purchase Order Report #8 (FY 2000 - 2001) was granted for the period February 8, 2001 - February 14, 2001.

6.5 Budget Amendments

6.5.1 Approval of Budget Amendment - Child Development Fund was granted.

6.6 Budget Transfers

6.6.1 Monthly Budget Transfer Summary was ratified for the month ending January 31, 2001, for the General Fund-Unrestricted and General Fund-Restricted.

6.7 Contracts

6.7.1 2000-2001 Restricted Funds Budget Amendment - General Fund Restricted was approved to accept a new grant and amendment to the General Fund - Restricted budget as presented.

6.8 Other

6.8.1 Quarterly Report of Investments for Ventura County Community College District was approved to accept the Quarterly Report of investments for the Ventura County Community College District.

6.8.2 Resolution: Issuance of 2000-2001 Tax and Revenue Anticipation Notes (TRANs) and Participation in the Community College League of California (CCLC) Pooled Tran Program was approved to issue 2001-2002 Tax and Revenue Anticipation Notes (TRANs) through participation in the Community College League of California (CCLC) pooled TRAN program in an amount not to exceed \$14,000,000 and to designate bond counsel and financial advisory services required in connection with this program.

6.8.3 Quarterly Financial Status Report, General Fund - Combined (CCFS-311Q) was accepted.

Trustees/Chancellor

7.1 Action to Approve Governing Board Member Absence. No absences were reported.

Action Items

1. **Acceptance of the Annual Audited Reports for Fiscal Year Ending June 30, 2000 for Moorpark, Oxnard, and Ventura Colleges' Foundations (6.8.4)** was moved by Trustee Jacobs, seconded by Trustee Tallman, and carried on a unanimous vote, to accept the annual audited reports for fiscal year ending June 30, 2000 for Moorpark, Oxnard, and Ventura Colleges' Foundations. (Lawson - yes)

Trustee Tallman reported on the February 28 Audit Subcommittee meeting. He commented on the format for the Foundations Annual Audited Reports. Mr. Tallman suggested that next year all three colleges include management letters from the auditors.

End of Board Actions

Reports

STUDENT AND STAFF ORGANIZATIONS REPORTS

- **Student Government representatives**

- Jorge Pongo announced the following upcoming events at Moorpark College:
 - Health and Wellness Day
 - Spring Spectacular
 - Battle of the Bands
 - Greg Griffin Memorial Golf Tournament
 - South Pacific

Mr. Pongo commented on the men's basketball team, the speech team and a recent visit from a member of Elton Gallegly's staff.

- Jose Leon announced the following upcoming events at Ventura College:
 - Women's Awareness Week - Clothesline Project
 - Elections
 - World Music Fair

Mr. Leon commented on the student one-act plays, a theater arts project to make corsets "throughout the century," and an event Mayo de la Rocha will be attending in Mexico.

- Stephen Delgado reported on elections, Club Day and the upcoming Cinco de Mayo event.

- **Academic Senate representatives**

- Charlene Arnold announced that the Moorpark College Academic Senate voted to support a one-year pilot program for designated smoking areas on campus, and to support the college foundation and the district foundation by purchasing a tee sponsorship for the golf tournaments.

- Mary Jones welcomed Steven Delgado and commented on the Oxnard College *Big Six Awards* on May 6.
- Lydia Cosentino indicated that a Ventura College student, Christina Rodriguez, had been selected as a Gates Millennium Scholar. Ms. Cosentino commented on a Ventura College academic senate council resolution regarding a tenure review committee.

CHANCELLOR'S REPORT

- **Update on Futures Forum.** Chancellor Westin introduced Elton Hall and Burt Peachy. They updated the Board on Futures Forum and gave a brief history. Cheryl Shearer reported on the following accomplishments:
 - Community Scan
 - Internal Scan
 - Michael Dolence Exploratory Session
 - Analysis of Internal Capabilities and Outside OpportunitiesElton Hall reviewed the following current developments:
 - Presentation on Facilities Master Plan Work by Architect
 - Budget Allocation Model Development to Support Planning Process
 - Draft of District Strategic Goals and Cross-Location Strategies
 - Continued Development of Educational Master Plan
 - Completion of The Community Colleges of Ventura County District Strategic Plan for Board ReviewMr. Hall invited the Board members to the Futures Forum meetings.

Chancellor Westin asked for an update on the academic senate election process at Ventura College. There was a discussion regarding the current academic senate election process. Charlene Arnold explained the election process at Moorpark College, Mary Jones explained the election process at Oxnard College, and Lydia Cosentino explained the election process at Ventura College.

- **Presidents' Reports**
 - Larry Calderón commented on the CQIN meeting in Santa Fe. He said that a landowner might donate property for use by the Ventura College East Campus and possibly a joint educational center and service center with the County of Ventura. Dr. Calderón acknowledged the Ventura College team that submitted an appeal to the state chancellor's office for development of the Braille Assistance Program and pointed out that the grant will be split between Diablo Valley College and Ventura College. He updated the Board of the Public T.V. access studio. Dr. Calderón invited members of the Board to the Art Department's Annual Auction.
 - James Walker acknowledged Jorge Pongo and other members of the associated student government. Dr. Walker indicated that the men's basketball team was in the State Finals in Stockton and acknowledged Remy McCarthy. He announced that Cherisse Meichtry will receive the Pepsi Women's Scholar Athlete award and that the Moorpark College

Forensics team received the Sweepstakes Award for the Pacific Southwest Collegiate Forensics Association.

- **Presidents' Reports (Cont.)**
 - Michael Gregoryk introduced Eloy Oakley, the Vice President of College Services at Oxnard College. He commented on the upcoming Oxnard College Celebrity Waiters' Dinner.
- **Deputy Chancellor's Report**
 - Michael Gregoryk said that he would update the Construction Subcommittee on energy conservation measures and report on those measures at the April Board meeting.
- **Vice Chancellor's Report**
 - Marion Boenheim reported on the Banner conference in San Mateo. She welcomed Eloy Oakley to the District.
- **Governmental and Public Affairs Report**
 - **Presentation - Equalization (Pat Kistler)** was postponed.

PUBLIC COMMENTS REGARDING NON-AGENDIZED ITEMS

- **Community Issues**
 - John Shappett addressed the Board regarding the Jewish Studies Program at Moorpark College.

ADJOURNMENT

At 8:45 p.m., Trustee Tallman moved, Student Trustee Lawson seconded to adjourn the meeting.